



**Compton Community College District
 Facilities, Planning and Operations Department
 Facility Committee Meeting
 Date: September 5, 2014
 Time: 11:00 am – 11:50 am**

Present:	Linda Owens, Mandeda Uch, Alice Hawkins,
Absent:	Patricia Stoddard; Maria Estrada; Renee Johnson; and Milton Harris
Guests:	
Next Meeting:	October 2014 Day: TBA

	Standing Agenda Items:
1.	Introductions / Presentations
2.	Meeting Purpose
3.	Committee Make-up / Charter
4.	Facilities, Planning and Operations – Strategic Planning
5.	New Business
6.	

Review Meeting Minutes	No revisions.	ALL
Discussion / Decisions	Facilities, Planning and Operations	
AGENDA	<ol style="list-style-type: none"> 1. Meeting –schedule monthly meeting time/date 2. Scheduled Maintenance Budget -500k (please see attachment) 3. Site Improvements Budget – 100k (please see attachment) 4. Add Student Representative 5. New Business 6. Adjournment 	ALL
Linda Owens	<p>#4 Student representatives: Rudy Martinez is no longer with the ASB due to elections so therefore he will have to be replaced. Linda will address the Interim Director for a possible replacement. Professor Uch states due to the early stages of the new school year that was mention to him by the new ASB President, a new representative will be along as soon as possible. Linda will also follow up with an email to the new ASB President Johanna Navarro and Mr. Lefty Olguin, Interim Director of Student Life.</p>	LO

Linda Owens	<p>#1 Meeting schedules, dates and time: An email will be sent to committee members asking for the best day and time for them to meet. Professor Uch expressed his interest in the first or second Friday of the month and 11:00am is a good time for him. We would like to hear from others; full committee attendance would be appreciated.</p> <p>#2 Scheduled maintenance: (please see attachment) In the last two years, the Compton College District was able to get 109k of which the Compton College District had to match the funds with an additional 109k, in order to obtain the full amount. This year the state gave a gift of 800k in scheduled maintenance and instructional material. It was left to the District to decide how it would be split. So we are getting a half a million dollars and it does not have to be matched. The 500k (please see attachment) list some of the priorities that are shown to the State to view as the projects that are and will take place in the near future. Some of those projects (in the block formation) includes: Roof, Utilities, Mechanical, Exterior, and Other. We also have the 100k that was approved for work to begin leaving a balance of 65k in which we can submit ideas of how it will be spent. Some of those ideas are: Rubber chips for the childcare play area; Picnic tables for eating areas, and Book store interior painting; to name a few. We are hoping to get more ideas from the committee.</p>	LO
<p>All</p> <p>1. Professor Uch</p> <p>2. Alice Hawkins</p> <p>3. Alice Hawkins</p>	<p>How are items on the list chosen?</p> <p>Ms. Owens: The listed items are gathered from the areas where the greatest need becomes a priority. For instance, the Financial Aid, Admissions and Business Offices needed carpeting; roof leaks and locks were repaired on the Little Theater are some examples.</p> <p>I was informed that there may be a need for “gender friendly” restrooms, should that be a concern for the future?</p> <p>Ms. Owens: I think that question should be addressed in the Safety Committee. For now there are no concerns for a restroom of that type; for now they would just simply use the restroom. We don’t have changing spaces for the infants and that should be a consideration also.</p> <p>Are there any plans for a Public Address System?</p>	

<p>4. Ms. Owens</p> <p>5. Professor Uch</p>	<p>Ms. Owens: Although they are not currently operating, the Blue Phones has speaker capacity. During a test, I was able to hear my voice coming out of the speaker; so when it is fully operational, it will be one PA factor that would be in use during an emergency. For now the telephone systems are used to process messages.</p> <p>Alice will send out an e-mail requesting committee member to choose the best day and time for our meetings.</p> <p>I like Fridays on the first or second week will be good for me and at 11:00am</p> <p>Ms. Owens: Ok...this will conclude our meeting for today. The next meeting will be during the first or second week of October. I will inform the members when I get their feed back.</p>	
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Action Bin:	Responsible Person	Due Date
1.		
2.		
3.		
Next meeting October , TBA, Facilities Department		TBA
Meeting adjourned 11:50am		
Meeting minutes by AH 9/5/2014		