



**PLANNING & BUDGET COMMITTEE (PBC) MEETING
MINUTES**

Facilitator: Dr. Abiodun Osanyinpeju

Recorder: C. Edwards

Date of Meeting Recorded: September 29, 2020, 1:00 pm – 2:00 pm

Location: Zoom

Vision:
Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:
Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

PRESENT:

<u> </u> X Jose Bernaudo	<u> </u> Stephanie DeWitt	<u> </u> X Dr. Abiodun Osanyinpeju
<u> </u> Jonathan Chase Butler	<u> </u> X LaVetta Johnson	<u> </u> Dr. Jose Villalobos
<u> </u> X Keith Cobb	<u> </u> X Janette Morales	

OTHERS ATTENDING: Stephen Kibui

Handouts

Meeting Minutes

I. Call to Order

The meeting was called to order at 1:07 p.m. by Dr. Abiodun Osanyinpeju.

II. Review of Minutes

The minutes of August 25, 2020 were approved. Ms. Johnson, Mr. Cobb (moved/seconded). The motion passed unanimously.

III. Student Equity and Achievement (SEA)

Mr. Kibui provided a presentation of the Student Equity and Achievement (SEA) budget recommendations. A question and answer session followed.

- Overload and Summer/Winter General Counseling \$173,000; Outreach \$80,000; includes \$13,000 approved through planning process - \$253,000.00
- FYE mentors; SRC Notetakers/Instructional Assistants - \$48,000.00
- SLAs/SI coaches - \$100,000.00
- New Student Welcome, catalogs, student materials, office supplies - \$10,000.00
- Office supplies, student materials, Stem center materials-\$10,000.00
- Banners, orientation, signage, workshops - \$40,000.00
- Student events - \$8,500.00

- Spring leadership conference, events -\$12,000.00
- Tutor training - \$3,000.00
- STEM Internship support - \$3,000.00
- Events and staff mileage - \$1,000.00
- Professional Development - \$2,000.00
- Men of Color Institute (\$7,000), Real College conference participation, student travel/fees - \$15,000.00
- ACTLA, CAP conference - \$4,000.00
- Event rentals - \$3,000.00
- Flyers and brochures, student handbook. Does not include district-wide mailing - \$10,000.00
- Mailers - \$5,000.00
- Men of Color brotherhood and mentorship programs - \$25,000.00
- Contracts, rentals - \$5,000.00
- Ability to Benefit, other software license fee - \$10,000.00
- EdReady license fee-\$6,000.00
- Events and meetings - \$500.00
- Real College membership - \$4,500.00
- SI/SLA materials - \$6,000.00
- Equity Grants - \$81,000.00
- Housing Grants Research Study - \$20,000.00

IV. Strong Workforce

Mr. Kibui provided a report of the Strong Workforce budget recommendations. A question and answer session followed.

- 2020-2021 Allocation - \$472,487.00
- Carry Over Funds, Estimate - \$1,557,589.29
- Total - \$2,030,076.29
- Full-time Salaries - \$547,751.00
- Balance without FT salaries & Commitments, estimate - \$1,482,325.29
- Student Communal Spaces - \$130,000.00
- Fire tech program director (approved for two years) - \$30,000.00
- Childhood education permit specialist - \$20,000.00
- Fire tech site visit - \$40,000.00
- Low enrolled CTE classes - \$100,000.00
- Transmission fluid exchange - \$4,900.00
- Fabrication equipment - \$50,000.00
- Alignment system - \$35,000.00
- Machine Tool Technology equipment (smaller machines than were in the original annual plan) - \$200,000.00
- Administration of Justice Equipment - \$10,000.00
- Career assessment inventories (\$15,000 annually) - \$15,000.00
- Remaining Balance for 2020-2021 - \$847,425.29

V. Guided Pathway

Mr. Kibui provided an overview of the Guided Pathway budget recommendations. A question and answer session followed.

- 2020-2021 Allocation - \$83,000.00

- 2021-2022 allocation - \$83,000.00
- Carry Over Funds - \$274,580.15
- Total - \$440,580.15
- Full-time Salaries (\$70,000 per year) - \$140,000.00
- Balance without FT salaries - \$300,580.15
- Tableau (\$4,500 annually) - \$9,000.00
- EAB (\$16,000 annually) - \$32,000.00
- Week of Welcome (\$10,000 annually) - \$20,000.00
- Transfer counselor in winter, spring (\$6,500 annually) – General Fund or SEA
- Career assessment inventories (\$15,000 annually); use Strong Workforce – Strong Workforce
- Counselor professional development for career assessment (\$6,000 annually) - \$12,000.00
- Tartar Success Teams - \$50,000.00
- Achieving the Dream conferences and training (e.g., send design teams to data analytics conference; split over two years) - \$40,000.00
- Design team pilots and testing - \$20,000.00
- Website Redesign - \$80,000.00
- Remaining Balance for 2020-2021 and 2021-2022 - \$37,590.15

Mr. Bernaudo stated that he did not quite understand the previous charts. He indicated that the first budget showed full-time salaries with the original request and amount approved shown for Student Equity and Achievement and the current chart shows a different amount. Mr. Kibui indicated that each budget is different for the restricted programs and you must plan how you are going to spend the funding. If the funds are not spent, then any unused funds are to be returned to the Chancellor’s Office. So, a plan must be in place.

Mr. Bernaudo asked if these allocations was part of our actual budget and if this is how future budgets are going to be allocated? Mr. Kibui replied yes. The goal of the Chancellor’s Office is to see these dollars in this format.

Mr. Bernaudo inquired if Guided Pathways is administered to faculty. Mr. Kibui responded yes, it is administered to faculty primarily because there is special release time that is given to faculty and staff. Mr. Bernaudo asked if we are spending our own money currently for Guided Pathways or is it just monies from the state? Mr. Kibui indicated that the funding is from the state earmarked specifically for Guided Pathways.

VI. Enrollment Management

Mr. Kibui provided an update of the Enrollment Management budget recommendations. A question and answer session followed.

1. Goal 1 – Strategy 1 & 2 - Increase efforts to attract students from the community and beyond through better advertisement of course offerings and programs and enhance College branding opportunities, public relations. Develop strategic marketing plan, which aligns with diversity and inclusion plans and focuses on Disproportionately Impacted (DI) student groups and targets messaging around programs of study, including recently unemployed students. DI groups include American Indian, Black or African American, Pacific Islander, White, Disabled, Foster Youth, LGBT, and Veterans. Develop culture-specific information strategies, which include multilingual translations of key college information, including Oliver W. Conner Compton College Promise Program Increase the number of inquiries for each targeted audience. Amount Requested: \$6,000 for Translation Services. \$6,000.00

2. Goal 1 – Strategy 5 - Improve campus signage at Compton College as identified at the Tartar Success Institution. - \$15,000.00
3. Goal 1 – Strategy 1 - Increase efforts to attract students from the community and beyond through better advertisement of course offerings and programs and enhance College branding opportunities, public relations. Develop strategic marketing plan, which aligns with diversity and inclusion plans and focuses on disproportionately impacted student groups and targets messaging around programs of study, including recently unemployed students. DI groups include American Indian, Black or African American, Pacific Islander, White, Disabled, Foster Youth, LGBT, and Veterans. Develop culture-specific information strategies, which include multilingual translations of key college information, including Oliver W. Conner Compton College Promise Program Increase the number of inquiries for each targeted audience. Amount Requested: \$40,000 for advertising. - \$40,000.00
4. Goal 1 – Strategy 1 - Develop and implement a plan for social media campaigns to inform and direct interested candidates to apply by targeting high traffic online social media resources (e.g. Facebook, Instagram, Twitter, LinkedIn) Increase targeted marketing efforts and improve communication with prospective students, including advertising, website features, social media, digital and print publication, email and text notifications, and direct mail. Amount Requested: \$15,000 for the creation of a social media/branding campaign. \$15,000.00
5. Goal 2 – Strategy 1 - Update memorandums of agreement and maintain partnerships with Compton College Promise Program partnership districts. Send Amount Requested: \$8,000 to mail Promise Post cards to CUSD, LUSD, and PUSD students twice a year. Added Additional: \$2,500 to mail out Welcome Letter on behalf of the President/CEO to all High School Seniors in local K-12 feeder Unified School District that qualify for the Promise Program - \$10,500.00
6. Goal 3 – Strategy 7 - Provide professional development workshops for faculty on Common Core, basic skills and under prepared students. Amount - \$10,000.00
7. Compton 2024 Human Resources Staffing, Goal 1 – Objective 5 - Establish a partnership with the USC Race and Equity Center to develop the Compton College Faculty Preparation Academy. Through the Compton College Faculty Preparation Academy, Compton College will provide professional development opportunities to former Compton College students who are interested in teaching at a California Community College. Amount Requested: Asked for \$2,500.00 - Denied
8. Goal 1 – Strategy 2 - Implement recruitment for English as a second language (ESL) students for credit and non-credit classes as called for in the Compton College 2024 comprehensive master plan. Amount Requested: \$1,500 to translate the Steps to Enrollment to Spanish - \$1,500
9. Goal 3 – Strategy 8 - Offer professional learning opportunities to enhance faculty abilities to teach "learners" in the high school dual enrollment setting, including effective practices for delivering college courses in a high school setting, while also becoming familiar with dual enrollment requirements and guidelines. - \$5,000.00
10. Goal 4 – Strategy 3 - Expand access to distance education courses, programs, and services through a Consortium Partnership Agreement with the California Community Colleges Chancellor's Office California Virtual College (CVC) Online Education Initiative (OEI). Fully implement faculty training and student support for distance education courses. Proctorio Blackboard, etc. - \$7,000.00

Mr. Kibui stated that he did not know which departments or discipline who participated in this

recommendation process and that he would have to inquire. Ms. Johnson mentioned that she was involved in this process. She indicated that a request was sent out to all the various departments to make requests. The departments were supposed to make recommendations where some did, and others did not. Ms. Johnson explained the process.

Ms. Morales stated that she was curious and would like to know the names of the members on each of the committees. She stated that for example the Student Equity and Achievement allocations indicated student ambassadors and other categories where it indicated office supplies and materials. In other areas showed student materials/office supplies. She inquired what departments submitted proposals. Mr. Kibui indicated that he did not know unless requested him to run that budget.

Dr. Osanyinpeju mentioned that the student equity fund has so many parts and it has to do with recruitment and student success.

Ms. Johnson informed the members of the committee that she is an Accountant in charge of a couple of the accounts. She offered to make a presentation.

VII. Questions by Mr. Bernaudo

1. How much the district received from the state for FTES in the last two years.
2. How much the district has spent on instruction in the last two years.
3. What we project to receive for FTES and spend on instruction for fall, 2021 and spring 2022.

Mr. Kibui provided an overview to Mr. Bernaudo questions from the last meeting. A question and answer session followed.

Compton Community College District – State Apportionments 2018-2019 and 2019-2020

SCFF	2018-2019	2019-2020
Base Allocation + FTES	25,600,507	28,404,035
Supplemental Allocation	7,316,159	9,467,676
Student Success Allocation	<u>2,263,993</u>	<u>2,378,374</u>
	35,180,659	40,250,085
Hold harmless Provision	1,255,888	-
Deficit	<u>-</u>	<u>(3,285,919)</u>
	36,436,547	36,964,166
Sources		
Property Taxes	5,071,933	5,817,635
Enrollment Fees	1,460,802	1,445,500
State General Apportionment	24,174,796	26,591,076
Education Protection Account	<u>5,729,016</u>	<u>3,109,955</u>
	36,436,547	36,964,166
FTES		
Base Allocation	3,917,761	4,045,502
Credit FTES (5,442)	20,282,719	22,917,368
Special Admit (245)	1,338,031	1,378,556
Non-Credit (18)	<u>61,996</u>	<u>62,609</u>
	25,600,507	28,404,035

Supplemental Allocation		
Pell Recipients	2,196,410	2,540,640
AB 540	313,379	329,904
California Promise	<u>4,806,370</u>	<u>6,597,132</u>
	7,316,159	9,467,676
Student Success Allocation	<u>2,263,992</u>	<u>2,378,374</u>
	35,180,658	40,250,085

Mr. Bernaudo indicated that he was not sure of what he was looking at and inquired if the first table is the figure of \$36,436,547. Mr. Kibui responded yes. It is based on FTES on supplemental, students access allocation. Mr. Kibui continued to explain the chart and numbers.

VI. Adjournment

The meeting was adjourned at 2:08 pm.