



Guided Pathways Committee Meeting (Minutes)

Facilitator: Sheri Berger & Nicole Jones

Recorder: Dorothy Bush

Date: April 19, 2023

Time: 3:00 p.m.-4:30 p.m.

Location: Zoom

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Attendees

28 Attendees

Minutes

1. Welcome & Check-In – VP Jones

- VP Jones shared with the committee members that she opened the Student Services new building during spring break.
- The building is really beautiful, so if you get a chance, please stop by to see our new spaces.

2. Roles and Responsibilities – VP Jones

- i. We've been working on a roles and responsibilities document for quite some time, we're going to have a final read today.
- ii. We had quite extensive discussion about our roles and responsibilities. As you recall, we did have an opportunity to review our committee structure and then we decided to embark upon this journey of looking at the roles and responsibilities for the members of our Compton college success teams.
- iii. Shared screen of the timeline to review and make final necessary edits then we will move forward with seeking approval for this document.
- iv. Dr. Roach, stated as a faculty member as mentioned before if the Union is okay with this document. Is this matter settled with the Union or something?
- v. VP Jones replied, nothing in this operational manual supersedes anything about job descriptions. Essentially, this is work that the committee conducted to really outline what they felt were doing currently in their success team roles.
- vi. VP Jones did make a note to the document to make sure that everyone is aware that we're not intending to change any job duties. It is really our opportunity to highlight from an operational sense what it is that we're doing as a committee and what the functions are for individuals in our success teams. Also, it has been communicated to the Federation as well. She thanked Dr. Roach for asking the question.
- vii. Are we all okay with moving forward with approving the Roles and Responsibilities and the Compton College Success Team manual as provided in the final reading today.
- viii. If you are a voting member, could you vote yay or nay in the Chat.
- ix. **FYI:** We won't be able to take any action today because we don't have a majority of the voting members present today. We'll proceed with emailing all the voting members and try to capture the vote electronically and bring it back to the next meeting on May 3rd.
- x. Also, can we make that change and update it to the Institutional Effectiveness.

3. Guided Pathways Program Review Improvement - Lauren

- i. VP Jones stated the Program Improvements and Program Review. Some individuals have received an update from their Deans or Directors depending on your area of expertise.
- ii. We have Dr. Sosenko here with us today and she's going to help support that portion of the agenda.
- iii. VP Jones will talk about program evaluations and sort of our approach to this work that we have been doing, etc. At one recent Board of Trustees' meeting, the Trustees' asked questions about the program review continuous improvement.
- iv. VP Jones shared the screen of the response letter she wrote to the Trustees,' which is part of the board packet. It states, "we're very intentionally have integrated the Guided Pathways and the Success team structures into our planning processes, which helps to ensure that this work that we strive to make sure continuous improvement is happening."
- v. VP Jones shared the screen and talked briefly about what evaluation is because we tend to associate the word evaluation with evaluating ourselves or employment, it's really focused on programs, which are about assessing and measuring the value of a program.
- vi. For those of you who've been involved in our annual planning process, just think about the Service Area Outcomes that the Success team developed this year. Those are the key outcomes that we're hoping to come to fruition with all the work that the Success team are doing this year.
- vii. We are trying to integrate this evaluation work into our existing cross planning processes, so in your annual plans you are filling out the logic model to help identify those outcomes that you're trying to accomplish with the Success teams.
- viii. Then, we've created Services Area Outcomes that are linked to those outcomes that are those logic models and identified how we can measure those SAO's.
- ix. VP Jones knows the Success teams did an incredible job last summer and fall creating common SAO's related to an emphasis on career exploration which Desiree was helping to write those.

Lauren - Presentation:

- i. We have already defined those common essays across the Success teams so, it's going to be an exciting year when you start to measure those and see the outcome.
- ii. Therefore, we were able to provide services that showed that students were getting services that we were offering.
- iii. There's lots of other data that our Success teams have been collecting like participants' surveys satisfaction, etc.
- iv. The next phase of this integration planning cycle will be for the Success teams to complete a Program Review but, first they need time to start collecting data. We can schedule the Program Review to start in 2026 or earlier, if need to adjust the time.
- v. The Program Review will be a comprehensive review and we'll use the student services Program Review Template, just looking at the roles and responsibilities. Also, if we need to use facilities or equipment to support the Success Teams in the work we're doing, etc.
- vi. It will be a 4-year cycle that we'll do every 4 years, which will help us decide on how to continuously improve the Program Review.
- vii. The Program Review handbook is available online. Dr. Jesse Mills has a completed copy and other departments as well, if you would like to see how others have done them in the past.

4. Guided Pathways Summit Planning Group – VP Jones

- i. The Guided Pathways summit is scheduled for May 5th. Hopefully, we can get participation from our committee in helping to plan and execute that summit because we want to really highlight a lot of the work that we're doing in Guided Pathways with the campus community.
- ii. Once we collect the data hopefully, we will review and prepare before our next meeting.
- iii. Desiree would appreciate it if you all could take some time before the end of the week and provide responses to the Tri-chairs.
- iv. We're asking for some volunteers, hopefully we can get representation from each Guided Pathways division.

- v. Also, how we can collectively work together towards our outcomes. Our intent is to get this data gathered before the next Academic Senate meeting which is in May. Hopefully, it doesn't have to go through a second review because the deadline for the Guided Pathways Work Plan is June 1st.
- vi. She can't express enough how important and critical we love to hear from everyone because of your expertise and your commitment to our students.

VP Jones:

- i. VP Jones stated, maybe we can brainstorm about some of the ideas that Desiree had suggested based on the work that we've done this semester.
- ii. We don't want the Guided Pathways summit to be just the Tri-Chairs brainstorming about items because it's really about all the work that's happening in the Guided Pathways. Therefore, it would be really great if we could get support with planning the summit this year from our committee members to highlight the wonderful things that we're doing.
- iii. Flex credit is provided for those individuals who are interested in participating.

Desiree:

- i. A small group of us attended the California Guidance Pathways Institute and after Dr. Sosenko's presentation, we continued to look at the data to inform us of our program planning. Also, there was a focus on equitable strategies for both teaching and learning.
- ii. We worked on some of the pre-work with the help of Institute Effectiveness and were presented data based upon our amazing population of diversity, which was broken up by age, race and gender.
- iii. Last year, we attempted to actually bring the student panel over to be a part of the summit. We would love to bring in student voices to see how our programs are not only empowering our scholars, but more so how we can continue to be data driven in our work.
- iv. Hopefully, you can display what that work looks like, so we can cross collaborate and increase student success. Any ideas, please share with Tri-Chairs.

VP Jones:

- i. It might help if we could have a small group in breakout rooms to discuss in helping to facilitate some ideas in terms of what it is that we could present at the summit based upon some of Desiree's ideas that she shared.
- ii. We really need to engage the community of practitioners, so that we can be presenting something that's reflective of the work that's happening with our students as well. We're asking for your help in the planning and execution of the summit and also with the agenda for it as well.

Desiree suggested having the breakout rooms grouped by their Guided Pathways divisions to have a conversation within your team to discuss what you might like to see, not only about the summit but within your division. Also, who might want to be a representative? (Breakout rooms - 15 minutes to discuss amongst team).

VP Jones thanked everyone for participating and can't wait to see what your feedback and your input is.

5. TST's Updates – All

- **BIS - Pablo:**
 - BIS has their first meeting next Wednesday at 10:30am. Thanked everyone for their patience.
- **FASH - Noemi:**
 - The majority of our activities are wrapping up. We just have two more filters.
 - She needs to get confirmation about how much money we have for the success teams because she's not sure if it was \$10,000 or \$15,000. We have 1 ½ months to spend that money.
- **SSI – Ben:**
 - The Social Science success team actually met this morning.
 - We have three activities for free programs coming up in May.

- One that's going on is the Style Jam, which we have 11 students that signed up. We're just waiting for the bookstore to give us the digital voters.

- **SSI - Rosa:**
 - We're working on a student conference coming up in May. We have saved the date flyers and she will share with the group soon.
 - Have the Study Jams going on and have flyer for that as well.
 - Will be meeting with our team next week to go over a couple of items regarding the conference that's coming up.

- **STEM - Desiree:**
 - She will drop the STEM week flyer in the Chat, taking place during the first week of May.
 - The Major workshop is next Wednesday in VT building, room #126 from 2pm – 3pm.
 - Reminder! She hopes everyone does considers especially if you're a voting member or not to let us know if you're interested in the Summit.
 - If you have any questions, don't hesitate to reach out to the Tri-Chairs.
 - Thanks to everyone and have a good rest of the day!

Meeting Adjourned: 4:10pm

Next Scheduled Meeting: May 3, 2023 @ 3:00 p.m.
Zoom