



College Curriculum Committee Meeting Minutes

Facilitator: Sean Moore—Curriculum Committee Chair

Recorder: Noemi Monterroso / **Time Keeper:** Michael Vanoverbeck

Date: March 26, 2024 / **Time:** 2:00 p.m. - 3:30 p.m.

Location: VT-124

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Attendees: Victoria Martinez, Kendahl Radcliffe, Andree Valdry, Ahmad Manzoor, Michael VanOverbeck, Nathan Lopez, Brad Conn, David McPatchell, Noemi Monterroso, Sean Moore, Melain McIntosh, Sheri Berger, Mayela Rodriguez, Jose Martinez, Paul Flor, Shay Brown, Susan Johnson

AGENDA:

1. Approval of Agenda: March 26, 2024.

- **Ahmad M. motioned to approve agenda. Brad C. seconded. Approved**

2. Approval of Minutes: March 12, 2024.

- **Shay B. motioned to approve minutes. Victoria M. seconded. Approved**

3. Reports and Follow-up Questions From Attendees:

- **Michael V. motioned to open items 3a-3e. David McP. seconded**

a) Vice President, Academic Affairs

b) Curriculum Analyst

- The current Compton College Course Review Schedule is available on the Curriculum Committee website. <https://www.compton.edu/about/campus-committees/curriculum-committee/index.aspx> This information includes all courses and identifies the date they were last reviewed and the term they are scheduled for their next review. The courses are organized by division, which is identified in the upper right corner of the spreadsheet. The schedule also includes sections of courses due in 2024 and courses that are past due.

- As Curriculum Committee representatives to your division, please inform your division that this information is available for review.

c) Articulation Officer

d) Distance Education Faculty Coordinator

e) SLO Coordinator

- **Michael V. motioned to close items 3a-3e. David McP. seconded**

4. Consent Agenda Items:

- **Michael V. motioned to approve Consent Agenda Items 4a-4b. Shay B. seconded. Approved**

- a) 2-Year CTE Course Review—No proposed changes—DE Addendum: BUS 127 - Effective English for Business; and BUS 128 - Written Business Communications.
- b) Standard Course Review—Revise Conditions of Enrollment—Remove Prerequisite: MATH 165 - Calculus for Business and Social Sciences.

5. Action Items:

- a) None.

6. Discussion Items:

- **Michael V. motioned to open Discussion Item 6a. David McP. seconded**
- a) Finalizing forming a team to implement revisions to Associate Degree Regulations. Implementation, Title 5 § 55060-55062—see attached document. An email update of the draft document was sent to our union on 3-14-24. Curriculum Committee Chair will share the finalized document with our union for advisement.
 - Team composition: 1 faculty per GPD (5 total), 1 Counselor, 1 Articulation Officer, 1 Curriculum Analyst, 1 VP Academic Affairs, 1 Curriculum Chair
 - Suggestion: Define the parameters and expectations from faculty to determine the actual number of participants and time commitment needed
 - Goals include:
 - Complete work and have it approved by end of Fall 2024 so it can be included in the January catalog addendum
 - The team will determine/recommend if the new GE requirements will be required 21 units or increase to 24 units to include the Health/PE area
 - Maya and Melain have already identified which courses do not match with the new GE pattern (which align with IGETC). The team will determine where mismatched courses will go (if included in GE pattern). The group will be trained and review law and regulations to make informed decisions/recommendations
 - Another area to address is if ESTU courses will stay in ESTU area only or also be included in SBS area. Also, identify if there are other courses that meet ESTU competency requirements
 - Representatives will add curriculum update as agenda item in next division meeting to discuss the Title 5 changes and ask for volunteers for team
 - Timeline: work will start Spring 2024 and finalize in Summer. Work should be completed to present a draft to divisions during Flex (August 2024). Feedback will be included by first curriculum committee meeting
 - Eligibility: full-time faculty, available in summer
 - Meetings proposal: 12 meetings total. 2 meetings per month April, May, June, July, August, September 2024. 2-hour meetings. Include 5 hours per participant for outside of meetings work. Not to exceed 232 hours for all work
- **Ahmad M. motioned to approve draft and forward to Union for advisement. Jose M. seconded. Approved**

7. Informational Items:

- **Michael V. motioned to open Information Items. David McP. seconded**
- a) The updated Compton College Course Schedule for Spring 2024 was emailed to deans and division chairs on March 15, 2024. Document will be updated on our curriculum webpage.
- b) OER/ZTC in COR has been updated in the Course Materials sections: textbooks, manual, software, and other learning materials.
- c) Curriculum Committee Chair attended a demonstration/meeting on 3-20-24 about the upcoming CNET revisions to our CORs. There will need to be additional revisions to review before finalized and requested our articulation officer be invited at the next demonstration. Requested a CNET

representative attend a Curriculum Committee meeting to demonstrate the new platform before going live.

- d) Requested user friendly minor update to the DE addendum in the COR in CNET during the training—adding check boxes for all the three DE modalities.
- e) College Curriculum Committee STEM and Counselor vacancies.
- **Michael V. motioned to close Information Items. Shay B. seconded**

8. College Curriculum Committee Representative Comments and/or Future Agenda Item Recommendation(s):

- a) CCC representatives may provide a comment or future agenda item recommendation(s).
 - **Michael V. motioned to open item 8a. Susan J. seconded**
 - **Michael V. motioned to close item 8a. David McP. seconded**

9. Public Comment:

- a) Public comments may be presented by any person not on the CCC roster in attendance.
 - **Michael V. motioned to open item 9a. Nathan L. seconded**
 - **Brad C. motioned to close item 9a. Shay B. seconded**

Meeting adjourned 3:27pm