CURRICULUM COMMITTEE
MEETING MINUTES

Facilitator: Sean Moore – Curriculum Committee Chair
Recorder: Jennifer Hill / **Time Keeper:** Susan Johnson
Date: April 20, 2021 / **Time:** 2:00 p.m. - 3:30 p.m. / **Location:** Via Zoom -
https://cccconfer.zoom.us/j/98274239232

Vision:
Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:
Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Present: Fazal Karim Aasi, Shay Brown, Corina Diaz, Hassan Elfarissi, Harvey Estrada, Amber Gillis, Jennifer Hill, Charles Hobbs, Susan Johnson, Todd Kler, Don Mason, Melain McIntosh, Jose Martinez, Maya Medina, Sean Moore, Brittany Olayele, Hoa Pham, Kendahl Radcliffe, David Turcotte, and Abdirashid Yahye.

Guests: Sheri Berger, Paul Flor, Minodora Moldoveanu

Meeting was called to order at 2:08 p.m.

1. **Approval of Agenda:**
   Corina made a motion to approve the agenda for April 20, 2021; Todd seconded. Approved.

2. **Approval of Minutes:**
   Fazal made a motion to approve the April 6, 2021 minutes. Hoa seconded. Approved.

3. **Reports:**

   a) Vice President, Academic Affairs

   - Sheri mentioned the continuing work on the Course Outline of Record format with Maya, Amber, and Melain. She met with CurricUNET support personnel, including a system programmer, and changes should be completed by the end of the month. The goal is make everything streamlined and accurate, as well as solve a number of minor problems, including alignment with SLOs and ILOs. In the long run, this will make CurricUNET easier to use as well as more precise.

   b) Curriculum Analyst

   - Maya reiterated Sheri's report that it does not appear that any progress has been made with the changes in CurricUNET, but that she will follow up.

c) Articulation Officer

- Melain had no report, but provided some follow up on the adoption of OER materials in the Course Outline of Record from the ASCCC website here. (See attached.) Essentially, as long as the textbooks meet currency requirements, there is no need to update the COR.

ci) DEFC

- DE Addendums must be launched by May 7th so they can be placed on the agenda and as many courses as possible can be approved by the committee at their May 10th meeting.

- Faculty must complete the three Canvas courses and competency demos by May 25th to teach online in the summer, and by June 11th to be eligible to teach in the fall. Susan strongly encourages faculty to sign up early in the event of required changes. Extensive information is available on the DE website to explain each step.

- Note that last September DEAC voted to require only a single course demo. Faculty no longer have to perform a demonstration for each online course they teach.

cii) SLOC

- Amber announced that Lynda Wilkerson is the new SLO for the BIS Division.

- The SLO team is beginning training in eLumen ahead of the eLumen Launch Week Trainings on 5/10-5/13.

4. **Consent Agenda Items**: Brittany made a motion to approve. Todd seconded. Approved

   a) *Course Inactivation*: CHEM 120 - Survey of General and Organic Chemistry; ESL 02A - Grammar and Conversation Level I; ESL 02B - Grammar and Conversation Level II; ESL 02C -Conversation and Grammar Level III; ESL 02D - Conversation and Grammar Level IV; MATH40 - Elementary Algebra; NURS 254 - Advanced Nursing Process I; and NURS 255 - AdvancedNursing Process II - Clinical Preceptorship.

   b) *2-Year CTE Course Review*: WELD 105 - Basic Welding for Allied Fields; WELD 111 - Introduction to Shielded Metal Arc Welding (SMAW); WELD 113 - Intermediate Shielded MetalArc Welding (SMAW); WELD 142 - Intermediate Gas Tungsten Arc Welding (GTAW); and WELD 144 - Advanced Gas Tungsten Arc Welding (GTAW) Skills Lab.

   c) *6-Year Course Review*: FILM 124 - Production Planning; and MATH 8C - Intermediate Algebra Corequisite.

   d) *6-Year Course Review Add Prerequisite*: MATH 120 - Nature of Mathematics.

5. **Reinstated Items:** Hassan made a motion to approve. Rashid seconded. Approved.

   a) *6-Year Course Review Removal of Prerequisite*: MICR 133 - General Microbiology.

6. **Action Items:**

   a) *Programs Credit – Second Read:* Biomanufacturing - A.S. Degree; Biomanufacturing Technician - Certificate of Achievement; and Biotechnology Laboratory Assistant - Certificate ofAchievement. Sean noted that PDFs were provided at the last meeting. Hoa made a motion to approve. Brittany seconded. Approved.

b) Brittany made a motion to open discussion. Todd seconded. *New Courses Noncredit – First Read:* ESL 23 - Pronunciation and Conversation - Level 1; ESL 24; Pronunciation and Conversation- Level 2; and ESL 25 - Pronunciation and Speaking- Level 3. Brittany explained the content and importance of the courses at length. Hoa moved to close. Shay seconded. Approved.

c) Motion to open items B and C: Rashid; Shay seconded. *First Read*: College-Level Examination Program document.

- Sheri described the material in detail and is asking if the committee would support publishing this in the course catalog. (See attached.)

d) *First Read*: International Baccalaureate document - *(Please see attached)*.

- Sheri referred to the attached document and this website at the American Council of Education. She aligned our GE area with the areas at the CSU and UC schools.
- Todd moved to close items C and D. Hoa seconded.

7. **Information Items:**

a) Curriculum, Distance Education, and Student Learning Outcome Open Labs are available for Professional Development from 3:30 p.m. – 4:30 p.m. on 4-20-21, 5-4-21, 5-18-21 and 6-1-21.

b) The Program Review Meeting is taking place on April 27, 2021 at 2:00 p.m. and the possibility of aligning and/or integrating departmental program reviews with curriculum program reviews will be discussed. Sean would like to provide more information about curriculum programs in these documents as well as more review for specific degrees and certificates. There was extensive discussion and clarification on this item.

c) The CCC Roster has been updated to reflect Professor Shay Brown, HPS GDP lead counselor, as one of our HPS CCC faculty representatives. Sean welcomed here officially to the committee.

d) Revisions to the CCC Handbook will begin this month, which will enable Professor Mohammad A Khatibloo to serve on our CCC team as an adjunct faculty representative. Hoa, Harvey, Todd, and Amber volunteered to assist revising the CCC Handbook to reflect this new adjunct position document in the Outlook invite. Sean sent out a Doodle poll about meetings

8. **Discussion Items:** None

9. **Public Comment:** None

Corina made a motion to adjourn at 3:16. Todd seconded. Approved.

About Open Educational Resources (OER)

What is OER?

Open Educational Resources (OER) are high-quality teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license, such as a Creative Commons license, that permits their free use and repurposing by others, and may include other resources that are legally available and free of cost to students. "Open Educational Resources" include, but are not limited to, full courses, course materials, modules, textbooks, faculty-created content, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge (AB-798, section 67423, adapted from the Hewlett Foundation definition, **https://www.hewlett.org/strategy/open-educational-resources/**) [Source: California Virtual Campus]

OER Resources

- **Compton College OER Contact:** Katherine Marsh and Kent Schwitkis
- ASCCC Open Educational Resources Initiative (OERI)
- California Virtual Campus OER Tools & Resources
- Articulation, Curriculum, and Open Educational Resources

OER & Articulation

Textbook

- **Definition:** For articulation purposes, the term "textbook" refers to the primary required reading materials students must master in order to complete a course. It does not matter whether such a text is obtained from the college bookstore or via the Internet (ASCCC OERI).

- **Requirements**
  - Textbooks must be dated within seven years of the course submission date or clearly identified in the outline as a "classic text" in the course outline.
  - Open Educational Resources (OER), or online/digital texts, are acceptable if they are stable and publicly available as published textbooks, not a list of web links.
  - Source: University of California

> **Facts**
> - ✓ Use of OER **does not** jeopardize course articulations with the University of California or California State University.
> - ✓ ASCCC Spring 2019 Resolution 09.03

- **OER & the Course Outline of Record**

  - **Unacceptable OER Texts**
    - Faculty course/lecture notes on a website
    - Collections of URLs and webpages. Examples: Research Methods or Ethics in Psychology

  - **Citing Appropriate OER**

    Author (last name first). Title. Edition or Version (if beyond 1st). Publisher, Publication year or Revision date. ISBN, URL. License.

    Example:

    Dillon, Dave. Blueprint for Success in College and Career. Version 1.3. Rebus Community, 2018. ISBN 9781989014042, press.rebus.community/blueprint2/. Licensed under CC BY 4.0.

College-Level Examination Program (CLEP)

The College Board's College-Level Examination Program (CLEP) is a rigorous program allows students from a wide range of ages and backgrounds to demonstrate their mastery of introductory college-level material and earn college credit.

As part of Credit for Prior Learning (BP/AR 4235), the CLEP Exams may be used as a means for obtaining credit. To that end, CLEP Exams may earn credit toward meeting General Education requirements. Students must receive a minimum score as noted in the chart below.

Students who take an Advanced Placement (AP) exam, an International Baccalaureate (IB) exam, or College-Level Examination (CLEP) exam in the same topic area will receive credit for only one exam. (For example, if a student takes both the AP exam in Biology and the CLEP Biology exam, they will only receive credit for one exam because the topics are duplicative). The College will award credit for the exam that most benefits the student.

CLEP Exam	ACE Recommended Score	Total Semester Units Awarded Toward Associate Degree[1]	Semester Units Applied Toward Associate Degree GE Requirements	Associate Degree GE Area Fulfilled	CSU GE Breadth Applicability Source: CSU Systemwide Credit for External Examinations 4/20/2020[1]
American Government	50	3	3	Area 2	D8 3 semester units
American Literature	50	3	3	Area 3	C2 3 semester units
Analyzing and Interpreting Literature	50	3	3	Area 3	C2 3 semester units
Biology	50	6	3	Area 1	B2 3 semester units
Calculus	50	4	3	Area 4B AND Area 6	B4 3 semester units
Chemistry	50	6	3	Area 1	B1 3 semester units
College Algebra	50	3	3	Area 4B AND Area 6	B4 3 semester units
College Composition	50	6	3	Area 4A	

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[1] The scores and credit hours that appear in this table are the credit-granting scores and semester hours recommended by the American Council on Education (ACE) Guidelines (https://www.acenet.edu/National-Guide/Pages/Organization.aspx?oid=e9089b28-9016-e811-810f-5065f38bf0e1). The scores listed above are equivalent to a grade of C in the corresponding course. Refer to Systemwide Credit for External Examinations 4/20/2020. Total semester units awarded include GE units if applied in an area as well as elective units towards the associate degree.

CLEP Exam	ACE Recommended Score	Total Semester Units Awarded Toward Associate Degree[1]	Semester Units Applied Toward Associate Degree GE Requirements	Associate Degree GE Area Fulfilled	CSU GE Breadth Applicability Source: CSU Systemwide Credit for External Examinations 4/20/2020[1]
College Composition Modular	50	3	3	Area 4A	
College Mathematics	50	6	3	Area 4B AND Area 6	
English Composition	50	6	3		
English Literature	50	3	3	Area 3	C2 3 semester units
Financial Accounting	50	3	NA		
French Language	50-58 59 or above	6 9	3 3	Area 3 Area 3	N/A C2 3 semester units
Freshmen College Composition	50	6	3	Area 4A	
German Language	50-59 60 or above	6 9	3 3	Area 3 Area 3	N/A C2 3 semester units
History of the United States I	50	3	3	Area 2	D6 & US1 3 semester units
History of the United States II	50	3	3	Area 2	D6 & US1 3 semester units
Human Growth and Development	50	3	3	Area 2	E 3 semester units
Humanities	50	3	3	Area 3	C2 3 semester units
Information Systems	50	3	3	Area 4B	
Introduction to Educational Psychology	50	3	3	Area 2	
Introductory Business Law	50	3	NA		
Introductory Psychology	50	3	3	Area 2	D9 3 semester units
Introductory Sociology	50	3	3	Area 2	D0 3 semester units
Natural Sciences	50	6	3	Area 1	B1 or B2 3 semester units
Precalculus	50	3	3	Area 4B AND Area 6	B4 3 semester units
Principles of Accounting	50	6			
Principles of Macroeconomics	50	3	3	Area 2	D2 3 semester units
Principles of Management	50	3	NA		
Principles of Marketing	50	3	NA		

CLEP Exam	ACE Recommended Score	Total Semester Units Awarded Toward Associate Degree[1]	Semester Units Applied Toward Associate Degree GE Requirements	Associate Degree GE Area Fulfilled	CSU GE Breadth Applicability Source: CSU Systemwide Credit for External Examinations 4/20/2020[1]
Principles of Microeconomics	50	3	3	Area 2	D2 3 semester units
Social Sciences and History	50	6	3	Area 2	
Spanish Language	50-62 63 or above	6 9	3 3	Area 3 Area 3	N/A C2 3 semester units
Spanish with Writing	50-64 65 or above	6 12	3 3	Area 3 Area 3	N/A C2 3 semester units
Trigonometry	50	3	3	Area 4B AND Area 6	B4 3 semester units
Western Civilization I: Ancient Near East to 1648	50	3	3	Area 2 OR Area 3	C2 or D6 3 semester units
Western Civilization II: 1648 to Present	50	3	3	Area 2	D6 3 semester units

International Baccalaureate® (IB)

The International Baccalaureate® (IB) is a challenging two-year curriculum, primarily aimed at students aged 16 to 19. The IB Diploma Program is a comprehensive and challenging pre-university course of study, leading to examinations that demand the best from motivated students and teachers. It is widely recognized for its high academic standards.

- The two-year curriculum is rigorous and intellectually coherent, encouraging critical thinking through the study of a wide range of subjects in the traditional academic disciplines while encouraging an international perspective.
- Beyond completing college-level courses and examinations, Diploma Program students are also required to engage in community service, individual research, and an inquiry into the nature of knowledge.
- The two-year course of study leads to final examinations in six subject areas.

The IB governance is composed of:
- An IB Board of Governors
- Six committees (access and advancement, audit, compensation, education, finance, and governance)

As part of Credit for Prior Learning (BP/AR 4235), the IB Exams may be used as a means for obtaining credit. To that end, IB Exams may earn credit toward meeting General Education requirements. Students must receive a minimum score of 5 on IB exams as noted in the chart below. Credit will only be given for Higher Level (HL) exams. No credit is given for Standard Level (SL) exams.

Students who take an Advanced Placement (AP) exam, an International Baccalaureate (IB) exam, or College-Level Examination (CLEP) exam in the same topic area will receive credit for only one exam. (For example, if a student takes both the AP exam in Biology and the IB Biology HL exam, they will only receive credit for one exam because the topics are duplicative). The College will award credit for the exam that most benefits the student.

IB Subject Area	Minimum Passing Score AA/AS CSU GE IGETC	Total Semester Units Awarded Toward Associate Degree[1]	Semester Units Applied Toward Associate Degree GE Requirements	Associate Degree GE Area Fulfilled	IGETC Applicability Source: IGETC Standards Version 2.1 June 2020	CSU GE Breadth Applicability Source: CSU Systemwide Credit for External Examinations 4/20/2020
IB Biology HL	5	6	3	Area 1: Natural Science	5B 3 semester units	B2 3 semester units
IB Chemistry HL	5	6	3	Area 1: Natural Science	5A 3 semester units	B1 3 semester units
IB Economics HL	5	6	3	Area 2: Social and Behavioral Sciences	4 3 semester units	D2 3 semester units
IB Geography HL	5	6	3	Area 2: Social and Behavioral Sciences	4 3 semester units	D5 3 semester units
IB History (any region) HL	5	6	3	Area 2: Social and Behavioral Sciences OR Area 3: Humanities	3B or 4* 3 semester units	C2 or D6 3 semester units
IB Language A: Literature HL (any language, except English	5	6	3	Area 3: Humanities	3B and 6A 3 semester units	
IB Language A: Language and Literature HL (any language, except English)	5	6	3	Area 3: Humanities	3B and 6A 3 semester units	
IB Language A: Literature (any language) HL	5	6	3	Area 3: Humanities	3B 3 semester units	C2 3 semester units
IB Language A: Language and Literature (any language) HL	5	6	3	Area 3: Humanities	3B 3 semester units	C2 3 semester units
IB Language B (any language) HL	5	6	3	Area 3: Humanities	3B 3 semester units	
IB Mathematics HL	5	6	3	Area 4B: Language & Rationality: AND Area 6. Mathematics Competency	2A 3 semester units	B4 3 semester units

[1] Total semester units awarded include GE units if applied in an area as well as elective units towards the associate degree.

IB Subject Area	Minimum Passing Score AA/AS CSU GE IGETC	Total Semester Units Awarded Toward Associate Degree[1]	Semester Units Applied Toward Associate Degree GE Requirements	Associate Degree GE Area Fulfilled	IGETC Applicability Source: IGETC Standards Version 2.1 June 2020	CSU GE Breadth Applicability Source: CSU Systemwide Credit for External Examinations 4/20/2020
IB Physics HL	5	6	3	Area 1: Natural Science	5A 3 semester units	B1 3 semester units
IB Psychology HL	5	6	3	Area 2: Social and Behavioral Sciences	4 3 semester units	D9 3 semester units
IB Theater HL	5	6	3	Area 3: Humanities	3A 3 semester units	C1 3 semester units

*IB exam may be used in either area.