



ACADEMIC SENATE MINUTES

Thursday, April 19th, 2018 1:00 p.m. Board Room

ATTENDANCE

Senators

Harvey Estrada
Essie French-Preston
Paul Flor
Amber Gillis
Chris Halligan
Vanessa Haynes
Mahbub Khan
Brent Kooiman
Hoa Pham
Pamela Richardson
Kent Schwitkis
Rajinder Sidhu
Shirley Thomas
Andree Valdry
Jose Villalobos
Nikki Williams

Visitors

Aurora Cortez-Perez
Jonathan Lightman
Axa Maradiaga
Judy Crozier
Vanessa Madrid
David McPatchell
Jesse Mills
Ikaweba Bunting

- I. **CALL TO ORDER** – Paul Flor 1:34 p.m.
- II. **APPROVAL OF AGENDA** – Schwitkis/Gillis- Approved
- III. **APPROVAL OF MINUTES** – Schwitkis/Gillis- Approved

IV. **REPORTS**

President's Report- Paul Flor reporting

- No report

Vice President- Christopher Halligan

- Special Commendation for Jonathan Lightman, Executive Director of FACCC presented by Academic Senate. Senate held a celebration before the senate meeting started. At the start of the meeting, Halligan read the commendation and thanked Jonathan for all of the work he has done for the college.
- David McPatchell attended El Camino College Council- He discussed the board policies that El Camino is currently working on revising.

Board Representative – Jerome Evans reporting

- No report

Accreditation: Amber Gillis reporting

- No report

V. ACTION ITEMS-UNFINISHED BUSINESS

- Flor- We are on second reading of BP 4021, AR 4021, BP 4220, BP 4222, BP 4231. He asked if there were any additional comments. Pham asked for clarification on the last page where it discusses the time limit for student appeals being 18 months and asked what happens after the 18 months. Flor explained that if the deadline has passed then students are not allowed to submit grade change appeals. Motion to approve all board policies: Schwitkis/French-Preston. Vote taken and the motion carries.

VI. NEW BUSINESS

- First reading of BP 4225 Course Repetition. Flor stated that he received some feedback already via email. There was discussion of the wording in letter D of AR 4225. Should “to designee or” be changed to “designee and.” Flor stated that he updated the examples that are used in AR 4225. BP 4230 Grading and Academic Symbols, AR 4230, and BP 4400 Community Services are all in first read.
- Haynes asked if we have a BP committee. El Camino has one and this is something that we can think about having but for now approval of the Board and Administrative Policies is what Academic Senate has been tasked with completing. Haynes stated that the reason she brings this up is because the committee, at El Camino, consists of people who may be experts in the area of the board policy. Haynes asked what the procedures are for passing the board policies after they are approved in senate. Flor explained that it goes from Academic Senate to Academic Affairs, Managers Council, Consultative Council, and ends with the Board. Haynes would like to see this chain of approval in writing. Flor stated that this is something that we can do. French-Preston brought up that there are only two faculty voices that get to see the board policies further down the line and we need to ensure that we have equitable faculty representation. Haynes asked if Flor thought the current format of passing policies was better than having a BP policies committee and Flor stated that there was no problem with starting a BP committee he just needs to be told so that we can put this into play. French-Preston discussed that this Committee is necessary so there can be checks later in the review process. Flor brought up what the make-up of the committee should be to ensure that there is majority faculty voice.

VII. Information- Discussion Items

- 2018 Career and Noncredit Education Institute. There is still time to register. May 3-5 in Costa Mesa.

VIII. Events/Meetings

-

MOTION TO ADJOURN – Approved – 2:09 p.m.