



Academic Senate Minutes

Facilitator: Dr. Minodora Moldoveanu, President

Recorder: Noemi Monterroso, Secretary

Date: September 2nd, 2021

Time: 12:30-2:00 p.m.

Location: Zoom Conference

<https://compton-edu.zoom.us/j/92552825701>

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Senators

- Barragan-Echeverria, Theresa
- Estrada, Harvey
- Gonzalez, Citlali
- Hobbs, Charles
- Kahn, Mahbub
- Madrid, Vanessa
- Mason, Don
- Martinez, Jose Manuel
- Martinez, Victoria

- Maruri, Carlos
- McPatchell, David
- Mills, Jesse
- Moldoveanu, Minodora
- Monterroso, Noemi
- Moore, Sean
- Morales, Janette
- Phillips, Jasmine
- Phillips, Marjeritta
- Schwitkis, Kent

- Sidhu, Rajinder
- Skorka, Evan
- Thomas, Shirley
- Van Overbeck, Michael
- Villalobos, Jose

Guests

- Berger, Sheri (VP Acc. Aff.)
- Schumacher, Holly (Ex Officio Voting Member, Union Pres.)
- Delilly, Carol (Dean of Nurs.)

Agenda

(Public comment will be allowed on each agenda item).

1. Call to Order at 12:34pm

2. Approval of Agenda

- Minodora would like last information item 9E to move to a discussion item 8E. [Marjeritta Phillips] moved to approve. [Carlos Maruri] Seconded. Approved
- [Michael Van Overbeck] Made a motion to approve the agenda as amended. [Marjeritta Phillips] seconded. Approved

3. Review and Approval of Minutes from June 3rd, 2021

- Amber Gillis. Page two, letter ‘a’ second to last bullet point – the sentence cuts off. Minodora says missing word is “duties”. Minutes will be updated to reflect correct end of sentence.
- [Michael Van Overbeck] Made a motion to approve minutes as amended. [Carlos Maruri] seconded. Approved

4. Reports

- a. President’s Report – Minodora Moldoveanu
 - Changes over the summer
 1. Susan Johnson stepped down as DE Faculty Coordinator. Jasmine Phillips stepped down as Instructional Designer. We don’t have much of a DE department, just the manager who will process requests and help faculty with any trouble shooting and any help they may need.
 2. Curriculum Committee will review DE addendums or anything else that would normally be handled by DE
 3. College is starting “one more class” campaign. It asks students to register for one more course to receive more financial aid. Meant to increase FTES.
- b. ASB President’s Report
 - No ASB representative present in meeting
- c. Vice President’s Report – Carlos Maruri
 - Ed Policy Committee will reconvene next Wednesday.
- d. Accreditation Faculty Coordinator Report – Amber Gillis
 - Institutional Self-Evaluation Report is due to accrediting commission on August 1, 2023. Lauren sent an interest survey on August 20, 2021. It includes a series of questions to gauge interest in helping in different areas related to your subject or learn different things about the college. Accreditation Steering Committee is looking for folks across the campus and not just faculty. Based on responses, committee will put together membership teams that represent all areas of campus. Goal to announce teams in September 2021.
 - Accrediting Commission Training on October 20, 2021. RSVP to participate
 - Evidence trainings. All trainings in PD webpage
- e. Academic Affairs Report - VP Berger
 - Finalizing catalog. Needs few more edits. Plans to be posted by end of week. It will have all the new regulations approved last year that Ed Policy Committee worked on.
 - Dual Enrollment courses (AB288) have been meeting in HS. Afternoon College classes will start later in September for 12-week classes.
 - Will continue to monitor student demand to add second 8-week courses.

f. Curriculum Report – Sean Moore

- Provided summer curriculum open labs to assist faculty with questions and reviewing/revising COR
- Next curriculum meeting will be 9/14/21. Dates changed to 2nd and 4th Tuesday of every month
- Distance Education subcommittee is on hold. Curriculum Committee is making adjustments within CNET so reviewing COR can be streamlined for faculty. More information to come after first meeting.

g. Faculty Development Report – Andree Valdry

- Next meeting 9/21/21. Everyone is welcome.
- Book club flyer provided in chat. Three meeting dates. E-mail to express interest. Free books to first 25 responders
- Minodora: Books have not arrived at Compton College yet. Faculty might have to pick up books on campus. For future, we might need to look for books that are available electronically

5. Unfinished Business

-

6. Consent Agenda

-

7. New Business

-

8. Discussion Items

a. Legislative Expert - New Senate Role – Recommendation

- [Carlos Maruri] motioned to open discussion, [Michael Van Overbeck] seconded. Approved.
- Minodora: Laws constantly change, many affect higher education and faculty. Need to stay politically involved so we are aware and involved on the decisions that will affect us. Is this a role that we, as a Senate, find will be useful to have at Compton College?
- Valerie mentions it will be useful. Provides example of the many issues like AB705 that we are still trying to figure out. It's a bit much to also expect all senators to be aware of changes. Would be in favor of having one person dedicated to comb though and keeping track of all of this.
- Marjeritta agrees it's a good idea. We need to stay abreast of things and have one person dedicated to being aware of all the rules and policies that are constantly changing. For example, we have an assistant in the Chancellors office working with DOE. We need a person that is focused on the new and upcoming rules, regulations, and laws that are coming up in Education because they are changing every day.
- Amber mentions that the ASCCC also asks for volunteers for yearly service and they have a Legislature and Advocacy subcommittee that provides updates and it's a good resource because it's all the legislative updates in real time. Any faculty can join the subcommittee. Link in chat to learn more.
- Minodora: Person will have a standing report in Academic Senate but not necessarily be on e-board with additional meetings. If approved, we can have elections. Item will be moved to new business during next meeting.
- [Carlos Maruri] Made a motion to close discussion. [Charles Hobbs] seconded. Approved

b. Adjunct Representative – Elections

- [Carlos Maruri] motioned to open discussion. [Sean Moore] seconded. Approved

- This position is expiring. We will need to hold elections for this position. We need to advertise. Minodora will send campus email to invite adjuncts to next meeting for their pitch. Elections to be held next month (October)
 - [Marjerrita Phillips] Made a motion to close discussion. [Michael Van Overbeck] seconded. Approved
- c. Zoom Class Recordings – A UDL Practice
- [David McPatchell] motioned to open discussion. [Michael Van Overbeck] seconded. Approved.
 - Are faculty recording synchronous Zoom sessions and providing it for students?
 - This is an accommodation we need to provide our students
 - Students need to attend synchronous courses. They are not required to unmute or turn on camera but still need to attend at their scheduled date/time.
 - a. Exceptions to turning on camera are made if it's needed to evaluate performance or assess student attainment of course outcomes. Examples: giving a speech or for a sign language course
 - Theresa: on the schedule of classes, is there a notation that students can see that informs them they will need to be able to have camera on during class? While that information may be found in syllabus, they can know in advance what the expectation is.
 - a. VP Berger: Online schedule of classes does not currently have notations but good idea to take into consideration for the upcoming schedules
 - Judith: is there notation that tell students if it's in-person or online? Had students that were not aware they had to be on campus or unaware they were expected to be on Zoom
 - a. VP Berger: It is noted in schedule of classes. PDF version has a notation and an explanation of what each type of class means and its expectations.
 - Victoria Martinez: Part of accommodation from SRC is having the courses recorded. SRC needs to know if all faculty recording or does SRC need to request this from each faculty that has a student that needs that accommodation?
 - a. Minodora: Not 100% of faculty are record meetings. Might be a good idea for SRC to request specific faculty to start recording sessions and provide link to students. Overall, it's a good practice that benefits all students
 - [Michael Van Overbeck] Made a motion to close discussion. [Victoria Martinez] seconded. Approved
- d. Faculty Ability to Give Students Access to Their Canvas Shells Before the Semester Begins
- [Michael Van Overbeck] to open discussion. [Theresa Barragan-Echeverria] seconded. Approved
 - This semester faculty were not able to make Canvas shells available to students until Thursday before class began. Brought up issue to administration for solution.
 - VP Berger: Banner information is uploaded into Canvas a month before classes start. Faculty can publish the Canvas shell for their course at any time after that. While students will not be able to submit any work until the semester starts, they can still see everything including syllabus, welcome letter, etc. Faculty have also asked for more time after the end of semester for students to submit work before grades have to be submitted. Now, students can submit work up to 6 days after the term is done to still allow faculty time to grade and submit final grades on time. There should be no issue with faculty publishing Canvas shell prior to the start of semester. Now that semester started and everything is published, DE can't troubleshoot if they are having issues with their course. If you encounter any issues publishing Canvas shell prior to semester starting, contact the DE department (Dr. Matthews or Alister Caddy) to troubleshoot.
 - Nikki: What is the thinking behind not allowing faculty to control the settings ourselves? At other colleges, faculty have access to all settings.

- VP Berger: Biggest issue is financial aid. If the DoE does a Financial Aid program review, they will look at Distance Education courses. A college recently was going to receive a heavy fine during their Financial Aid program review and one of the reasons was that there were discrepancies in faculty-student contact. They will check if students were able to submit work before semester started or after the term ended. We cannot have students submitting work or participating in class before the official start date.
 - Nikki: If the issue is with start/end dates, is the end date not as magnifying/wronged as the start date?
 - VP Berger: They moved the last date that students can submit assignments in Canvas until right before the last date faculty have to submit grades. This change was done to accommodate faculty requests to extend the date that allows students to keep submitting in Canvas
 - Adrianna: When is the due date to publish course? Is it Sunday before classes start?
 - VP Berger: You can publish early if you want students to have access to the shell. You don't have to publish early.
 - Vanessa: Can we accept tests after the course ends, especially if we are being asked to be flexible with our students?
 - VP Berger: You have the 6 days as wiggle room for students with extenuating circumstances. If students need to submit work after the 6 days, you would need to give students an Incomplete and work with student to establish deadlines. Pre-COVID, students only had 6 weeks to submit work to change the Incomplete. During COVID students had 1 year to complete the work to remove the Incomplete. Afterwards, students will have 1 semester to submit the work. Work with DE Department to open new shell for student to submit the missing work
 - Judith: If we need to open a new shell for student that earns an Incomplete, this should go through DE committee to research and discuss best practices.
 - Incomplete vs Grade Change discussed.
 - VP Berger: Once the time period to submit work for an incomplete has passed. Students should not be allowed to submit additional work. Grade Change could only be submitted for 4 reasons: (1) faculty made error, (2) faculty is incompetent- this is something the student would have to prove, (3) faculty committed an act of fraud, (4) there was bad faith – example, faculty said student would get a B but they got a C instead. Faculty or student can initiate the Grade Change but these are the only 4 reasons that you can use.
 - [Michael Van Overbeck] Made a motion to close discussion. [Carlos Maruri] seconded.
Approved
- e. Senate Meetings After October 1st – In Person
- [Michael Van Overbeck] motions to open discussion. [Carlos Maruri] seconds. Approved.
 - Minodora: Emergency Brown Act changes that were made by Governor during COVID expires September 30. Beginning October 1, 2021, any committees that are ruled by Brown Act need to start meeting in person. You can still technically attend meetings remotely, but you will need to follow specific requirements. This includes publishing your physical address in the agenda, you have post agenda physically on your door or physical address at least 72 hours in advance, and give public access to anyone that wants to enter and participate in Senate meeting. While there is a group trying to appeal to the Governors office to extend our ability to meet remotely, we need to discuss meeting in person as a real possibility and how to do it safely. An idea is to reserve the Little Theater for Senate meetings instead of Board Room. We will still need Quorum to conduct meetings. We will need senators to drive to campus so we can conduct Senate meetings.
 - Todd Kler – Any committees that are not ruled by Brown's Act also has to meet in person or can continue remotely?
 - a. Minodora: Any committees that are not ruled by Brown Act are free to meet however they want. This includes Institutional Standing Committees.

- b. VP Berger: All Senate committees are ruled by Brown Act. You can hold Senate meetings remotely if more than 50% of voting senators must participate from locations within the districts territorial boundaries.
 - i. Those who are not present need to...
 - 1. Notice and publish the addresses of where you will be in the agenda.
 - 2. Post agenda at your site. Publish publicly at least 72 hours prior to meeting
 - 3. Allow community into your home to view and/or allow public commentary
- Sean Moore: Will talk to curriculum committee during next meeting to discuss new requirement that they will have to come to campus to meet face-to-face. Will provide feedback after meeting. Can people provide a public address if you will go to meeting in the public place?
 - a. Minodora: Technically yes. You must be in a place that people can actually show up. For example, you can't be in your car in a public place
 - b. Amber Gillis: Another address can be used as long as the agenda is posted to that address at least 72 hours in advance.
 - c. Marjeritta: If you will be going to a public place, you will most likely need to ask for permission.
 - d. What about attending meeting from out-of-state?
 - i. Senators attending remotely have to follow the guidelines
 - e. Sean: Can faculty participate from their office?
 - i. As long as they post office number to Agenda.
 - ii. Have to be willing to allow public into their office to attend meeting
- Fanon Wilkins: If community wants to attend Senate meeting on campus, do COVID protocols need to be met by public as well?
 - a. VP Berger: Public needs to pass a temperature check and complete a wellness survey
- Sean Moore: Recommendation - Agenda should include stipulations and guidelines so the public is aware on how to get into our campus. This statement can also be included in all Senate subcommittee agendas as well
- Theresa Barragan-Echeverria: Has a space been considered for anyone that does not have an office or for the public to join the meeting that meets criteria for social distancing?
 - a. Minodora: Yes, the Little Theater has been RSVP'd
- Kendahl Radcliffe: Shouldn't vaccine be required of public if faculty and students are required to have vaccine by January? Can't we provide the public with a Zoom link in case they have concerns to address Senate but are not vaccinated?
 - a. Minodora: Will bring this item up to administration for consideration
- Sean Moore: we should take a poll of people to check who is comfortable coming on campus to the meetings and see if we will be able to meet quorum.
- ii. [Carlos Maruri] motioned to close discussion. [Michael Van Overbeck] seconded. Approved.

9. Informational Items

- a. Fazal, Aasi – Civility Champion Award, June 2021
 - Congratulations!
- b. Tenure Dinner Celebration for New Tenured Faculty on September 23rd, at 6 pm:
 - i. Domenic Capozzolo
 - ii. Janette Morales
 - iii. Don Mason
 - iv. Jasmine Phillips
 - v. Evan Skorka
 - vi. Sophia Tse

- Celebration will be held via Zoom. Invitations to come.
- c. New Full-Time Faculty Hires
- i. Angela Burrell – Nursing
 - ii. Steven Gonzales – Political Science
 - iii. Jared Gordon – Film
 - iv. Shirlisa Johnson - Nursing
 - v. Nathan Lopez – History
 - vi. Schetema Nealy – Physical Sciences
 - vii. Alejandra Pham – SRC Counselor
 - viii. Fanon Wilkins – Ethnic Studies
 - Feel free to send them a welcome email.
- d. Spring 2022 – Flex Days
- i. February 9 – Senate Flex Day - Optional
 - ii. February 10 – District Flex Day – Mandatory

10. Future Agenda Items

- a. Dr. Curry – Attending Senate on October 7th
- Guest and Dr. Curry will have a presentation during meeting
- b. **Public Comment:**
- i. Holly: “One more Class” Campaign – when we are working with students, our students share that they are struggling during this time of COVID. Struggling monetarily, at home, taking care of family members, etc. It’s a complicated time for everyone. Our students usually have a difficult time when they become overloaded and take too many classes. Instead of dropping one class, they usually drop all of them. Ultimately it affects their financial aid. We have hundreds of students that get SAP’d every semester because they do not meet Satisfactory Academic Progress (i.e., they get disqualified from receiving financial aid). By asking the few students we have to take more class, we are taking advantage of our students who are vulnerable. We are supposed to support them to keep Satisfactory Academic Progress so they can qualify for their financial aid. We shouldn’t force the current students to take more classes. We need more bodies to take classes not squeeze our current students. We need Outreach to recruit new students. Counselors were not involved in conversation, we are going to lose more students.
 - Todd Kler: nobody asked faculty either
 - Lisa Rios: It’s not a proactive strategy to help our campus and grow our numbers. Students were not agreeable when mentioned campaign during class. There are better strategies to get students to our campus
 - Holly: Call Center constantly calls students. Students are complaining. Compton College is calling them too much, multiple times a week.
 - Todd: Faculty were told to go find students for their classes
 - ii. Jose Villalobos: Every few months, payroll gets the checks wrong and we don’t get paid. Payroll says it’s a mistake and will send physical check.
 - Many faculty agreed that their payment is either missing or late

11. Adjournment at 2:11pm

Next Scheduled Meeting: September 16th, 2021, at 12:30 pm

Zoom Link: <https://compton-edu.zoom.us/j/92552825701>

COMPTON COLLEGE ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

<u>FALL 2021</u>	<u>LOCATION</u>	<u>SPRING 2022</u>	<u>LOCATION</u>
September 2	Zoom	March 3	In-Person
September 16	Zoom	March 17	In-Person
October 7	In-Person	April 7	In-Person
October 21	In-Person	April 21	In-Person
November 4	In-Person	May 5th	In-Person
November 18	In-Person	May 19	In-Person
December 2	In-Person	June 2nd	In-Person

Per the *Brown Act*, all votes must be recorded by name. Only Nos and Abstentions will be recorded by name in the minutes. If a senator was signed in to the meeting and did not vote No/Abstain, their vote will be assumed to be a Yes.

CCC Academic Senate Roster 2020-2021 (26 Senators)

Officers:

President/Chairperson	Minodora Moldoveanu (20-22)
Vice President/Vice Chairperson	Carlos Maruri (21-23)
Secretary/Secretary	Noemi Monterroso (21-22)
Curriculum/Curriculum Representative	Sean Moore (20-22)
Adjunct Representative	Mahbub Khan (20-21)
Board Representative	Vacant
Distance Education Representative	Vacant (20-22)

Members:

Fine Arts, Communication and Humanities (5)

Charles Hobbs (21-24)
 Vanessa Madrid (21-23)
 Harvey Estrada (20-23)
 Marjeritta Phillips (20-23)
 Vacant (20-23)

Counseling (5)

Noemi Monterroso (21-24)
 Carlos Maruri (21-24)
 Theresa Barragan-Echeverria (20-23)
 Citlali Gonzales (20-23)
 Janette Morales (20-23)

Social Sciences (3)

Jesse Mills (20-21)
 Vacant (20-23)
 David McPatchell (20-23)

Business and Industrial Studies (3)

Vacant (20-21)
 Sean Moore (20-23)
 Michael Van Overbeck (20-23)

Science, Technology, Engineering and Mathematics (5)

Kent Schwitkis (20-23)
 Jose Villalobos (20-23)
 Jose Manuel Martinez (20-23)
 Rajinder Sidhu (20-23)
 Evan Skorka (20-23)

Health and Public Services (3)

Don Mason (20-23)
 Shirley Thomas (21-24)
 Jasmine Phillips (20-23)

Adjunct Faculty (2)

Mahbub Kahn (20-21)
 Victoria Martinez (20-23)

Ex Officio Voting Members

Holly Schumacher – Union President