



**CURRICULUM COMMITTEE  
MEETING MINUTES**

**Facilitator: Sean Moore – Curriculum Committee Chair**

**Recorder: Noemi Monterroso**

**Date: October 11, 2022 / Time: 2:00 p.m. - 3:30 p.m.**

**Location: Via Zoom—Meeting ID—982 8371 4972**

**Vision:**

Compton College will be the leading institution of student learning and success in higher education.

**Mission Statement:**

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Attendees: Sean Moore, Michael VanOverbeck, Noemi Monterroso, Hassan Elfarissi, Shay Brown, David McPatchell, Jose Manuel Martinez, Alejandra Pham, Charles Hobbs, Tiffany Williams, Paul Flor, Maya Medina, Corina Diaz, Brad Conn, Melain McIntosh, Don Mason, Lynell Wiggins

**AGENDA:**

**1. Approval of Agenda: October 11, 2022**

- **Michael VanOverbeck motioned to approve 10/11/22 agenda. Corina Diaz seconded. Approved**

**2. Approval of Minutes: September 27, 2022**

- **Michael VanOverbeck motioned to approve 9/27/22 minutes. David McPatchell seconded. Approved**

**3. Reports:**

- **Don Mason motioned to open Report Items 3a – 3e. Shay Brown seconded**

a) Vice President, Academic Affairs – Not Present

b) Curriculum Analyst – Maya Medina

○ No Report

c) Articulation Officer – Melain McIntosh

○ No Report

d) SLOC – Jose Manuel Martinez

○ Working on SLO schedule. Learning to work with eLumen to show SLO coordinators for each division how to generate disaggregated reports so faculty can analyze data and make informed decisions. Working with Amber Gillis and Lauren Sosenko on finalizing an SLO Assessment template

e) DEFC – Brad Conn

○ No report

- **Michael VanOverbeck motioned to close Report Items 3a – 3e. Don Mason seconded**

#### 4. Consent Agenda Items:

- **Michael VanOverbeck motioned to approve Consent Agenda Items 4a-4c. Shay Brown seconded. Approved**
- a) CTE Two-Year Course Review; Conditions of Enrollment; SLO; Distance Education—EFOMA/Hybrid; and Textbook: COSM 99 - Independent Study.
- b) CTE-Two Year Course Review; SLO; Distance Education—EFOMA/Hybrid; and Textbook: COSM 104 - Introduction to Cosmetology I.
- c) Distance Education—EFOMA/Hybrid: COSM 101- Introduction to Cosmetology Procedures; COSM 105 - Introduction to Cosmetology II; COSM 110 - Intermediate Cosmetology; COSM 114 - Advanced Cosmetology and Introduction to State Board Review; COSM 116 - Advanced Preparation for State Board Review; COSM 118 - Preparation for the State Board of Barbering and Cosmetology Practical Exam; COSM 125 - Cosmetology Applications; COSM 126 - Cosmetology Applications and Theory; and COSM 130 - Advanced Cosmetology Applications

#### 5. Action Items:

- a) None.

#### 6. Information Items:

- **Michael VanOverbeck motioned to open Information Items 6a-6d. Charles Hobbs seconded**
- a) New Adjunct faculty voting representative—Tiffany Williams.
- b) Fall 2022 Curriculum Open Labs scheduled from 12:00 p.m. – 2:00 p.m. on the following dates: 10-10-22; 10-18-22; 10-31-22; and 11-15-22. CCC Chair will Open call for CCC team members to assist the CCC chair.
  - a. 4 members were able to participate in latest open lab. Great opportunity for faculty to earn PD. Sean provides contact information to Nelson so he knows how many hours faculty were present in PD.
- c) 9-13-22 and 9-27-22 CCC approved consent agenda items were approved during the 10-6-22 Academic Senate meeting.
- d) Next CCC meeting scheduled for 10-25-22.
- **Michael VanOverbeck motioned to close Information Items 6a-6d. Shay Brown seconded**

#### 7. Discussion Items:

- **David McPatchell motioned to open Discussion Items 7a-7c. Michael VanOverbeck seconded.**
- a) Designing CNET training videos for faculty by curriculum committee members.
  - Michael: It's a great idea. Where would it be? Canvas Resources?
    - Sean: Open to discussion. More and more faculty are asking for short instructional videos and they can be listed in the curriculum webpage under Curriculum Forms and Resources.
  - Corina: Supports idea. Sees the need, especially with new faculty. There is not always time to sit down with colleagues to help them, it might be easier to refer them to videos. How would this work? How would we distribute the work?
    - Sean: We can distribute the work amongst our group so that not all the work is being done by few people. For example, maybe the SLOC can go over LO section in CNET, DEFC can go over the DE addendum in CNET, Melain can do articulation-related videos, Charles can do textbooks and materials needed, etc.

Creating the videos might also help give us direction on the areas that we can focus in when we review courses in CNET

- Sean: Will add item on the next Curriculum Committee agenda. Will bring up CNET template and have volunteers sign up for area(s) they want to create videos in.
  - Melain: As we do this, we just have to make sure that the videos are ADA compliant
  - Maya: We would need to consult with the Webmaster, Heather Parnock
    - Sean: Will send heather an email to make her aware of this proposal and request feedback
- b) Recommendations for revisions to CNET templates to streamline curriculum processes.
- Sean: Goal is to pay attention to the questions that are being asked so we can provide appropriate answers when it's needed. Some items in the process are vague. How can we make this easier for our faculty?
  - Corina: Agrees that it is needed. An example of a struggle through the review process is that some of the times it is asking you to do something that you are not sure what it is or what it's asking for.
  - Sean: Will put item on next Curriculum Committee Agenda so members can volunteer to come together (create a workgroup) to review templates and provide recommendations
- c) Any discussion item(s) may be presented by any person in attendance.
- **Michael VanOverbeck motioned to close discussion on item 7a-7c. David McPatchell seconded.**

**David McPatchell motioned to adjourn meeting. Shay Brown seconded. Approved.**

**Meeting adjourned at 2:26pm.**