



**PLANNING & BUDGET COMMITTEE (PBC) MEETING
MINUTES**

Facilitator: Dr. Abiodun Osanyinpeju

Recorder: C. Edwards

Date of Meeting Recorded: September 3, 2019, 1:00 pm – 2:00 pm

Location: Board Room

<p>Vision: Compton College will be the leading institution of student learning and success in higher education.</p>
<p>Mission Statement: Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.</p>

PRESENT:

- | | | |
|---------------------------|----------------------------------|------------------------------|
| <u>X</u> Jose Bernaudo | <u>X</u> LaVetta Johnson | <u> </u> Holly Schumacher |
| <u>X</u> Keith Cobb | <u>X</u> Dr. Abiodun Osanyinpeju | <u>X</u> Dr. Jose Villalobos |
| <u>X</u> Stephanie DeWitt | <u> </u> Wendy Rodriguez | |

OTHERS ATTENDING: Steven Haigler

Handouts

- Compton Community College District 2019-2020 Final Budget

Meeting Minutes

I. Call to Order

The meeting was called to order at 1:15 p.m. by Dr. Abiodun Osanyinpeju.

II. Review of Minutes

The minutes of May 28, 2019 were approved. Ms. DeWitt, Mr. Bernaudo (moved/seconded). The motion passed unanimously.

The minutes of August 27, 2019 were approved with the following changes: Ms. Johnson, Mr. Cobb (moved/seconded). The motion passed unanimously.

- Page 4, item 5, second sentence, change “liquated” to “liquidated”.

III. 2019-2020 Final Budget

Mr. Haigler provided an overview of the of the 2019-2020 Final Budget. A question and answer session followed.

Budget Highlights from Dr. Curry's Letter

- The 2019-2020 Compton District Final Budget was developed to achieve 5,980 Full-Time Equivalent Students (FTES)
- Compton College will offer 1,335 course sections to meet the FTES goal.
- The Cost of Livings Adjustment (COLA) of 3.26%.
- Enterprise Resource Planning systems cost of \$2,500,000.
- The proposed 2019-2020 Compton District Final Budget maintains a reserve above the minimum 10% level as required by Compton Community College District Board Policy 6200.

Budget Summary

The Administration continues to support the new Student-Centered Funding Formula (SCFF), including increasing completion and supporting low-income students. The Budget adopts a revised implementation plan for the SCFF, which was part of the 2018 Budget Act. The funding formula is an allocation based on total enrollment, the number of low-income students and the number of students who meet specified student success metrics, such as completion of a degree or certificate. The adapted revisions include:

- Distributing 70% based on enrollment, 20% based on enrollment of low-income students and 10% based on student success metrics.

Mr. Haigler mentioned that The Funding Formula is based on Proposition 98 and is divided up between all the school districts and community college districts in the state. Currently, Proposition 98 pot of money is not adequate to fully fund The Funding Formula.

Budget Assumptions

- A. Estimated beginning balance: \$12,596,822
- B. Estimated revenue including state and local sources: \$41,074,446.
- C. Budget the General State Apportionment in line with Compton College generating of 5,980 FTES.
- D. Offering 1,335 sections in 2019-2020 year.
- E. Cost of Living Adjustment (COLA) increase: 3.26% (Governors Budget Proposal). Ms. DeWitt asked if the Classified Employees will receive the 3.26% COLA. Mr. Haigler stated that COLA was a negotiated contract item.
- F. Budget for the GASB “pay as you go” costs for Retiree Benefits: \$600,000 (Estimate based on annualized 2019 actual costs).
- G. Project Public Employee Retirement System (PERS) contributions increased to 20.80% and State Teachers Employee Retirement System (STRS) increased to 17.10% (Chancellor’s Office Analysis of the Governor’s State Budget Proposal).
- H. Budget for projected utilities increases of 4%.
- I. Budget to fill the following full-time faculty positions:
 - 1. Counselor-Articulation Officer
 - 2. English as a Second Language Instructor
 - 3. Nursing Instructor (3 positions)
 - 4. Psychology Instructor
 - 5. Sociology Instructor (2 Positions) - Added
 - 6. Guided Pathway Counselors – (2 Positions General Fund, 3 Positions Restricted Fund)
 - 7. Special Resource Center/Guided Pathway Counselor – (2 Positions)
 - 8. EOPS/CARE Guided Pathway Counselor (2 Positions)
- J. Budget to fill the following full-time management positions:

1. Associate Dean of Nursing – Restricted General Fund
 2. Professional Development Manager – Restricted General Fund.
 3. Director of Diversity, Compliance and Title IX – General Fund/Restricted General Fund
- K. Budget to fill full-time classified positions:
1. Accountant (2 Positions)
 2. Business Application Support Analyst – Restricted General Fund – Information Technology
 3. Learning Management Systems Coordinator – Restricted General Fund
- L. Budget for the following one-time Augmentations/Enhancements (\$231,500):
1. Enrollment Management Plan (\$100,000)
 2. Budget Augmentations and Enhancements (\$113,500)
- M. Budget for Line of Credit debt expense (\$1,181,841) which will continue through 2029 - Unchanged.
- N. Budget for Other Postemployment Benefit (OPEB) contribution of \$1,250,000 which includes a one-time augmentation of \$1,000,000. – Dr. Curry increased.
- O. Budget for the California Public Entity Pension Stabilization Fund (PERS/STRS) contribution of \$1,000,000 which includes a one-time augmentation of \$800,000.
- P. Reserve the following expenditures from the ending balance (\$3,150,000).
1. Compton College Enterprise Resource Planning System (\$2,500,000)
 2. Compton Community College District Personnel Commission (\$300,000).
 3. One-time augmentations for future Compton College Fire Academy equipment (\$350,000).
- Q. Budget for an inter-fund transfer out:
1. Transfer \$150,000 to the Property & Liability Fund to pay cost of property and liability insurance.

2019-2020 Unrestricted General Fund Budget

Page 10 – General Fund Unrestricted – Fund 01.0

- 8610 Principal Apportionment 2019-2020 - \$26,177,836
- 8630 Education Protection Account Funds 2019-2020 - \$5,252,000. Mr. Haigler indicated that this number can go up and down because it is used on faculty salary. He mentioned that he cut \$600,000 from the budget for adjunct faculty.
- 2019-2020 Total State Revenue - \$34,046,456

Page 11 – Local Revenue

- 8874 Enrollment Fees (net of BFAP) 2019-2020 - \$1,300,000
- 2018-2019 Total Local Revenue - \$7,769,618
- 2019-2020 Total Local Revenue - \$7,027,990
- Total Revenue – All Sources 2019-2020 - \$41,074,446
- Total Beginning Balance and Revenue 2019-2020 - \$53,671,268

Page 12 - General Fund Unrestricted –Expenditures

Academic Salaries

- 2018-2019 Total Academic Salaries - \$13,647,058
- 2019-2020 Total Academic Salaries - \$14,670,090

Classified Salaries

- 2018-2019 Total Classified Salaries - \$7,309,227
- 2019-2020 Total Classified Salaries - \$8,376,500

Staff Benefits

- 2017-2018 Total Staff Benefits - \$8,327,858
- 2018-2019 Total Staff Benefits - \$10,194,879
- 2019-2020 Total Staff Benefits - \$12,201,270

Books, Supplies and Materials

- 2018-2019 Total Books Supplies and Materials - \$687,262
- 2019-2020 Total Books Supplies and Materials - \$882,710

Page 13 - Expenditures

Contract Services and Operating Expenses

- 5100 Contract for Personal Services 2018-2019 - \$1,959,515
- 5900 Miscellaneous 2018-2019 - \$1,290
- 5900 Miscellaneous 2019-2020 - \$70,500 – Ms. Johnson ask why did the amount increase? Mr. Haigler stated that it was our budget for return to Title IV.
- 2018-2019 Total Contract Services and Operating Expenses - \$5,804,263
- 2019-2020 Total Contract Services and Operating Expenses - \$4,767,110. Mr. Haigler mentioned that this amount differs because we are no longer contracting with El Camino Community College District. He indicated that Campus Police were charging a lot in over-time and over \$300,000 billed by El Camion in over-time this year, which is more than the entire campus. Also, El Camino sent the District a bill for separation costs: \$85,000 for Chief Box’s Vacation Payout, retirement incentives for Officers Jackson and Arguelles.

Capital Outlay

- 2018-2019 Total Capital Outlay - \$217,268
- 2019-2020 Total Capital Outlay - \$305,070

Other Outgo

- 7100 Debt Retirement 2019-2020 - \$1,181,850
- 7300 Interfund Transfer 2019-2020 - \$150,000
- 7600 Other Student Aid – Transportation Costs 2019-2020 - \$75,000
- Total Ending Balance Balance/Reserves 2017-2018 - \$11,753,005
- Total Ending Balance Balance/Reserves 2018-2019 - \$12,596,822
- Total Ending Balance Balance/Reserves 2019-2020 - \$11,061,668
- Grand Total Expenditures/Ending Balance/Reserves 2019-2020 - \$53,671,268

Page 14 - General Fund Restricted – Revenue

- Adjusted Beginning Balance July 1 2018-2019 - \$1,091,591
- Adjusted Beginning Balance July 1 2019-2020 - \$1,193,911

Dr. Villalobos moved the motion to accept the 2019-2020 Final Budget. Ms. Johnson seconded the motion. The vote was 6 in favor, 0 opposed, and 0 abstentions. The motion passed.

IV. Adjournment – The meeting was adjourned at 2:00 pm.