



Academic Senate Minutes

Facilitator: Amber Gillis, President

Recorder: Nikki Williams, Secretary

Date: November 7, 2019

Time: 12:30-2:00 p.m.

Location: Boardroom

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES:

- | | | |
|--|---|---|
| <input type="checkbox"/> Estrada, Harvey | <input checked="" type="checkbox"/> Mills, Jesse | <input checked="" type="checkbox"/> Schwitkis, Kent |
| <input checked="" type="checkbox"/> Evans, Jerome | <input type="checkbox"/> Moldoveanu, Minodora | <input checked="" type="checkbox"/> Sidhu, Rajinder |
| <input checked="" type="checkbox"/> Gillis, Amber | <input type="checkbox"/> Pham, Hoa | <input checked="" type="checkbox"/> Thomas, Shirley |
| <input checked="" type="checkbox"/> Khan, Mahbub | <input type="checkbox"/> Richardson, Pamela | <input checked="" type="checkbox"/> Valdry, Andree |
| <input type="checkbox"/> Kooiman, Brent | <input checked="" type="checkbox"/> Roeun, Malinni | <input type="checkbox"/> Villalobos, Jose |
| <input checked="" type="checkbox"/> Maruri, Carlos | <input checked="" type="checkbox"/> Schumacher, Holly | <input checked="" type="checkbox"/> Williams, Nikki |

AGENDA:

1) **Call to Order-** 12:39pm Amber Gillis

2) **Approval of Agenda-**

Date correction to reflect November 7, 2019 -Valdry/Mills

3) **Review and Approval of Minutes from October 17, 2019 Meeting-** Schwitkis/Roeun

4) **Reports**

a) **President’s Report-** Amber Gillis

Senate Presidents have been paying for all of senate expenses out of pocket. Presidents were told that money was set aside for senate but that there is no real Senate budget. After 2.5 years of asking, last week Dr. Curry gave Academic Senate their budget. We now have an official budget. Much of his decision came from Faculty Development’s request for book club money. We will start writing an annual plan so that we can start asking for increases of money over the years for what we need. We have standing fees that Senate is supposed to pay for such as our Senate dues and the Faculty Tenure Reception. Lauren Sosenko and I will start working next week to get an annual plan off the ground. We may have to revisit some of the goals that we set to make sure that they align with the annual plan. This will give us more flexibility and freedom when it comes to what we need.

b) **Vice President’s Report-** Jesse Mills

Program review- We had two trainings last month. We caught up on all the 2018 academic program reviews. Business is the only one that we are not caught up on. There is another training on November 12, 2019 that everyone is welcome to come to from 1-2pm in SSC room 108.

c) **Faculty Board Representative Report-** Jerome Evans

Flyer for College Strength: Manliness is Worth Pursuing. This is happening tonight at 6:30 pm in the Little Theater. Please encourage anyone who may have a class tonight or who would like to attend to come. We would like to have a packed house.

Consultative Council- Dr. Curry would like to make a request to extend our FTES protection because of debt that we have. This would be to help fund us until 2024. He would like Senates blessing or input on this. Discussion followed.

- d) Academic Affairs Report- Malinni Roewn
The AB 705 computer carts for Math and English are ready. The checkout location for English is in the Library and the Math carts can be checked out in the Science Storage area.
- e) Accreditation Report- Amber Gillis
We are still updating our actionable items from our Quality Focus Essay and our Institutional Report. Not every committee has something to respond to but those that do have already met. Soon we will move to draft or narrative format. One of my responsibilities is to pull together a working draft. Our due date is March 2021 and even though it seems far off it really is not considering that it must go through all the constituent groups in Fall 2020. Dr. Curry would probably like to submit our report on January 1, 2021.
- f) Curriculum Report- Sean Moore
There were many courses that went through in different areas. We have the Cooperative Work Experience Plan for the college. I have reviewed the document and we have gotten approval from the Chancellor's Office to use the template. 8 faculty were invited to give feedback on the document and we will have a follow-up meeting on November 13, 2019. We are on a timeline to get this approved to go through the process since it is due in March. A. Gillis- Dr. Curry asked for an extension on this since we were not aware that we needed to do this.
- g) Distance Education Report- Jasmine Phillips
No report
- h) Faculty Development Report- Judy Crozier
No report

5. Unfinished Business

- a. Second Read and Vote: BP3715 Intellectual Property. Motion to open discussion- Evans/Moore. A. Gillis- I was not comfortable with the statement that gives the CEO the right to develop the procedures of intellectual property created by the District employees and students. Dr. Curry did not like the wording collaborative process and would like to strike it. It is up to us if we would like to keep it or strike it. Discussion followed. A. Gillis- We do not have this Administrative Regulation which we will be talking about in Discussion Items. Motion to close discussion- Moore/Schwitkis. Motion to approve- Schwitkis/Evans. Vote taken and the motion carries.
- b. Second Read and Vote: BP2520 Academic Senate. Motion to open discussion- Valdry/Moore. A. Gillis- I made some changes to clean up but that was just with wording. The changes are noted in italics. Does anyone have any discussion or questions? J. Mills- Are the board and CEO on board with the last statement. A. Gillis- Yes, he is. Discussion followed. Motion to close discussion- Evans/Roeun. Motion to approve- Schwitkis/Roeun. Vote taken and the motion carries.
- c. Second Read and Vote: Program Mappers Process. Motion to open discussion- Schwitkis/Moore. A. Gillis- I cleaned up some of the language and put it into this format to make it a cleaner process. Does anyone have any feedback? Discussion followed. Motion to close discussion- Evans/Roeun. Motion to approve Schwitkis/Roeun. Vote taken and the motion carries.
- d. Second Read and Vote: Human Development Minimum Qualifications. Motion to open discussion- Mills/Moore. A. Gillis- Any more questions? Discussion followed. Motion to close discussion- Mills/Evans. Motion to approve- Roeun/Evans. Vote taken and the motion carries.

6. Actionable and Discussion Items

- a) First Read: AR3715 Intellectual Property. Motion to open discussion- Schwitkis/Moore. A. Gillis- This is a combination of the CCLC template and about 10 other local colleges who have this Administrative Regulation. I thought it was important to begin with definitions, so we know what we mean before we start talking about this. It is lengthy, but I think this is important for faculty. We want to make sure that faculty, staff, and students are protected. We are evolving as a college, and we need to make sure that there is clarity with who owns individual work that was created. J. Mills- Have we had a lawyer look at the District's intellectual property rights? There is vague language in some of these points which we want to work on. Discussion followed. Motion to close discussion- Evans/Mills.
- b) First Read: Current Curriculum Approvals on November 5, 2019. Motion to open discussion- Valdry/Moore. S. Moore- There are 8 separate categories that went through the approval process: Courses with no proposed changes, courses with hour changes, courses with prerequisite changes, Distance Education, courses with requisites, courses with CID descriptors, 3 programs, and 10 classes with load changes because these course either had unit increases or decreases. Does anyone have any questions? Motion to close discussion- Evans/Roeun.
- c) Syllabus Statements. Motion to open discussion- Schwitkis/Mills. A. Gillis- Reach out to your constituent groups for syllabus statements that we would like to include. Motion to close discussion- Evans/Roeun.

7. Information Items

- a)BP3570: District Smoking Policy

b)BP5035:Withholding of Student Records

c)BP5040: Student Records, Directory Information, and Privacy

d)AR5045: Student Records – Challenging Content and Access Log

These came to us from Student Services. If you have any additional comments or question please send these to Elizabeth Martinez.

8. Announcements

9. Future Agenda Items

a) Fall 2019 Plenary Report

b) Syllabus Statements (Con't)

c) Enrollment Management Plan Outline

d) Compton College Spring 2020 Course Offerings

e) Minimum Qualifications Statement

f) Curriculum Handbook Revisions

10. Adjournment- 1:58pm

Next Scheduled Meeting: November 21, 2019 at 12:30pm
Boardroom