



**CURRICULUM COMMITTEE
MEETING MINUTES**

Facilitator: Sean Moore – Curriculum Committee Chair/Recorder: Maya Medina / Time Keeper: Jasmine Phillips

Date: May 19, 2020 / Time: 2:00 p.m. - 3:30 p.m. / Location: Via Zoom

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES: Don Mason_X_ ; Hoa Pham __ ; Corina Diaz_X_ ; Sophie Tse_X_ ; Gerson Valle_X_ ; Hassan Elfarissi_X_ ; Brittany Olayele__ ; Harvey Estrada_X_ ; Jasmine Phillips_X_ ; Susan Johnson_X_ ; Charles Hobbs_X_ ; Abdirashid Yahye_X_ ; Abiodun Osanyinpeju_X_ ; Theresa Barragan-Echeverria_X_ ; Sean Moore_X_ ; Maya Medina_X_ ; Melain McIntosh_X_ ; Benson Atkins_X_ ; Barbara Perez__ ; Todd Kler_X_ ; Keith Curry_X_

AGENDA:

- 1. Approve of Meeting Method:** meeting being held remotely via Zoom.
 - a. T. Kler moved to approve. S. Tse seconded. M/S/P
- 2. Approval of Agenda:** May 19, 2020
 - a. S. Johnson moved to approve. T. Kler seconded. M/S/P Approved
- 3. Approval of Minutes:** May 5, 2020.
 - a. A. Yahye- Information Items- Item 5.d.- Courses approved by the Distance Education Subcommittee on April 23, 2020- Typo- Change CIS 191 to CIS 194.
 - b. A. Yahye moved to approve as corrected. D. Mason seconded. M/S/P
- 4. Reports:**
 - a. President/CEO- K. Curry- Thanked the curriculum committee for their work this semester, especially with the distance education addendums. He is working to figure out the cost for compensation for the committee as he has been informed there will be work that needs to be done by the committee over the summer. It will be an hourly rate, not a stipend. He will have a decision by the next curriculum committee meeting of how it will be done. For the DE addendum emergency statement language, he is concerned with the language in the proposed draft and wants it to be clearer. He does not like the use of “mutually agreed” as it seems to read that faculty, division chair, deans are being consulted only. He thinks the dean and chair should rely primarily on the faculty recommendation. The focus is about can the curriculum and contents of the course be covered online for the term, not about who is teaching the class.
 - i. J. Phillips asked how they would address the situation that may come up if a faculty member is concerned they may lose their class because it is scheduled for online modality, but the instructor has not completed training or ever taught online. K. Curry recommended review of contract language and he is willing to have that conversation about this J. Phillips suggested contract language for emergency situations, including

that faculty will be provided training so that they can become prepared and certified to teach in an online modality.

- ii. K. Curry- As many CTE courses cannot be taught 100% online, this issue is making the determination of the percentages of content that may be taught online and how this effects cost. A conversation needs to be had between the district and the faculty regarding these courses.
 - iii. He asked if the “mutually agreed” language needs to be on the addendum that Compton is submitting to the CCCCCO. S. Moore- No.
 - iv. Dr. Curry drafted the following statement in the Zoom comments and asked it be reviewed, revised and finalized. “If the President of the college has issued a state of emergency, then this course can be offered Fully Online. The Dean and Division Chair shall rely primary on the assigned faculty for a recommended to offer the course (s) fully online for the present and subsequent semesters/terms. The District and the assigned faculty shall mutually agree upon the implementation of the fully online course(s).”
 - v. S. Moore will include a statement in the notice to the CCCO that the curriculum committee and academic senate are working on a finalized statement which holds everyone accountable.
- b. Vice President- (vacant)
 - c. Curriculum Analyst- No Report
 - d. Articulation Officer- M. McIntosh- She made the final submissions for Fall 2020 for Compton College to ASSIST by the May 15, 2020 deadline. For summer 2020, she would like to meet with the deans and department chairs regarding timelines for articulation approvals. It is important that everyone knows how long the process takes between as it relates to new courses. She will not be approving new courses unless faculty originators talk with her. She noted that we are no longer under the “umbrella” of El Camino.
 - e. Distance Education- J. Phillips- The DE addendum language which has already been discussed is one item. The DE addendum process is going smoothly. 20 to 30 faculty are scheduled to attend the next open lab session which is scheduled that day. Classes are added to the next DE Addendum Subcommittee agenda for review and vote. She thanked D. Mason for reviewing the math for the hours. After subcommittee approval, courses continue for full committee review. She is not sure of scheduled open labs during the summer as she will no longer be the DE faculty coordinator.
 - f. SLO Coordinator- No Report

5. Information Items:

- a) Future scheduled Flex approved Curriculum, SLO, and DE Addendum Open Lab Workshop dates: May 19, 2020 from 3:30 p.m. – 5:30 p.m. (Location Via Zoom).
- b) Updates from Curriculum Committee representatives; voting members, non-voting members, and visitors.
 - a. B. Atkins- He thanked the committee for having him serve on as the student representative and looks forward to working with everyone again in the fall if he decides to run for Vice President again.
- c) Distance Education Curriculum Subcommittee has reviewed, voted on and approved the DE Addendums for the following courses on May 7, 2020: ACR 121, ACR 123, ACR 125, ACR 127, ACR 130, ACR 131, ACR 134, ACR 136, ACR 160, ACR 161, ACR 162 , AJ 106, AJ 107, AJ 109, AJ 130, AJ 135, AJ 142, BIO 115, CIS 192, ENGL 150, ENGL 152, ESL 103, ESL 104, POLI 102, POLI 110, PSYC 102, PSYC 115.

6. Discussion Items:

- a) Documents required by the CCCCCO to complete the online “Emergency Temporary Distance Education Blanket Addendum for Summer 2020 or Fall 2020” due by May 20, 2020 for summer courses offered are in draft mode to be finalized.

- a. S. Moore- as we move forward with this process, it is important that we communicate with our new Vice President of Academic Affairs on our progress.

7. Other Items:

- a. None

8. Reinstate Items from 5-5-20 for Consent Agenda:

- a. Revised per Curriculum Committee members request on 5-5-20 to include a date for approval: To further expedite the curriculum approval processes during the COVID-19 pandemic, Non-Distance Education courses formerly approved by Compton College's Board of Trustees on/or after August 20, 2019 will solely require the Distance Education Addendum component reviewed and approved by our Distance Education Curriculum Subcommittee and forwarded to the College Curriculum Committee for consent agenda approval prior to Board of Trustees approval.

- i. S. Moore called for a motion to accept the statement. S. Tse moved to approve the statement. H. Estrada seconded. M/S/P Approved

9. Consent Agenda Items:

S. Moore called for a motion to approve course/consent agenda items 9a-9f. A. Yahye moved to approve. D. Mason seconded. M/S/P- Approved

- a) 2 Year Course Review- No Recommended Changes:
 - a. CDEV 152 Curriculum and Strategies for Children with Special Needs
- b) New Course Proposal - DE Addendum review and approval:
 - b. CIS 140 - Introduction to Networks Cisco I
 - c. CIS 141 - Routing and Switching Essentials Cisco 2
- c) Course Review- Hour Changes:
 - d. MUSI 247 - Intermediate Guitar- Lecture hours decrease from 36 to 18. Lab hours increase from 18 to 54
- d) Course Review – DE Addendum review and approval:
 - e. PE 275 Sports Psychology
- e) 2-Year CTE Course Review; DE Addendum Review and Approval; Course Title Change:
 - f. AJ 106 - Criminal Justice Career Preparation
- f) 2-Year CTE Course Review; DE Addendum Review and Approval:
 - g. AJ 107- Crime and Control- and Introduction to Corrections
 - h. AJ 109- Introduction to Police Patrol Procedures
 - i. AJ 130- Criminal Procedures
 - j. AJ 133- Fingerprint Classification and Investigation
 - k. AJ 134- Introduction to Crime Analysis
 - l. AJ 135- Report Writing
 - m. AJ 142- Introduction to Digital Evidence

10. Future Agenda Items:

- a. S. Moore informed the committee there is a possibility of a need to introduce the use of a paper DE addendum for some courses. He will keep the committee updated.
- b. T. Barragan- Echeverria asked if there is a list of courses somewhere that it has already been determined they cannot be offered 100% online. Would the college/district be willing to subsidize students for what they may need to complete some classes. S. Moore- This is a discussion Dr. Curry has been having. The financial feasibility for the institution needs to be examined. H. Estrada mentioned the use of CTE workforce grants to rent equipment that students can return at the end of the session.
- c. D. Mason asked S. Moore if he had discussed with Dr. Curry the scope of work that may be required of the committee over the summer session. He asked for clarification if the CCC will meet ongoing at regularly scheduled times. S. Moore confirmed he did speak with Dr. Curry about this and it is in the local plan. It does not specify the exact dates they will be meeting.

- d. M. Medina asked for confirmation if the DE addendum subcommittee will also be meeting and be compensated the hourly wage as well since the CCC depends on the DE addendum/courses that they approve first. The CCC may also consider using their scheduled meetings to adjust when we schedule ours. S. Moore confirmed this is part of the local college plan proposal for Dr. Curry's review as well.
- e. Continue reviewing courses launched in CurrIQunet.

11. Action Items:

- a. None

12. Adjourn: 3:05pm