**Facilitator:** Name **Recorder:** Name

**Date of Meeting Recorded:**

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| **Vision:**Compton College will be the leading institution of student learning and success in higher education. |
| **Mission Statement:**Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success.Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathwaysfor completion of programs of study, transition to a university, and securing living-wage employment. |

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| **ATTENDEES PRESENT:** |
| \_\_ List names | \_\_ List names | \_\_ List names |
| \_\_ in alphabetical order | \_\_ in alphabetical order | \_\_ in alphabetical order |
| \_\_ by last name. | \_\_ by last name. | \_\_ by last name. |
|  |  |  |

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| **MINUTES:**1. **Reviewed Minutes from [previous date] Meeting**
2. **Review of Follow-up Items from Previous Meeting(s)**
	1. Include notes here…
	2. New item
		1. Type here
3. **Discussion Items**
	1. List items…
	2. New item
4. **Action Items** *(including deadline or status and person responsible)*
	1. List items…
	2. New item
		1. Type here
5. **Other Items**
	1. List items…
	2. New item
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