



**CURRICULUM COMMITTEE
MEETING MINUTES**

Facilitator: Sean Moore – Curriculum Committee Chair
Recorder: Maya Medina / Time Keeper: To Be Announced
Date: July 21, 2020 / Time: 2:00 p.m. - 3:30 p.m. / Location: Via Zoom

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES: Don Mason_x_ ; Hoa Pham_x_ ; Corina Diaz_x_ ; Sophie Tse__ ; Gerson Valle_x_ ; Hassan Elfarissi_x_ ; Valerie Woodward_x_ (Brittany Olayele’s - Proxy); Harvey Estrada__ ; Susan Johnson_x_ ; Charles Hobbs_x_ ; Abdirashid Yahye_x_ ; Abiodun Osanyinpeju_x_ ; Theresa Barragan-Echeverria_x_ ; Sean Moore_x_ ; Maya Medina_x_ ; Benson Atkins_x_ ; Todd Kler_x_ ; Melain McIntosh_x_ ; Denise Blood_x_ ; Sheri Berger_x_ ; Chris Perez_x_

AGENDA:

1. **Approval of Meeting Method:** Meeting to be held remotely via Zoom. C. Hobbs moved to approve. V. Woodward seconded. M/S/P
2. **Approval of Agenda:** July 21, 2020.
 - a. M. Medina- Item 6f. FILM 110 Remove “Course Title Change” from item heading. The course will fall under Course Review, DE Addendum Review and Approval as FILM 110 Film Appreciation.
 - b. M. McIntosh- Item 6c. New course proposals CSCI 101, and CSCI 102 are requesting to be added to the General Education programs. She recommended an additional item be added to the agenda indicating the approval of the request.
 - c. S. Moore called for a motion to revise the agenda with corrections. A. Yahye moved to approve. T. Barragan-Echeverria seconded. M/S/P
 - d. S. Moore called for a motion to approve the agenda as revised by striking Course Title Change from Item 6f and adding new item, GE approval of New Computer Science (CSCI 101, CSCI 102) Course Proposals. C. Diaz moved to approve the revised agenda. S. Johnson seconded. M/S/P
3. **Approval of July 7, 2020 Minutes:** A. Yahye moved to accept the minutes. D. Mason seconded. M/S/P Approved
4. **Reports:**
 - a) Vice President- S. Berger informed the committee that she is learning CurriQunet as she makes progress approving courses. She is reviewing and making comments with a focus on compliance issues.
 - b) Curriculum Analyst- M. Medina- No Report
 - c) Articulation Officer- M. McIntosh- No updates for Articulation
 - d) DE Curriculum Subcommittee Chair– C. Diaz- The DE Curriculum subcommittee is scheduled to meet and review over 30 addenda after the CCC.
 - e) SLO Coordinator- S. Johnson- The Student Learning Outcomes handbook is nearly finalized and should be approved in the fall semester. She will begin meeting with facilitators in the fall to begin working on guidelines and procedures.
5. **Reinstated Item(s):**
 - a) None.
6. **Consent Agenda Items:** S. Moore called for motion to accept the consent agenda items A-F. T. Kler moved to approve. M. McIntosh requested to have further discussion about the new Computer Science (CSCI) courses in item 6c. The courses are requesting local general education approval and she thinks there should be further discussion about this request. V. Woodward seconded the motion for discussion.

- a. M. McIntosh- New course proposals CSCI 101 and CSCI 102 are requesting that they will meet the local GE math competency requirement. S. Berger- Generally, computer science classes do not meet the math competency requirement of Title 5 which as of fall 2019 and after, is at or above intermediate algebra. Generally, computer science courses do not satisfy that requirement. The course must have mathematical content.
 - i. S. Berger commented as a matter of practice to consider new courses as separate action items for consideration rather than consent items. Also, include a separate vote for GE area approval. This is her recommendation for general practice in the future. A. Yahye suggested the originators for new courses are present to address any questions they may have.
- b. G. Valle moved to table CSCI 101, CSCI 102 and CSCI 103. A. Yahye seconded. M/S/P. Tabled.
- c. S. Moore called for a motion to approve consent agenda items 6a-6e except for CSCI 101, CSCI 102 and CSCI 103. A. Yahye moved to approve. S. Johnson seconded. M/S/P- Approved
- a) DE Addendum Approval Only - DECS approved paper addendum from 6-11-2020:**
 - i. ACRP 101 - Introduction to Automotive Collision Repair;
 - ii. ACRP 104 - Mechanical and Electrical Systems for Collision; Repair Technicians;
 - iii. ACRP 136 – Introduction to Automotive Collision Estimating;
 - iv. ACRP 138 - Computerized Collision Damage Estimating;
 - v. ACRP 146 - Intermediate Automotive Collision Repair II;
 - vi. ACRP 152 - Beginning Automotive Paining II;
 - vii. CHEM 104 - Beginning Chemistry;
 - viii. COSM 101 - Introduction to Cosmetology Procedures;
 - ix. COSM 104 - Introduction to Cosmetology I;
 - x. COSM 105 - Introduction to Cosmetology II;
 - xi. COSM 110 - Intermediate Cosmetology;
 - xii. COSM 112 - Advanced Cosmetology;
 - xiii. COSM 114 - Advanced Cosmetology and Introduction to State Board Review;
 - xiv. COMS 116 - Advanced Preparation for State Board Review;
 - xv. COSM 125 - Cosmetology Applications;
 - xvi. COSM 130 - Advanced Cosmetology Applications;
 - xvii. COSM 140 - Cosmetology Practicum;
 - xviii. ENGR 109- Engineering Mechanics - Statics.
- b) Course Review- Revise Lab Hours:**
 - i. MUSI 290 - Intermediate Applied Music/Individual Lessons.
- c) New Course - DE Addendum Review and Approval:**
 - i. CSCI 101 - Problem Solving and Program Design Using C++; -Tabled
 - ii. CSCI 102 - Introduction to Data Structure; -Tabled
 - iii. CSCI 103 - Computer programming in Java;- Tabled
 - iv. ESL 104 - Microsoft Excel
- d) 2-Year CTE Course Review - DE Addendum Review and Approval:**
 - i. ACR 134 - HVAC Customer Service and industry certifications;
 - ii. ACR 160 - Refrigeration and Air Conditioning Control Systems.
- e) Course Review - DE Addendum Review and Approval:**
 - i. CDEV 103 - Child Growth and Development;
 - ii. CDEV 104 - The Home, The School, The Community;
 - iii. COMS 130 - Interpersonal Communication;
 - iv. COMS 140 - Small Group Communication;
 - v. DANC 110 - Beginning Dance;
 - vi. DANC 120B - Beginning Ballet B;
 - vii. DANC 250 - Pilates Mat Class;
 - viii. ESL 02A - Grammar and Conversation Level I;
 - ix. ESL 02B - Grammar and Conversation Level II;
 - x. ESL 02D - Conversation and Grammar Level IV;
 - xi. FILM 110 - Film Appreciation;
 - xii. FILM 113 - Screenplay Analysis;
 - xiii. PE 102 - Walking for Fitness;
 - xiv. PE 110 - Body Conditioning and Physical Fitness;

- xv. PE 125 - Weight Training;
- xvi. PE 134 - Badminton;
- xvii. PE 150 - Sport-Specific, Periodized Training for Athletes;
- xviii. PE 155 - Off-season Training for Women's Intercollegiate Badminton Team;
- xix. PE 159 - Off-Season Training for Men's Intercollegiate Baseball;
- xx. PE 162 - Men's Intercollegiate Basketball Team;
- xxi. PE 163 - Off-Season Training for Men's Intercollegiate Basketball Team;
- xxii. PE 164 - Women's Intercollegiate Basketball Team;
- xxiii. PE 165 - Off-Season Training for Women's Intercollegiate Basketball Team;
- xxiv. PE 168 - Off-Season Training for Intercollegiate Cross-Country Teams;
- xxv. PE 170 - Men's Intercollegiate Football Team;
- xxvi. PE 171 - Off-Season Training for Men's Intercollegiate Football Team;
- xxvii. PE 174 - Men's Intercollegiate Soccer Team;
- xxviii. PE 175 - Off-Season Training for Men's Intercollegiate Soccer Team;
- xxix. PE 177 - Women's Intercollegiate Soccer Team;
- xxx. PE 178 - Off-Season Training for Women's Intercollegiate Soccer Team;
- xxxi. PE 181 - Off-Season Training for Women's Intercollegiate Softball Team.

7. Information Items: S. Moore

- a) DECS Approval 7-7-20 - Paper DE Addendum: None
- b) DECS Approval 7-7-20 - Non-Paper DE Addendum: CIS 162N
- c) S. Moore congratulated G. Valle on his acceptance of a promotion. Beginning August 2020, he will no longer be able to serve as the STEM faculty representative. The dean and division chair have been contacted requesting a replacement. G. Valle- He believes another Math faculty member will be taking over.
- d) Our curriculum processes are fluid during the COVID-19 pandemic, causing courses to be added and designated course faculty originators to fluctuate. As a result, the following designated faculty course originators designated to complete DE Addendums in the summer were not illustrated on the 6-16-20 BOT approval list to be compensated: Nancy Brown, Joe Carpenter, Theodore Harder, Hoa Pham, Cheryl Shiggs, Shirley Thomas, Cassandra Washington, and Aaron Youngblood. An email was sent to administration on 7-16-20 to request they be approved compensation for the optional special summer curriculum assignment, Course Faculty Originators Designated to Complete DE Addendums. The respective faculty have been made aware of this situation.
- e) S. Moore- An email was sent to faculty on 7-16-20 to explain compensation details for optional summer curriculum special assignments and included both the Board of Trustees 6-16-20 document and the timesheet template. Additional timesheet directions were also sent via email on 7-16-20 for faculty accepting optional special summer curriculum assignments.
- f) FlexReporter is no longer being used and faculty need to contact professionaldevelopment@compton.edu for information.
- g) On 7-17-20 from 1:00 p.m. - 3:00 p.m. an SLO, Curriculum, and DE Addendum Open Lab Workshop will be provided.
- h) On 7-7-20 and SLO, Curriculum, and DE Addendum Open Lab Workshop was provided and Susan Johnson's support is greatly appreciated.
- i) A special DE Addendum meeting via Zoom was provided on 7-14-20 for our valued Nursing faculty and both Don Mason's and Corina Diaz' support is greatly appreciated. The Nursing department is displaying continued progress in DE Addendum completions.
- j) Update from Curriculum Committee representatives, student representative, voting members, non-voting members, and visitors.
 - a. B. Atkins will stay on as the student representative.

8. Discussion Items:

- a) S. Moore- The details of our Curriculum Committee representative appointment process is vague in the CCC Handbook and, as a result, requires revision. The committee member's thoughts regarding this potential revision is appreciated. For example, should we consider stipulating Curriculum Committee representatives be voted in by their respective division colleagues for a 3-year term and the voting take place the semester before the term expires? S. Moore suggested forming a CCC Handbook revision group for the Curriculum Committee representative appointment process. He called for committee member volunteers: H. Pham and C. Diaz volunteered to join.

b) Call for additional comments or questions by committee members and all attendees.

- a. H. Pham- There was a new bill passed regarding new requirements/shots for students and she asked how to get that information in the catalog. M. Medina will contact H. Pham regarding these new enrollment limitations and having the catalog updated and informed her it also needs to be updated in the course outline of record.

9. Future Agenda Items:

- a) Continue reviewing courses launched in CurrIQunet during summer.

10. Action Items: None.

11. Adjourn: 2:55pm