



Incident Report & Referral Form

If this is an emergency or life threatening situation, please call Compton College Police at (310) 900-1600 ext. 2999.

Violation of Student Conduct: Compton College's student conduct process, in accordance with Compton College Board Policy 5500 and Administrative Procedure 5520, requires a written report to the Director of Student Development and Athletics. This form is provided for students, faculty, staff or other appropriate individuals to report incidents where a student is alleged to have committed violations of the Compton College Standards of Student Conduct.

AIMS Referral: The Assessment, Intervention and Management for Safety Team (AIMS) requests that this form be used when a student exhibits behaviors that are of concern such as the use of threatening language or gestures, physical aggression, destruction of property, or indicative of serious emotional instability. Many behavioral issues overlap

violations of student conduct.

Title IX Referral: Report any sexual assault or physical abuse, including, but not limited to, rape, domestic violence, dating violence, sexual assault, sexual exploitation or stalking.

Title V Referral: Report any unlawful discrimination or harassment, including, but not limited to, unfair or differential treatment based on race, gender, sexual orientation, national origin, religion, disability, or age.

Student Complaint: A student complaint is submitted by a student to identify and/or address a specific act or omission. Per Administrative Regulation 5520, the filing of a complaint assumes that the complainant desires to initiate the inquiry that may result in official disciplinary action against the alleged violator. The complainant should file a complaint within a reasonable amount of time not to exceed thirty (30) business days from the date of the incident. Submitting a complaint gives permission to the Office of Student Development to share a copy with the individual and/or campus departments named.


Student Grievance: ONLY submitted if an unsuccessful attempt was made to resolve this problem on an informal basis. A student grievance is defined as a claim by a student that his/her student status, rights, or privileges have been adversely affected by a college decision or action. See Administrative Procedure 5530.

Please be sure the information submitted through this form is true and accurate to the best of your knowledge. It may be a violation of Compton College Administrative Regulations to intentionally submit a false concern or complaint and may be subject to discipline.

INSTRUCTIONS: Please select where you would like this report to be sent by selecting the appropriate options below. Please use Google Chrome or Mozilla Firefox when completing this form. For questions regarding this form, please contact the Office of Student Development at studentdevelopment@compton.edu

Background Information

Your Full Name:

 Learn more

Your Position/Title:

Your Phone/Office Number:

Your Email Address:

Choose the Type of Report (Required):

Date of Incident (Required):

Time of incident:

Location of Incident (Required):

Please select a location ...

Room Number/Online Course CRN:

Involved Parties

Please list the individuals involved (excluding yourself), including as many of the listed fields as you can provide.

Person Name

Select Role

Student/Employee ID Number

Phone number

Email address

Add another party

Reporting or Referral Information

DESCRIPTION OF INCIDENT/COMPLAINT (Briefly describe the incidents leading up to this complaint. Document the person's behavior and actions. Be specific, and attach any relevant documents. Please

include a date for each incident if there are multiple incidents.) (Required)

Intervention(s)/Action(s) Taken (Required)

- Suspended from class/lab for the day of incident and next class meeting
- 1st Verbal Warning
- 2nd Verbal Warning
- Assigned a Failing Grade for Assignment
- Reported to Supervisor (specify below)
- No Intervention
- Other (specify below)

DESCRIPTION OF INTERVENTIONS/ACTIONS TAKEN (Briefly describe your attempts at intervening and/or any referrals for either academic or non-academic concerns.) (Required)

YOUR RECOMMENDED ACTIONS (Please provide recommendations for future intervention or further action. Your suggestions will be considered by the Director of Student Development & Athletics and/or AIMS Committee.) (Required)

Supporting Documentation

Photos, video, email, and other supporting documents may be attached below. 5GB maximum total size.

Attachments require time to upload, so please be patient after submitting this form.

Choose files to upload

Choose Files

Copy Your Guided Pathway Division (Faculty Only)

Required if student is suspended from class/lab day of incident and next class meeting.

- Science, Technology, Engineering, & Math
- Health & Public Services
- Fine Arts, Communication, & Humanities
- Social Sciences
-

Email me a copy of this report

Submit