



## CURRICULUM COMMITTEE MEETING MINUTES

**Facilitator: Sean Moore – Curriculum Committee Chair**

**Recorder: Maya Medina / Time Keeper: To Be Announced**

**Date: October 6, 2020 / Time: 2:00 p.m. - 3:30 p.m. / Location: Via Zoom**

### Vision:

Compton College will be the leading institution of student learning and success in higher education.

### Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

**ATTENDEES:** Don Mason\_x\_ ; Hoa Pham\_x\_ ; Hassan Elfarissi\_x\_ ; Brittany Olayele\_x\_ ; Harvey Estrada\_x\_ ; Susan Johnson\_x\_ ; Charles Hobbs\_x\_ ; Abdirashid Yahye\_x\_ ; Abiodun Osanyinpeju\_x\_ ; David Turcotte\_x\_ ; Sean Moore\_x\_ ; Maya Medina\_x\_ ; Benson Atkins\_x\_ ; Todd Kler\_x\_ ; Melain McIntosh\_x\_ ; Cheryl Aschenbach\_x\_ ; Ginni May\_x\_ and Sheri Berger\_x\_

### AGENDA:

#### Call to Order: 2:02 p.m.

1. **Approval of Meeting Method:** Meeting to be held remotely via Zoom.
2. **Approval of Agenda:** October 6, 2020. S. Moore- Amendments required: Consent Agenda Item 7a.- Move to Action Item 9b as a first read. There will be no vote. Change course number of CIS 62 to CIS 63. Remove Item 7d. Remove Item 7e. These courses were all approved at the September 1, 2020 CCC meeting.
  - a. A. Yahye moved to approve the agenda as amended. Seconded. M/S/P Approved
3. **Approval of Minutes:** Sept 15, 2020.
  - a. A. Yahye moved to approve the minutes. T. Kler seconded. M/S/P Approved
4. **CCC Training Continued:** Cheryl Aschenbach from Lassen College and Ginni May presented a PowerPoint presentation “Role of the Curriculum Committee” to the curriculum committee as part of curriculum training.
  - a. S. Moore called for a motion to suspend the rules and move Consent Agenda Items 7a, 7b, 7c and Action Item 9a for review before Item 5 Reports due to time constraints. S. Johnson moved to approve. A. Yahye seconded. M/S/P
5. **Consent Agenda Items:** A. Yahye moved to approve open discussion. H. Pham seconded. M/S/P Call for motion to approve Consent agenda items b and c. A. Yahye moved to approve. T. Kler seconded. M/S/P- Approved
  - a) ~~New Courses – Noncredit: CIS 62 63 – Programming Fundamentals I: Apple Swift I, and CIS 64 – Programming Fundamentals II: Apple Swift II (Moved to Action Item 9b as First Read)~~
  - b) 2-Year Course Review: NURS 146 - Health Assessment
  - c) 6-year Course Review: ASTR 128 - Astronomy Laboratory, and SOCI 107 - Issues of Race and Ethnicity in the United States
  - d) ~~Distance Education Addendum Approved – FOMA only: CIS 62 – Programming Fundamentals I: Apple Swift I, and CIS 64 – Programming Fundamentals II: Apple Swift II~~
  - e) ~~Distance Education Addendum Approved: ASTR 128 – Astronomy Laboratory, NURS 146 – Health Assessment, SOCI 107 – Issues of Race and Ethnicity in the United States~~
6. **Action Items:**
  - a) Second Read - Revised CCC Handbook: Please see the attached revised CCC Handbook document.
    - a. Composition of the College Curriculum Committee section: “Changes include voting representatives shall be two full-time tenured or probationary faculty members”. If no abstentions, it will be forwarded to Academic Senate. H. Pham asked if the Academic Senate President had any

comments about the changes. S. Moore informed the committee that the Academic Senate President receives all documents with the meeting invites so she has had the opportunity to review.

- b. Call for a motion to approve the Curriculum Committee Handbook. B. Olayele moved to approve. T. Kler seconded. M/S/P- Approved
- b) First Read- New Courses- Noncredit: CIS 62 63- Programming Fundamentals I: Apple Swift I, and CIS 64 - Programming Fundamentals II: Apple Swift II (Moved from Consent Agenda Items item a.)- Call to open discussion. A. Yahye/T. Kler. M/S/P
  - a. A. Yahye- The college partnered with Apple to offer coding courses to design iOS apps. These are two of five courses being developed for a noncredit certificate. Apple set up two computer labs with 90 Mac computers total and iPads available for students. Compton is the second college to partner with Apple. Close discussion: T. Kler/H. Pham M/S/P

#### **7. Reports:**

- a) Vice President, Academic Affairs: Informed the committee that presenters Cheryl Aschenbach and Ginni May will be returning to talk about prerequisites, corequisites and advisories and the committee's role and what we should know. Also, we are working to have curriculum board approved monthly to help expedite some of the curriculum process.
  - a. H. Pham asked what happens if the Academic Senate does not approve a course.
  - b. If Senate does not approve, it cannot move forward to the Board for approval. S. Moore confirmed that curriculum goes to Academic Senate as a consent agenda item. S. Berger informed the committee that Title 5 allows the Academic Senate to delegate full approval to the curriculum committee and go as an informational item only. There are different processes at different colleges.
- b) Curriculum Analyst- No Report
- c) DEFC- S. Johnson- They will only be demoing first time online instructors for spring. DECS will meet twice in October and November. All committee members have been given access to the courses which will likely speed up the approval process. DE extravaganza on October 23 9am-12pm, which can be accessed through the professional development page.
- d) SLO Coordinator- S. Johnson- follow up with faculty to get their SLOs in for spring. Compton is moving forward to E-Lumen. Recommends assigning a FT faculty to entering the data into the system.

#### **8. Reinstated Item(s):**

- a) None.

#### **9. Information Items:**

- a) CCC member vacancy in BIS, H&PS, and STEM divisions. S. Moore sent an email to the division chairs on 9-29-20, requesting these vacancies be discussed during their respective Division meetings and recommendations be provided. 1 vacancy for BIS. D.
- b) Curriculum, SLO, and DE Addendum Open Lab are scheduled on 9-15-20, (newly added)10-6-20, 10-20-20, and 11-17-20 from 3:30 p.m. – 5:30 p.m.
- c) The Board Policy 4260 Administrative Regulation 4260 Prerequisites and Corequisites and Board Policy 4020 and Administrative Regulation 4020 were illustrated on the 9-17-20 Academic Senate meeting as a first read. These items were voted on by the Academic Senate to be tabled until an Educational Policy Committee (EPC) was formed. The Academic Senate by-laws illustrate the Academic Senate Vice P resident, Jesse Mills, as the chair of the EPC.
  - a. S. Moore- These policies need to be approved by the Board of Trustees by December 8, 2020.
  - b. An email was sent out by J. Mills requesting volunteers to join the EPC. S. Moore is on the committee as the CCC chair.
- d) Non-Fillable DE Addendums approved by the DECS on 9-28-20: ESL 05A, ESL 7, COMS 270, MTT 120, and MUSI 215B
- e) Fillable DE Addendums approved by the DECS on 9-28-20: FILM 122
- f) S. Moore- The Fully Online Emergency DE statement was approved by the academic senate and is available as a selection in the DE field in CurriQunet. Paper addenda will no longer need to be submitted.

#### **10. Discussion Items:**

- a) H. Pham asked how instructors who use OER can document that in the COR. S. Berger asked for clarification, if she's having issues with entry of the information. S. Berger will follow up on the issue she is having which does seem to be curriculum related.
- b) Articulation Officer Report- M. McIntosh presented full update on Articulation highlights including new CSU Area F Ethnic Studies effective fall 2021. Compton offers three Ethnic Studies courses which need to

be updated that could meet this requirement (ESTU 101, 103, 105). Articulation must be submitted by February 5, 2021.

**11. Future Agenda Items:**

- a) CCC Training Continued on October 20, 2020: *Prerequisites, Corequisites, and Advisories* presented by Cheryl Aschenbach from Lassen College and Ginni May from Sacramento Community College.

Adjourn: 3:30pm