



**CURRICULUM COMMITTEE
MEETING MINUTES**

Facilitator: Sean Moore – Curriculum Committee Chair

Recorder: Maya Medina / Time Keeper: To Be Announced

Date: September 1, 2020 / Time: 2:00 p.m. - 3:30 p.m. / Location: Via Zoom

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES: Don Mason_x_; Hoa Pham_x_; Corina Diaz__; Hassan Elfarissi_x_; Brittany Olayele_x_; Harvey Estrada__; Susan Johnson_x_; Charles Hobbs_x_; Abdirashid Yahye_x_; Abiodun Osanyinpeju__; Theresa Barragan-Echeverria_x_; Sean Moore_x_; Maya Medina_x_; Benson Atkins_x_; Todd Kler_x_; Melain McIntosh_x_; Sheri Berger_x_; Lynell Wiggins_x_; Roza Ekimyan (proxy for A. Osanyinpeju)_x_

AGENDA:

Call to order: 2:05

- 1. Approval of Meeting Method:** Meeting to be held remotely via Zoom.
 - 2. Approval of Agenda:** September 1, 2020.
 - a. **Amendments to Item 7 Action Items-** Change to the following: 7a) Second read of CCC Handbook; 7b) First Read: Administrative Regulations 4025 Philosophy and Criteria for Associate Degree; 7c) First Read: Board Policy 4260 Prerequisites and Corequisites; 7d) Board Policy and Administrative Regulations 4020
 - b. A. Yahye moved to accept the amended agenda items 7a, 7b, 7c, 7d. T. Kler seconded. M/S/P
 - c. A. Yahye moved to approve the September 1, 2020 agenda as amended. D. Mason seconded. M/S/P
 - 3. Approval of Minutes:** August 18, 2020.
 - a. T. Kler moved to approve the August 18, 2020 CCC minutes. H. Pham seconded. M/S/P
 - 4. Reports:**
 - a) Vice President, Academic Affairs- S. Berger will be conducting training later in the meeting.
 - b) Curriculum Analyst- No Report
 - c) Articulation Officer- M. McIntosh- Reminder to faculty if they are planning to request IGETC for their current course, then the course must be finalized and active and updated in CurrIQunet by October 31st.
 - d) DEFC- S. Johnson- The DE Curriculum Subcommittee is scheduled to meet and continue approval on courses left over from summer and begin reviewing courses for fall.
 - e) SLO Coordinator- S. Johnson.
 - 5. Reinstated Item(s):**
 - a) None.
 - 6. Consent Agenda Items:**
 - a. S. Moore called for a motion to discuss the consent agenda items. A. Yahye moved. T. Kler seconded. M/S/P
 - b. S. Berger reminded members that all courses being planned for winter and spring offering need to have an approved DE addendum in the event classes continue to be held remotely. There will not be a blanket to cover future online offering.
 - c. S. Moore will reiterate that message to division deans and chairs in a follow-up email with Excel spreadsheet.
- a) DE Addendum Approval: C. Hobbs moved to approve. T. Kler seconded. M/S/P- Approved**

- a. ART 110 - Drawing Fundamentals I;
- b. ART 130 - Two-Dimensional Design I;
- c. ART 222 - Fundamentals Painting I;
- d. ART 223 - Fundamentals Painting II;
- e. ASTR 125 - Stars and Galaxies;
- f. ASTR 128 - Astronomy Laboratory;
- g. ATEC 116 - Suspension/Four Wheel Align;
- h. ATEC 125 - Auto Electrical Systems;
- i. ATEC 134 - Automatic Transmissions;
- j. ATEC 143 - Intro to Engine Repair;
- k. BIOL 100H - Honors Fundamentals of Biology;
- l. CDEV116 - Creative Art-Young Children;
- m. CHEM 150 -General Chemistry I;
- n. CIS102 - Office Applications;
- o. ENGL RWA - Integrated Reading and Writing;
- p. ENGL 101S - Reading and Comp Support;
- q. ETEC 110A - Principles Engineering Tech I;
- r. ETEC 114A - Electronics-Engineering Techs I;
- s. ETEC 114B - Electronics for Engineering Technologies II;
- t. ETEC 115A - Aerospace Engineer I;
- u. ETEC 116A - Computer Integrated Manufacturing;
- v. ETEC 116B - Computer Integrated Manufacturing II;
- w. MATH140 - Finite Math Bus/Soc Sciences;
- x. MATH 210 - Intro-Discrete Structures;
- y. MUSI 120 - Voice Class I;
- z. MUSI 220 - Voice Class II;
- aa. NURS 146 - Health Assessment;
- bb. NURS 232 - OB Patients and the Newborn;
- cc. NURS 234 - Pediatric Nursing;
- dd. NURS 240 - Int Med Surg Nursing I;
- ee. PHYO 131 - Human Physiology;
- ff. PHYS 122 - General Physics;
- gg. PHYS 111 - Descriptive Intro-Physics;
- hh. PSCI 125 - Exploring Physical Sciences;
- ii. SOCI 107 - Issues of Race and Ethnicity in the United States;
- jj. SPAN 102 - Elementary Spanish II;
- kk. SPAN 103 - Intermediate Spanish I;
- ll. SPAN 104 - Intermediate Spanish II; and
- mm. SPAN 122 Inter Conversational Spanish.

b) Course Review no Changes: H. Pham moved to approve. T. Barragan- Echeverria seconded. M/S/P- Approved

- a. PHYO 131 - Human Physiology; and
- b. PHYS 122 - General Physics.

7. Action Items:

- a) Second Read - CCC Handbook: Please see the attached CCC Handbook document.
 - a. A. Yahye moved to approve the CCC handbook with the proposed revisions. H. Pham seconded. M/S/P
- b) First Read: BP and AR 4020 T. Kler moved to open discussion for action items 7b, 7c and 7d. H. Pham seconded. M/S/P
 - a. S. Berger- Start with Board Policy BP 4020 Program, Curriculum and Course Development which is scheduled for an update with the board of trustees on November 17th. Only minor revisions have been made for consistency. The policy has not changed from what is published in the Curriculum Handbook. The corresponding administrative regulation AR 4020 includes the Title 5 sections for references. It deals with the credit hour which we need a separate regulation for to align with Title 5 section 55002.5. There is a standard formula to calculate units based on contact and outside hours. A chart for in-class to outside-of-class hours for each instructional category is also included.

- c) First Read: Board Policy and AR 4260 Prerequisites and Corequisites. Please see attached document. Note: This is the start of the consultation process so we can provide CCC member feedback and place these on the November Board of Trustees agenda.
 - a. BP 4260- No substantive changes were made. “Prerequisite” and “Corequisite” were un-hyphenated and “President/CEO” was added. AR 4260 is the applicable regulation that we did not have on prerequisites, corequisites and advisories. Title 5 section 55003 is primary regulation. The regulation includes definitions and information on challenging prerequisite or corequisite which is taken from Title 5 and the PCAH. AR 4260 does not describe the college’s process for challenging requisites.
- d) First Read: Administrative Regulations 4025 Philosophy and Criteria for Associate Degree and General Education. Please see attached document. Note: This is the start of the consultation process so we can be provided CCC member feedback and place these on the November Board of Trustees agenda.
 - a. AR 4025- This is a new regulation on general education. There is policy. The regulation comes out of the college catalog and Title 5. S. Berger reviewed the regulation with Articulation Officer M. McIntosh. There has been a call for action from the chancellor’s office about looking at curriculum through an equity lens. S. Berger asked for thoughts about including a requirement that is locally determined where students need to take a class that has some cultural relevance which falls under one of the GE areas. The curriculum committee would determine what those classes are.
 - b. T. Barragan-Echeverria motioned to close discussion. T. Kler seconded. M/S/P
 - c. S. Moore explained that a vote would not be taken on the policies and regulations just discussed as they were a first read. They will be on the next meeting’s agenda for second read and vote.

8. Information Items:

- a) CCC member vacancy in BIS, H&PS, and STEM divisions. Division chairs have been requested to appoint new members via email.
- b) An Email was sent to deans and division chairs on 9-24-20 to share the *DECS DE-Addendum and CCC DE-Approval Dates* document illustrating courses that have and have not had DE Addendums approved by the DECS. Deans were requested to contact designated faculty originators of courses without DECS approved DE Addendums: Please see the attached the *DECS DE-Addendum and CCC DE-Approval Dates* document. Faculty originators will also be included on the follow up email.
- c) Update on approved DE Addendums and those that are not: Please see the attached *DECS DE-Addendum and CCC DE-Approval Dates* document.
- d) An email was sent out on 8-25-20 to voting CCC members requesting the semester and year their terms began. S. Moore requested CCC members send him the information and he will complete the roster.
- e) An email was sent to CCC members on 8-24-20 to review the revised CCC Handbook for feedback.
- f) CCC Training on Title 5 Regulations - this is required, and we have to submit certification the training was done. S. Moore called for a motion at 3:17p.m. to extend the meeting until 3:45pm so the CCC training on Title 5 could be provided by VPAA S. Berger. T. Kler/A. Yahye. M/S/P
 - a. S. Berger- Training is required so the committee can do local approval of curriculum. Other trainings will be provided at upcoming meetings. Beginning 2020-21, the chancellor’s office will begin periodic review of curriculum inventory to help with process.

9. Discussion Items:

- a) Additional comments or questions by committee members and all attendees.

10. Future Agenda Items:

- a) Continue to revise CCC Handbook.