



ACADEMIC SENATE

AGENDA

Thursday, September 22, 2016 at 1:00 p.m. in the Board room

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

September 8, 2016 Minutes

IV. REPORTS

Senate:

President

Board Representative and External Liaison

Accreditation Self-Evaluation

Paul M. Flor

Jerome Evans

Amber Gillis

V. ACTION ITEMS-UNFINISHED BUSINESS

1. Faculty vacancy in Planning & Budget Committee
2. Standing Committee assignments
3. Academic Senate Goals for 2016-17 Second Reading

VI. NEW BUSINESS

1. Institutional Effectiveness
2. 90th Anniversary Planning Committee

VII. INFORMATION-DISCUSSION ITEMS

1. Academic Senate news

VIII. Events/Meetings

1. Academic Academy, October 7-8, 2016, Westin South Coast Plaza
2. Formerly Incarcerated Students Regional Meetings, October 21, 2016 LA Trade Technical
3. Curriculum Regional Meetings - South October 22, Mt. San Antonio College
4. MQs and Equivalency Regional Meetings, October 29 (South)
5. Fall Plenary Session, November 3 to 5, 2016, Westin South Coast Plaza
6. Contextualized Teaching and Learning Regional Meetings, December 2 and December 3
7. Common Assessment Initiative Regional Meetings, December 9 and December 10

IX. FUTURE AGENDA ITEMS

1. Strong Workforce
2. AB 104

X. ADJOURNMENT



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2520 Academic Senate

Issued: May 19, 2015

Reference:

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq
Accreditation Standard IV.A
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

* This is a special meeting scheduled to coincide with ACCJC Accreditation visit the week of March 6-9th. This is a Tuesday. We are switching days with El Camino College.

FALL 2015

September 8	Board Room
September 22	Board Room
October 6	Board Room
October 20	Board Room
November 3	Board Room
November 17	Board Room
December 1	Board Room
December 15	Board Room

SPRING 2016

February 16	Board Room
March 7*	Board Room
March 16	Board Room
April 6	Board Room
April 20	Board Room
May 4	Board Room
May 18	Board Room

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Tuesdays before ECC Senate, usually)

FALL 2015

September 6	Dist. Ed. room 166
September 20	Dist. Ed. room 166
October 4	Dist. Ed. room 166
October 18	Dist. Ed. room 166
November 1	Dist. Ed. room 166
November 15	Dist. Ed. room 166
December 6	Dist. Ed. room 166

SPRING 2016

February 21	Dist. Ed. room 166
March 9*	Dist. Ed. room 166
March 21	Dist. Ed. room 166
April 4	Dist. Ed. room 166
April 18	Dist. Ed. room 166
May 2	Dist. Ed. room 166
May 16	Dist. Ed. room 166

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

Per the Brown Act all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes, If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.



ACADEMIC SENATE MINUTES

Thursday, September 8th, 2016 1:00 p.m. Board Room

<u>Senators</u>	<u>ATTENDANCE</u> <u>Visitors</u>
Eyob Wallano	Katherine Marsh
Jerome Evans	Jessie Mills
Andree Valdry	Hassan Elfarissi
Mandeda Uch	Aurora Cortez-Perez
Nikki Williams	Ruth Roach
Paul Flor	Amber Gillis
Kent Schwitkis	
Christopher Halligan	
Shirley Thomas	
Annaruth Garcia	
Mahbub Khan	
Vanessa Haynes	

I. CALL TO ORDER – 1:10 p.m.- Meeting started
1:45 p.m. official call to order time with quorum

II. APPROVAL OF AGENDA –Halligan/Evans- Approved

III. APPROVAL OF MINUTES –Evans/Halligan- Approved

IV. REPORTS

President's Report- Paul Flor reporting.

- **Orientation- What is Academic Senate?**
 - Introduction of new senators.
 - ASCCC- Overview. Discussed Academic Senate authority. We are governed by the state.
 - 10+1 are listed on the back of your membership card. They go over what Academic Senate purview is. Senate makes recommendations to the college. Curry stated that one of the things that needs to be discussed in this area is Senates input on faculty going on sabbatical. Flor discussed how Senate and Union are two organizations that are allowed to intermingle with each other. There can be an overlap in the areas that each of the groups cover. Administrators are not on Academic Senate. We are comprised of faculty. The roster with senators was shown with term end dates. We may need to revisit the structure of the distribution of the senators since we have new hires in different areas; such as the new faculty that were hired in Cosmetology.
 - Flor covered the Academic Senate attendance policy to ensure that all senators are following the policy and coming to meetings.
- Introduction of Academic Senators and members.
- There is a new Community College Chancellor and he is asking for major changes with the ACCJC.
- Flor would like us to entertain the idea of inviting ASB to attend our meetings to open the communication between both groups.
- Senate Office is located in G-36.

- Reviewed the institutional standing committees and their membership. Faculty will now co-chair these to help lead the meetings as well as take minutes. It would be great to have more faculty to distribute responsibilities of these committees. The names of the committee members are the voting members, but any faculty can attend the meetings.
- Announced upcoming events which can be found in the packet.
- Discussed the BOG fee waiver- this semester is the where the new changes will take effect. We really need to make students aware of this. This may affect our student enrollment. We may see a drop of 12% of students because of the new requirements. Haynes stated that counseling is asking faculty that we allow counselors into the classroom to do brief presentations about this information. Haynes is encouraging faculty to send students to get Ed Plans and talk with their counselors. Counselors can come into the classroom and make presentations- send an email to one of them and they will set it up.

Vice President- Chris Halligan reporting.

- Spoke about FACCC- Stated that he has been elected to the Board of Governors. Discussed the new fee increase and why it was implemented. A new flyer will be coming out to discuss why the fees were increased. There has not been an increase in 10 years and this one was heavily discussed. Faculty can now get hotel discounts with HotelStorm providing a 60% discount on hotel rooms using the website as well as the passcode FACCMEMBER.
- Discussed what FACCC is and who comprises the organization as well as the subcommittees.
- FACCC is really pushing Prop 51 and Prop 55 (discussed what each of the propositions means).

Board Representative – Jerome Evans reporting

- Time for the annual Latino Heritage Celebration.
 - Evans will be coming around in the next weeks to solicit donations for the book fair.
 - The calendar of events will come out in the next week.

Accreditation: Amber Gillis reporting.

- There is an Accreditation teams meeting Friday September 16, 2016 from 8:30-12pm in the Student Lounge.
- Our editor has been working on the document and he has made some great changes.

V. ACTION ITEMS-UNFINISHED BUSINESS

- Proposed Senate goals for 2016-1017
 - We should consider this a 1st read and come back at the next meeting to discuss this.
 - Assembly Bill 1690- is on the Governor’s desk and is important for part-time faculty.
 - Attached to the packet you can find the minutes for the Consultative Council Committee.

VI. NEW BUSINESS

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VII. Information- Discussion Items

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VIII. Events/Meetings

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MOTION TO ADJOURN – Halligan/Evans Approved –2:22 p.m.

Proposed 2016-2017 Goals

The Academic Senate's annual goals reflect a commitment to "an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making" (Strategic Initiative C).

1. Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2520)

Measures:

- Arrange faculty representation on campus committees and periodic updates,
- Recruit faculty co-chairs for Institutional Standing Committees
- Ensure divisions have required number of senators
- Review and begin revising Academic Senate By-laws to reflect curriculum reforms
- Ensure Academic Senate office is relocated in swing space

2. Strengthen faculty involvement in the activities of the Academic Senate

Measures:

- Provide an orientation at the start of the academic year
- Provide regular, ongoing communication with all faculty, encouraging greater involvement in the Senate and committees
- Encourage greater participation of senators in meetings and other activities of Senate
- Establish initiatives to recognize faculty achievements

3. Support the college's institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.

Measures:

- Support Enrollment Management initiatives through ongoing communication and faculty involvement
- Support accreditation efforts through regular Senate/Faculty Council communication and collaboration
- Foster awareness of and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention and completion



SHARING THE INFORMATION

Effective faculty leadership is best achieved through teams not heroes.

Upcoming Events from ASCCC

C-ID: Fall Discipline Input Group (DIG) Meeting

WHERE: El Camino College - 16007 Crenshaw Blvd, Torrance, CA

WHEN: Friday, September 23, 2016; 9:00 am - 3:00 pm

The Course Identification Numbering (C-ID) System is hosting two discipline input group (DIG) meetings for faculty to consider the development of C-ID descriptors and model curriculum (MC) for Engineering Technology. The development of the C-ID course descriptors will support local associate degrees and certificates, specific to Engineering Technology. For additional information on the work of the C-ID system, visit www.c-id.net.

The meeting is designed to be “come one, come all” to encourage wide participation and perspectives. A light breakfast and lunch will be provided. Later, faculty will be appointed by their respective state senate to serve on the Faculty Discipline Review Group that will prepare draft documents for statewide vetting.

Faculty from California Community Colleges and high school teachers who teach Engineering Technology are urged to attend the meeting.

Reminder: Fall PD Day evaluation survey will be open until Thursday, September 22nd.

Information about Fall Professional Development Day is available at

<http://www.elcamino.edu/administration/staffdev/fallpdday/index.asp>

ASCCC Professional Development College Online Courses

<http://www.asccc.org/pdc-online-courses>

New PDC Online Courses

Focus on Career Technical Education (CTE)

Program and Degree Proposals

The Course Outline of Record (COR)

Programs and Awards

Curriculum 101: Introduction and Types of Courses

This five-course series provides an overview of various aspects of curriculum development. Participants who complete all five courses may be eligible to earn ASCCC's Curriculum Development Certificate of Completion. In order to earn a Certificate, all components of the five course series must be successfully completed. Each course consists of multiple units. There is a quiz associated with each unit and a final exam for each course. Successful completion requires earning 100% on all quizzes and at least an 80% on the final exam for each course. All assessments are multiple-choice. While quizzes may be taken more than once, the final exam for each course can only be taken once.

Curriculum Regional South

Deadline to Register/Application Deadline: Friday, October 14, 2016 - 5:00pm

The Academic Senate for California Community Colleges is once again partnering with the California Community Colleges Chancellor's Office to hold Curriculum Regional meetings. The South meeting will be held at Mt. San Antonio College in Walnut on Saturday, 22 October.

The morning will consist of updates on the latest news on from both the Chancellor's Office and the Academic Senate on statewide curriculum issues, including the PCAH, C-ID/ADTs, the Curriculum Inventory, and the UC Transfer Pathways. The afternoon will consist of breakout sessions covering a variety of topics ranging from curriculum basics, distance education, non-credit, and dual enrollment.

All faculty interested in our curriculum efforts are encourage to attend so that our college curriculum team can gather as much information as possible.

The programs will run 9:30 to 3:00. Registration is required and the deadline is October 14th.

First meeting of the 90th Anniversary Planning Committee will be held on October 11 in the CEO Conference room. Faculty co-chairs are Toni Wasserberger, Professor Emeritus, and Liza Rios, Communications Professor. All faculty interested in attending should wait to hear from the co-chairs for additional information.

El Camino College Compton Center
Compton Community College District
Standing Committees
2016-2017 **Draft**

Consultative Council

Purpose: To review materials provided from the various committees designated as committees of the Consultative Council and provide recommendations to the CEO. The committee members will be the leadership from each campus-wide constituent group and will meet on a weekly basis.

Members: Faculty Representatives

- Paul Flor (Academic Senate President)
- Jerome Evans (Academic Senate Representative)
- Rashid Yahye (CCCFE - Certificated Unit President)

Meeting:

When: Every Monday
Time: 2:00 pm
Place: CEO Conf. Room

Committees of the Consultative Council

1. Institutional Effectiveness

Purpose: To review and provide recommendations about each of the District's Program Reviews in order to strengthen and support programs and program analysis. The Committee will also be responsible for reviewing the following: El Camino College Compton Center Educational Master Plan, Facilities Master Plan, Staffing Plan, and Technology Master Plan, to ensure these plans and all Program Reviews are consistent, aligned, and are current. The Committee will monitor the status of these documents and review the responses to FCMAT recommendations.

Members: Faculty Representatives

- Paul Flor (faculty co-chair)
- Katherine Marsh
- Kendahl Radcliffe
- Abby Tatlilioglu

Meeting:

When: Last Thursday of every month
Time: 1:00 pm
Place: Library Meeting Room

2. Planning and Budget

Purpose: The Planning and Budget Committee (PBC) serves as the steering committee for campus-wide planning and budgeting. The PBC assures that the planning and budgeting are interlinked and that the process is driven by the institutional priorities set forth in the Educational Master Plan and other plans adopted by the District. The PBC ensures that all plans are developed using data from program review and are linked to the Center's mission statement and strategic initiatives. The PBC makes recommendations with respect to all global Center and District planning and budgeting issues. The PBC reports all committee activities to the campus community.

Members: Faculty Representatives

- Ikaweba Bunting
- Rashid Yahye (faculty co-chair)
- Jose Villalobos

Vacant

Meeting:

When: Every 4th Tuesday of every month
Time: 2:00 pm
Place: Board Room

Proposal: The Strategic Planning Committee will be a workgroup reporting to this committee.

Operational Campus Committees

1. Accreditation Steering Committee

Purpose: To coordinate the El Camino College Compton Center accreditation activities. The Steering Committee will be composed of the Provost/CEO, Accreditation Liaison Officer, El Camino College Vice-Presidents, standards team leaders, a representative from Institutional Research and Planning, and other interested individuals.

Members: Faculty Representatives

Paul M. Flor, for Standard I
Nikki Williams, for Standard IIA
Estina Pratt & Albert Jimenez, for Standard IIB
Essie French-Preston, for Standard IIC
Amber Gillis, for Standard IIIA
Kendahl Radcliff, for Standard IIIB
Sevana Khodagholian, for Standard IIIC
Valerie Woodward, for Standard IIID
Jose Villalobos & Chris Halligan, for Standard IV

<p>Meeting: When: TBA Time: Place:</p>
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2. Facilities

Purpose: To coordinate campus-wide capital construction and long-range planning in conjunction with local, state and bond funding and to monitor campus-wide facilities maintenance and operations, and prioritization of deferred maintenance.

Members: Faculty Representatives

Charles Hobbs (alternate)
Mandeda Uch
Cheryl Threadgill
Cassandra Washington
David McPatchell (faculty co-chair)

<p>Meeting: When: 3rd Tuesday Time: 9:00 am Place: Facilities Conference room</p>
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3. Health, Safety, & Parking

Purpose: To monitor and oversee an infrastructure of safety procedures and health/emergency measures on campus, and to prepare and implement the District's Health and Safety Plan.

Members: Faculty Representatives

Eyob Wallano (faculty co-chair)
Chris Halligan
Shemiran Lazar
Moshen Sahebjame

<p>Meeting: When: 2nd Wednesday Time: 1:30 pm Place: V-72 (Campus Police Station)</p>
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4. Technology

Purpose: To develop a Technology Plan, make recommendations on new technology infrastructure (equipment or systems) being considered for purchase by the District, to review technology needs, policies and procedures on an annual basis and to determine the best allocation of technology equipment which is donated or granted to the District. To coordinate the plans and proposals that develop, implement and evaluate distance learning and the related instructional technology activities.

Members: Faculty Representatives

Brent Kooiman
Thomas DeHardt
David Maruyama (faculty co-chair)
Dale Ueda
Gayathri Manikanden (alternate)

<p>Meeting: When: 2nd Friday of every month Time: 11:30 am Where: Voc. Tech. Conference Room</p>

5. Enrollment Management

Purpose: To develop and implement marketing, recruitment, and a retention plan (District's Enrollment Management Plan) linked to FTES targets developed utilizing past and present student data and to identify trends and project enrollment data for each academic year.

Members: Faculty Representatives

Juan Tavarez
Aurora Cortez-Perez
Anna Ruth Garcia
Ikaweba Bunting (faculty co-chair)

Meeting:

When: 2nd Monday of every month
Time: 3:00 pm
Where: Library Conference room

6. Student Success

Purpose: To provide a shared framework for the discussion, development and implementation of processes and programs that integrate Basic Skills, Student Success, Support Programs, AB 86 – Adult Education and Student Equity to optimize and enhance student achievement, retention, and success. This committee will compile and approve mandated reports and plans required by the California Community College Chancellor's Office, including the Basic Skills Initiative, Student Equity, and Student Success & Support Programs Plans, and AB 86 Adult Education. The Committee will reflect a broad representation from faculty, staff, and students.

Members: Faculty Representatives

Amber Gillis
Albert Jimenez
Estina Pratt
Jose Villalobos (faculty co-chair)
Carmela Aguilar (alternate)

Meeting:

When: 9/8, 10/6, 11/10 and 11/24
Time: 1:00 pm
Where: D-32

Proposal: The Basic Skills, Student Success & Support Programs, AB86 – Adult Education, and Student Equity workgroups will report to this committee.

7. Professional Development

Purpose: To develop an annual Staff Development Plan supporting the development and professional growth of District administrators, certificated and classified staff and to allocate financial support for approved staff development activities.

Members: Faculty Representatives

Ruth Zambrano (faculty co-chair)
Hoa Pham
Gayathri Manikanden
Judith Crozier
Fazal Aasi (alternate)
Malinni Roeun (alternate)

Meeting:

When: Quarterly Meeting 4th Monday
Time: 2:00 pm
Place: Human Resource Conf. Room

8. Auxiliary Services

Purpose: To coordinate the operations of the foodservice, bookstore, and campus-wide vending services and to ensure that comprehensive and cost effective services are provided to meet the needs of students.

Members: Faculty Representatives

Jose Bernaudo
Leonard Clark

Meeting:

When: 1st Thursday of every month
Time: 3:15 pm
Where: Student Life Conference Room

9. Health Benefits

Purpose: This committee shall review and may recommend changes to health benefits (including medical, dental, and vision) offered to employees.

Members: Faculty Representatives
Mike Khalilzadeh
Don Roach
Rashid Yahye (faculty co-chair)
Robert Joiner

Meeting:

When: Quarterly Meeting 4th Monday

Time: 2:30 pm

Place: Human Resources Conference Rm

NOTES:

- All committee meeting calendars, agendas and minutes, are to be posted on the designated space on the Center's webpage.
- The Consultative Council and Planning and Budget committees are scheduled to meet throughout the 12 calendar months. All other committees will meet during the 10 academic months.
- The initial committee meeting for the fall semester shall be called no later than September 30th of each calendar year.
- Members will be appointed in August for the upcoming academic year.
- Committee meetings should be held during college hour whenever possible.
- Efforts should be made by the appointing leadership to distribute the committee membership to avoid one person serving on more than two (2) committees.



FACULTY COUNCIL Agenda
Thursday, September 22, 2:00 p.m. in the Board room
(or immediately following the Council meeting)

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

September 8, 2016 Minutes

IV. REPORTS

Faculty Council:

Chairperson

Paul Flor

Vice Chairperson

Chris Halligan

ECC Curriculum Committee

Essie French-Preston

ECC Education Policies Committee

Vanessa Haynes

Student Learning Outcomes

Kendahl Radcliffe

Student Success Committee

Amber Gillis

V. ACTION ITEMS-UNFINISHED BUSINESS

VI. NEW BUSINESS

1. Curriculum

Barbara Perez

For First reading:

- BP 4025 Philosophy and Criteria for Associate Degree and General Education
- BP 4260 Pre-Requisites and Co-requisites
- BP 4020 Program, Curriculum, and Course Development

VII. INFORMATION-DISCUSSION ITEMS

1. Faculty Development Committee

Andree Valdry

Report on Sept. 13 meeting

2. ASCCC Professional Development

College Online Courses

VIII. EVENTS/MEETINGS

1.

IX. FUTURE AGENDA ITEMS

1. Revising By-laws to reflect changes to curriculum
2. Drafting of Curriculum Handbook

ADJOURNMENT

CCCD Academic Senate and *ECC-CEC Faculty Council Roster*

2016-2017 (19 members)

Officers:

President/ <i>Chairperson</i>	Paul M. Flor (17-18)
Past President/ <i>Past Chairperson</i>	Michael Odanaka
President-Elect/ <i>Chairperson-Elect</i>	Vacant
Vice President/ <i>Vice Chairperson</i>	Chris Halligan (16-17)
Secretary/ <i>Secretary</i>	Nikki Williams (16-17)
Curriculum/ <i>Curriculum Representative</i>	Essie French-Preston (16-17)
<i>Adjunct Representative</i>	Mahbub Khan (16-17)
Board Representative	Jerome Evans (16-17)

Members:

Career and Technical Education (2)

Annaruth Garcia (16-17)
Phillip Yaghmai (17-18)

Health and Human Services (2)

Shirley Thomas (18-19)
Pamela West (16-17)

Humanities (2)

Chris Halligan (17-18), Vice President/*Vice Chairperson*
Nikki Williams (16-17) Secretary/*Secretary*

Social Sciences and Fine Arts (2)

Kendhal Radcliff (17-18)
Mandeda Uch (16-17)

Mathematics (2)

Abigail Tatlilioglu (16-17)
Jose Villalobos (18-19)

Science (2)

Kent Schwitkis (18-19)
Eyob Wallano (16-17)

Library and Learning Resource Unit (1)

Andree Valdry (17-18)

Counseling (2)

Essie French Preston (17-18), Curriculum/*Curriculum Representative*
Vanessa Haynes (18-19)
Michael Odanaka, Past President/*Past Chairperson*

At-Large (2)

Jerome Evans (17-18), Board Representative
David McPatchell (18-19)

Adjunct Representatives (2)

Mahbub Khan (18-19), *Adjunct Representative*
Elizabeth Craig Walker (17-18)



**El Camino College
Compton Center**

**FACULTY COUNCIL MEETING
Thursday, September 8th, 2016 2:00 p.m.
Board Room
Minutes**

ATTENDANCE

Eyob Wallano

Jerome Evans

Andree Valdry

Mandeda Uch

Nikki Williams

Paul Flor

Kent Schwitkis

Christopher Halligan

Shirley Thomas

Annaruth Garcia

Mahbub Khan

Vanessa Haynes

Katherine marsh

Jessie Mills

Hassan Elfarissi

Aurora Cortez-Perez

Ruth Roach

Amber Gillis

I. Call to Order – 2:24 p.m.

II. Agenda – none

III. Minutes – Schwitkis/Wallano- Approved

IV. Reports:

Chairperson – Paul Flor reporting.

- none

Vice Chairperson- Chris Halligan reporting.

- none

ECC Curriculum Committee- Essie French-Preston reporting.

- none

Student Learning Outcomes

- no report

V. Action Item/Unfinished Business

- none

VI. New Business

- none

VII. Information- Discussion Items

- none

VIII. Events/Meeting

- none

ADJOURNED – Halligan/Evans Approved 2:25 p.m.

BP 4025 Philosophy and Criteria for Associate Degree and General Education

DRAFT

References:

Title 5 Section 55061;
ACCJC Accreditation Standard II.A (*formerly II.A.3*)

Courses that are designated to fulfill the general education and depth requirements shall meet the following philosophy.

NOTE: *This policy is **legally required**. The following philosophy is taken from Title 5 Section 55061, which is the policy of the Board of Governors and is provided only as an example. The District should define and insert its own philosophy and criteria.*

The awarding of an Associate degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics, to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems, and to develop the capacity for self-understanding.

In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Central to an Associate degree, general education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts, and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most important, general education should lead to better understanding.

In the establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major society problems.

The Chief Executive Officer shall establish procedures to assure that courses used to meet general education and associate degree requirements meet the standards in this policy. The procedures shall provide for appropriate Academic Senate involvement.

References:

Title 5 Sections 55000 and 55003

Note: *This policy is legally required.*

The Chief Executive Officer or designee is authorized to establish pre-requisites, co-requisites and advisories on recommended preparation for courses in the curriculum. All such pre-requisites, co-requisites, and advisories shall be established in accordance with the standards set out in Title 5. Any pre-requisites, co-requisites or advisories shall be necessary and appropriate for achieving the purpose for which they are established. The procedures shall include a way in which a pre-requisite or co-requisite may be challenged by a student on grounds permitted by law. Pre-requisites, co-requisites, and advisories shall be identified in District publications available to students.

The programs and curricula of the District shall be of high quality, relevant to our mission, community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Chief Executive Officer shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

The Chief Executive Officer delegates to the Vice President of Compton Center or designee the development of procedures to initiate and review curriculum and program development. These procedures are developed jointly by the Academic Senate and the Vice President of Compton Center. The procedures are located in the College Curriculum Handbook.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development.
- Consideration of job market and other related information for vocational and occupational programs.

All new programs and program deletions shall be approved by the Board.

All new programs shall be submitted to the California Community Colleges Chancellors Office for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

Credit Hour

Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a “credit hour” program or a “clock hour” program.

The Chief Executive Officer or designee will establish procedures which prescribe the definition of “credit hour” consistent with applicable federal regulations, as they apply to community college districts.

The Chief Executive Officer or designee shall establish procedures to assure that curriculum at the District complies with the definition of “credit hour” or “clock hour,” where applicable. The Chief Executive Officer shall also establish procedure for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour program has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

The Chief Executive Officer delegates to the Vice President of Compton Educational Center the development of procedures regarding the “credit hour” and “clock hour”. These procedures are developed jointly by the Academic Senate and the Vice President of Compton Educational Center. The procedures are located in the College Curriculum Handbook.

References:

Education Code Sections 70901(b), 70902(b), and 78016;
Title 5 Sections 51000, 51022, 55100, 55130 and 55150;
U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended;
34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8;
ACCJC Accreditation Standards II.A and II.A.9

Compton Community College District
Board Approved: