



ACADEMIC SENATE

AGENDA

Thursday, November 5, 2015 at 1:00 p.m. in the Board room

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

October 15, 2015 Minutes

IV. REPORTS

Senate:

President

Paul M. Flor

Board Representative and External Liaison

Jerome Evans

V. ACTION ITEMS-UNFINISHED BUSINESS

1. Board Policy 5550 – Second & Final reading

VI. NEW BUSINESS

1. Student Support Services Update

Dr. Humphreys

VII. INFORMATION-DISCUSSION ITEMS

1. Planning & Budget Committee and Strategic Planning

VIII. Events/Meetings

1. Fall 2015 Plenary “Converging Inspiration, Innovation, and Action” currently held
2. Fall 2015 Curriculum Regional Meeting (South) on November 14, 2015 - 10:00am to 3:30pm at Mt. San Antonio College, Walnut, Ca. The deadline to Register/Application deadline is November 9, 2015.
3. November 9 - The Impact of College Teaching On Student Success & College Completion: A National Dialogue.

IX. FUTURE AGENDA ITEMS

1. Board Policies 1200 – Mission
2. BP 8200 – Emergency Response Plan
3. Enrollment Management, BOG fee waiver
4. Strategic Planning
5. Facilities planning
6. ECC, Compton Center Water Conservation efforts

X. ADJOURNMENT



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2520 Academic Senate

Issued: May 19, 2015

Reference:

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq
Accreditation Standard IV.A
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

FALL 2015

September 3	Board Room
September 17	Board Room
October 4	Board Room
October 15	Board Room
November 5	Board Room
November 19	Board Room
December 3	Board Room

SPRING 2016

February 4	Board Room
February 18	Board Room
March 3	Board Room
April 7	Board Room
April 21	Board Room
May 5	Board Room

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Tuesdays before ECC Senate, usually)

FALL 2015

September 4	Alondra Room
September 15	Dist. Ed. room 166
October 6	Dist. Ed. room 166
October 20	Dist. Ed. room 166
November 3	Alondra Room
November 17	Alondra Room
December 1	Alondra Room

SPRING 2016

February 2	Alondra Room
February 16	Alondra Room
March 1	Alondra Room
April 5	Alondra Room
April 19	Alondra Room
May 3	Alondra Room

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

Per the Brown Act all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes, If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.



ACADEMIC SENATE MINUTES

Thursday, October 15, 2015 1:00 p.m. Board Room

ATTENDANCE

Senators

Visitors

Eyob Wallano
 Jerome Evans
 Kendahl Radcliffe
 Andree Valdrey
 Mandeda Uch
 Thomas Norton
 Shirley Thomas
 Nikki Williams
 Paul Flor
 Christopher M Halligan
 Kent Schwitkis
 Holly Schumacher
 Michael Odanaka
 Annaruth Garcia

Ikaweba Bunting
 Shemiran Lazar
 Estina Pratt
 David McPatchell
 Amber Gillis
 Abiodun Osanyinpeju
 Ruth Roach
 Dr. S. Arroyo
 Chelvi Subramaniam
 Jonathan Lightman

- I. **CALL TO ORDER** – 1:07 p.m.
- II. **APPROVAL OF AGENDA** – Evans/Schwitkis - Approved
- III. **APPROVAL OF MINUTES** – Schwitkis/Garcia – Approved
- IV. **REPORTS**

President’s Report- Paul Flor reporting.

- **Accreditation Meeting-** Reminder that there is an accreditation meeting October 16th for all accreditation teams. Holly Schumacher reiterated the information about the meeting. It will be in the faculty lounge from 8-12:30 and will largely be a working meeting.
- **Institutional Effectiveness Partnership Initiative-** The team will be here to speak on November 5th. The meetings will be in the Board room.
- **Children’s Book Fair-** Will be held on October 24th and flyers are included in the agenda.
- **Faculty Writing Club-** The first meeting will take place on October 30th.
- **Fall Plenary-** Paul Flor will not be attending, but Chris Halligan will be the voting delegate and we need more senators to attend.

Board Representative – Jerome Evans reporting

- **Legislative Issues** – Highlighted some of the laws that will become effective on January 1st 2016
 - Concealed weapons ban in K-12 and colleges.
 - The word Redskins can no longer be used as the name of a mascot.
 - Competitive cheerleading is now classified as a sport in California.

- **Latino Heritage-** Dr. Lyles presented on the book fair book collection. This year only books will be collected as donations. Faculty is asked to donate one book each and to urge students to donate books as well with a bit of encouragement and incentives offered by instructors if possible. The book fair is October 27th so all donations must be received by October 26th. The announcement has been sent in electronic formats.
- **Tom Norton- Faculty Development Committee-** The committee is putting together a new faculty handbook. If you are interested in being part of the committee to help put together the handbook please contact Judy Crozier.

V. ACTION ITEMS-UNFINISHED BUSINESS

VI. NEW BUSINESS

Facilities Update- Linda Owens presented and discussed scheduled maintenance and the budget for the maintenance.

- 2016 scheduled maintenance is receiving funding from multiple sources to complete several projects around campus.
- Getting ready to hire two part time provisional maintenance workers as well as a senior groundskeeper.
- Norton- Are you aware that D-33 door does not lock? Owens noted it to be looked at with the other doors that need repair. Owens noted that there is not enough staff to deal with the issues but work is being done around the campus. It is difficult to keep up with maintenance where at times, students are the ones removing toiletry items.

MOTION TO ADJOURN -Norton/ Halligan - Approved - 1:33 p.m.



SHARING THE INFORMATION

Effective faculty leadership is best achieved through teams not heroes.

Proposal:

Goals for the Senate for 15-16 to include AS and faculty input in areas like Student Success, enrollment, retention, graduation...and so on.

- Ensure faculty representation on Senate. Measure: ensure full and Part-time faculty in all divisions have Senate representatives and that elections are held as needed.
 - Ensure Senate Executive and Committee Chair communication. Measure: ensure faculty serving as chairs on institutional committees report information and share documentation to Academic Senate to distribute to entire campus community.
 - Build and promote professional excellence. Measure: Arrange for “positive” presentations showcasing faculty success and innovations.
 - To foster awareness and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention, and completion. Measure: monitor faculty participation.
-

Attachments: Consultative Council Meeting agenda & minutes

- October 19, 2015
- October 26, 2015
- November 2, 2015

Student Success & Support Program (SSSP) presentation handout



**El Camino College
Compton Center**

**FACULTY COUNCIL Agenda
Thursday, November 5, 2:00 p.m. in the Board room
(or immediately following the Council meeting)**

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

October 15, 2015 Minutes

IV. REPORTS

Faculty Council:

Chairperson

Paul Flor

Vice Chairperson

Chris Halligan

ECC Curriculum Committee

Essie French-Preston

ECC Education Policies Committee

Vanessa Haynes

Student Learning Outcomes

Kendahl Radcliffe

Student Success Committee

Vacant

V. ACTION ITEMS-UNFINISHED BUSINESS

1. Report on El Camino College Academic Senate meeting

VI. NEW BUSINESS

1. Institutional Effectiveness Partnership Initiative (IEPI)

VII. INFORMATION-DISCUSSION ITEMS

1. ECC local Minimum Qualifications – recommended changes
2. C-ID list of submitted courses for El Camino College & the Compton Center

VIII. EVENTS/MEETINGS

IX. FUTURE AGENDA ITEMS

ADJOURNMENT

CCCD Academic Senate and *ECC-CEC Faculty Council Roster*

2014-2015 (19 members)

Officers:

President/ <i>Chairperson</i>	Paul M. Flor (15-16)
Past President/ <i>Past Chairperson</i>	Michael Odanaka
President-Elect/ <i>Chairperson-Elect</i>	Paul M. Flor
Vice President/ <i>Vice Chairperson</i>	Chris Halligan (16-17)
Secretary/ <i>Secretary</i>	Nikki Williams (16-17)
Curriculum/ <i>Curriculum Representative</i>	Essie French-Preston (16-17)
<i>Adjunct Representative</i>	Vacant (16-17)
Board Representative	Jerome Evans (16-17)

Members:

Career and Technical Education (2)

Annaruth Garcia (16-17)

Phillip Yaghmai (17-18)

Health and Human Services (2)

Shirley Thomas (15-16)

Pamella West (16-17)

Humanities (2)

Chris Halligan (17-18), Vice President/*Vice Chairperson*

Nikki Williams (16-17) Secretary/*Secretary*

Social Sciences and Fine Arts (2)

Kendhal Radcliff (17-18)

Mandeda Uch (16-17)

Mathematics (2)

Abigail Tatlilioglu (16-17)

Jose Villalobos (15-16)

Science (2)

Kent Schwitkis (15-16)

Eyob Wallano (16-17)

Library and Learning Resource Unit (1)

Andree Valdry (17-18)

Counseling (2)

Essie French Preston (17-18), Curriculum/*Curriculum Representative*

Holly Schumacher (15-16)

Michael Odanaka, Past President/*Past Chairperson*

At-Large (2)

Jerome Evans (17-18), Board Representative

Tom Norton (15-16)

Adjunct Representatives (2)

Mahbub Khan (15-16)

Marcelo Cabral (17-18), *Adjunct Representative*



El Camino College Compton Center

FACULTY COUNCIL MEETING Thursday, October 15, 2015 2:00 p.m. Board Room Minutes

ATTENDANCE

Eyob Wallano	Ikaweba Bunting
Jerome Evans	Shemiran Lazar
Kendahl Radcliffe	Estina Pratt
Andree Valdrey	David McPatchell
Mandeda Uch	Amber Gillis
Thomas Norton	Abiodun Osanyinpeju
Shirley Thomas	Ruth Roach
Nikki Williams	Dr. S. Arroyo
Paul Flor	Chelvi Subramaniam
Christopher M Halligan	Jonathan Lightman
Kent Schwitkis	
Holly Schumacher	
Michael Odanaka	

Call to Order – 1:33p.m.

Agenda – Norton /Halligan- Approved

Minutes – Schwitkis /Norton- Approved

FACCC Presentation: Jonathan Lightman presented. 4 items of discussion:

- Assembly Bill 404:
 - Governor Brown signed into law that prior to a meeting of NACIQ, the state chancellor must allow stakeholders to know how regional accreditors are doing.
- Campus Safety:
 - It has been decided that more needs to be done than to have moments of silence every time there is a school shooting.
 - FACCC wants to do an examination of mental health services provided on campus to see where there are gaps in services to students. FACCC will continue to push to get results to see what can be done about campus safety.
- Budget:
 - Budget Request Summary was discussed. A breakdown of what the wish list is for a budget.
- Other:
 - Threshold for signatures of getting something on the ballot. The threshold is very low right now so there will be many initiatives on the ballot in this election.
- The Annual Policy Forum will be held on January 29, 2016 at Santa Ana College and is free to attend.
- Packets were handed out on signing up for FACCC and what services it provides for faculty.

ADJOURNED – Williams/ Halligan - 2:35p.m.

ASCCC Events and Meetings 2015-2016

2016 CTE Curriculum Academy, **January 14 - 15, 2016 @ Napa Valley Marriott**

Sponsored by the Chancellor's Office through Perkins Leadership Funds, the California Community College Association of Occupational Educators (CCCAOE) and the Academic Senate will again host the CTE Curriculum Academy titled *Doing What Matters for CTE Students: A Collaboration of CTE Faculty with EWD and Regional Leaders*.

New and Exciting Event for 2016! 2016 Instructional Design and Innovation, **January 20 - 22, 2016 @ Riverside Convention Center**

The Academic Senate for California Community Colleges is pleased to announce the first annual Instructional Design and Innovation Institute. This new institute will focus on strategies to improve student success and build more effective college programs.

2016 Accreditation Institute, **February 19 - 20, 2016 @ Marriott, Mission Valley San Diego**

Whether your college is gathering evidence, writing the self-evaluation, or preparing for a site visit in spring, the Academic Senate for California Community College's Accreditation Institute will provide guidance and support no matter where you are in the cycle of accreditation.

2016 Academic Academy, **March 17 - 19, 2016 @ Sheraton Sacramento**

Equity and diversity are primary values of the community college system. The 2015 Academic Academy focused on the Student Success and Support Program and Student Equity Plans. This year's institute will again explore issues of equity and diversity, this time including not only further development of student equity plans and programs but also on broader issues such as faculty hiring and professional development.

2016 Spring Plenary Session, **April 20 - 23, 2016 @ Sacramento Convention Center**

This year, the Academic Senate will collaborate with other constituents in hosting the Spring Plenary Session. Today's current higher education environment will require a close collaboration with all college constituents to address issues of common concern.

2016 Career Technical Education Institute, **May 6 - 7, 2016 @ DoubleTree Hilton Anaheim/Orange**

This year will bring an intense focus on career and technical education at the federal, state, and local level. This event will provide CTE faculty with the opportunity to engage in key policy conversations through their interaction with representatives of the task force, by learning about the implications of policy decisions on local programs and courses, and in participating in breakout sessions to better understand the college processes including topics on leadership, curriculum design, course repetition, and effective program advocacy.

2016 Faculty Leadership Institute, **June 9 - 11, 2016 @ Mission Inn - Riverside**

The Faculty Leadership Institute is the cornerstone of the Academic Senate's governance training. Created to assist new senate leaders navigate the complexity of local governance as well as become versed in state issues, the Faculty Leadership Institute brings seasoned leaders together to share tips and tools for new leaders to successfully lead their senate and influence their college policies. New and experienced leadership are encouraged to join to learn about basic college governance and upcoming state issues.

2016 Curriculum Institute, **July 7 - 9, 2016 @ DoubleTree Hilton Anaheim**

The Curriculum Institute is designed to bring together administrators, faculty, and classified staff working on curriculum to provide a platform for interactive learning by all attendees. Informational presentations, direct training and guidance, and interaction with Chancellor's Office staff make this Institute the most popular of the Academic Senate events. Attendees receive updates on important current curriculum topics and to learn ways to improve and develop local curriculum processes.

EL CAMINO COLLEGE

Office of the President

Minutes of the College Council Meeting – October 19, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Linda Beam, Thomas Fallo, Paul Flor, Irene Graff, Jo Ann Higdon, Chris Jeffries, Jeanie Nishime, Susan Pickens, Susana Prieto, Jean Shankweiler, Erika Solorzano, Claudia Striepe, Jared Thilenius.

1. Minutes – October 12, 2015 minutes were approved as presented.
2. Board Agenda – The October 19, 2015 agenda was reviewed.
 - a) There will be a special recognition of Ms. Monica Bender, ECC alumni, who successfully swam across the English Channel.
 - b) The resolution regarding the California Community Colleges Chancellor's Office Task Force (P/B 12 – P/B 13) will go to the Board of Governors.
 - c) It was noted that amended salary schedules will be published in the November 2015 Board agenda.
3. Paul Flor reported that he will speak with Dr. Curry regarding the Accreditation timeline for CEC.

EL CAMINO COLLEGE

Office of the President

Minutes of the College Council Meeting – October 26, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Linda Beam, Cindy Constantino, Thomas Fallo, Paul Flor, Ann Garten, Irene Graff, Vishu Gupta, Chris Jeffries, David McPatchell, Jeanie Nishime, Jean Shankweiler, Luukia Smith, Claudia Striepe, Mike Trevis, Nina Velasquez

4. Minutes – October 19, 2015 minutes were approved as presented.
5. Accreditation: Accreditation follow-up visit is scheduled for Thursday, October 29. One team member has asked to meet with the College Council to discuss Recommendation 3 (Planning and Decision-Making Processes). Dr. Nishime will confirm the time and location of the meeting. (Note: Time was later confirmed for 11:00-11:30 a.m. in Adm 131.)
6. Outstanding Board Policies & Procedures – Series 5000 – Student Services: The following BPs/APs will be presented to the Board in November:
 - a) BP/AP 3280 – Grants
 - b) AP 5013 – Students in the Military
 - c) BP/AP 5110 – Counseling
 - d) BP/AP 5120 – Transfer Center
 - e) BP/AP 5150 – Extended Opportunity Programs and Services
 - f) BP 5200 – Student Health Services
 - g) BP/AP 5210 – Communicable Disease
 - h) BP 5405.1 – Student Political Organizations
 - i) BP/AP 5800 – Prevention of Identity Theft in Student Financial Transactions

The following APs will be presented to the Board in December:

- a) AP 5520 – Student Discipline Procedures
- b) AP 5530 – Student Rights and Grievances

Other areas need to provide an update. Ms. Pickens will then be asked to provide a complete list for review.

7. Presidential Search: A special Board meeting was held on Friday, October 23. An official announcement will be forthcoming.

8. Other:

- a) Board of Trustees Meetings: A request was made to tape the Board meetings. President Fallo indicated that a proposal to tape the meetings may be presented to the Board.
- b) Board meeting set-up: In response to a question regarding the seating arrangements for Board members, President Fallo reported that staff is currently looking at the design of the new Administration Building and temporary facilities to be used during the transition. He is recommending that only the CEO and Board be seated at the main table with staff seated at side tables. In the interim, Board meetings will be held in the East Dining Room with the same configuration.
- c) Podium for Speakers: It was requested that consideration be given to the height of the podium and microphone so that guests of varying heights can be accommodated.
- d) New Faculty Hires: President Fallo clarified that new hires do not necessarily replace retirees. In addition to the two new hires in Spring 2016, there will be six additional hires. Next year, a total of 16 new hires have been approved.

An additional six counselors will be hired from funding received for SSSP. Two counselors have already been approved through the Faculty Identification process, so a total of eight new counselors will be hired for 2016-17.

- e) Power Outage: Dr. Nishime will forward the draft protocol to be used in the event of a power outage. Comments and/or feedback should be forwarded to Dr. Nishime. Initial feedback was noted as follows:
- communication: need to communicate more regularly during the event, especially via Nixle.
 - electronic keys: need to make sure there are alternate ways to get back into an office.
 - evacuation: need to check all buildings to be sure all have been evacuated.