



**PLANNING & BUDGET COMMITTEE (PBC) MEETING
MINUTES,**

Facilitator: Dr. Abiodun Osanyinpeju

Recorder: C. Edwards

Date of Meeting Recorded: August 23, 2022, 1:00 pm – 2:00 pm

Location: Zoom

Vision
Compton College will be the leading institution of student learning and success in higher education.
Mission Statement
Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

<u>PRESENT</u>		
<u>X</u> Jose Bernaudo	<u>X</u> Amber Gillis	<u>X</u> Dr. Abiodun Osanyinpeju
<u>X</u> Keith Cobb	<u>X</u> LaVetta Johnson	<u> </u> Eboni Trapp
<u>X</u> Lorena Fonseca	<u>X</u> Janette Morales	<u>X</u> Dr. Jose Villalobos

OTHERS ATTENDING: Dr. Abdul Nasser, Dorrett Lambey, and Owen Yu

Shared Documents - None

Meeting Minutes

I. Call to Order

The meeting was called to order at 1:06 pm by Dr. Abiodun Osanyinpeju.

II. Review of Minutes

✦ The minutes of September 27, 2022, was approved by Ms. Johnson, Mr. Cobb, (moved/seconded).
The vote was 8 in favor, 0 opposed, and 0 abstention. The motion passed.

III. 2023-2024 Planning Process

This item was tabled until the next meeting.

IV. PBC Conducts Annual Self-Evaluation and Sets Annual Goals

Ms. Johnson ask during the month of October if the Planning and Budget was not going to conduct the annual self-evaluation on this agenda and tabled for today? Dr. Osanyinpeju clarified that he thought that the last time we were going to have quarterly evaluations. However, Dr. Sosenko corrected that and said no, that it would be up to us to assess ourselves as we move through, but the district will be giving us one annual evaluation. So, as part of this agenda, he has it as self-evaluation. He wanted us to look at what has been going on in the current year to see if we are on track. Dr. Osanyinpeju stated that as we move forward through the year, we will be assessing ourselves and checking on how we are doing. Dr. Osanyinpeju indicated that we are still going to receive one from Institutional Effectiveness. However, that will be towards the end of the year. He mentioned that we would have a discussion from the previous one and see how we have been doing since the beginning of this academic or this year since July. Dr. Osanyinpeju asked the committee to take a quick trip back to our goals that we adopted last month.

1. Function as a steering committee in a collaborative process to support the Business Office in maintaining the fiscal solvency of Compton College.
2. Collaborate with the IE office in the development of the strategic plan/ environmental scan for the district by the Core Planning group.
3. Make recommendations that address any areas of improvement related to campus concerns that arise from yearly governance evaluations.
4. Support faculty and staff in the completion of their annual plans during the planning process.
5. Improve communication of PBC related decisions and recommendations to all constituent groups.

Dr. Osanyinpeju commented that he wants us to take a couple of minutes and think about these goals, and let us ask ourselves, how are we doing? Are we on track? Are we meeting these goals? Do we have anything that we think we should withdraw, anything that the committee is not doing? In the past three months, August, September, and October we have had issues. We have been working closely with Dr. Nasser to run through the assumptions, the budget, and planning. He stated that he thinks we are doing okay with the first of our goals to work collaboratively with the Business Office. Do you think we should be doing something more? What do you think? I will take it that we are doing great.

Ms. Johnson commented that she was not sure of what else we would do. Dr. Osanyinpeju stated that Dr. Nasser is here to answer any type of questions that anyone on the committee may have.

Dr. Osanyinpeju mentioned that we still did not have anyone from Institutional Effectiveness. However, he believes from our last discussion that we are still putting together the Strategic Planning process. We are looking at the environmental scan within a report from the Institutional Effectiveness Office to give us an update. We are contributing to our quota, doing as much as we expected, and indicated that we are in decent shape with our goals numbers two and three. He asked if there were any new recommendations, suggestions, or profound changes regarding the governance?

Dr. Osanyinpeju indicated that the fourth one supports faculty and staff for them to be able to complete their annual plans. He was hoping that someone from Institutional Effectiveness would join us to provide information that we can take back to our constituent groups, so that we can share and aid if necessary to our group in the completion of the annual plans. We established program review last time. The program review is set up, in eLumen now we have the template. Individuals can go into their

programs and complete their reviews, make recommendations and suggestions for whatever they may need to run their programs. The other thing that he was expecting was assistance to make sure that the planning process is going as expected. So, we can continue to provide the recommendations to our groups, continue to communicate with the President's Office and provide information regarding our deliberations to the President's Cabinet. So, you know, when we are in support of what we need to know how we are functioning. Dr. Osanyinpeju stated that he believes that we have been meeting our goals but that is his opinion.

Dr. Villalobos stated that we are doing great. Dr. Osanyinpeju said thank you.

Ms. Johnson commented that she thinks “we are on schedule” sounds good. Dr. Osanyinpeju replied thank you. He stated that he is pleased with our progress. Now, we look forward to working more closely with the Business Office. We want to be sure that we thank you all of us that participated in the last review evaluation.

Dr. Osanyinpeju stated that folks still disagree that the composition is not right. We could spend a minute to look at the composition. Do we have enough administrators, faculty, classified members, and students. Dr. Villalobos asked if there were more than two Administrators and if so, how many? He rephrases the question how many committee members could vote? Ms. Edwards stated that there are two administrators, and that Dr. Nasser is only here for informational purposes only. Dr. Villalobos asked who are the Committee members that can vote? Ms. Edwards indicated Dr. Osanyinpeju, yourself, Keith Cobbs, LaVetta Johnson, Lorena Fonseca, Amber Gillis, Jeanette Morales, Jose Bernaudo, and Eboni Trapp. Dr. Villalobos inquired if anyone who was not a committee member could vote. Ms. Edwards responded no. Ms. Edwards mentioned that the student has indicated that she had to work during our meeting time and could not attend the meetings. Ms. Johnson asked if the Associated Student Governance (ASG) was planning to replace her? Ms. Morales wanted to know what category does LaVetta Johnson and Lorena Fonseca fall under? Ms. Edwards responded classified. Dr. Villalobos clarified the PBC members as two from classified, four faculty, two administrators, and one student. Dr. Osanyinpeju mentioned that we are good and that is a good representation of the campus. Ms. Edwards mentioned that Dr. Curry sent out the committee membership list to everyone across the campus.

Dr. Osanyinpeju commented that we all work hard and try to contribute as much as possible. He stated that he just checked and have not seen anybody from Institutional Effectiveness so, the item was tabled until next time. He asks if anyone had any questions for Dr. Nasser or any other thing that they would like us to discuss? He mentioned that Dr. Nasser is available to answer questions.

Dr. Villalobos stated that his question was not answered. We already have section offering that we are getting money for so many faculty. He wants to know exactly what happened to all the money that has not been used for instruction. He indicated that we must comply with the fifty percent law, and people wants to know where the money is? What is the plan for that money and where is it being used?

Mr. Bernaudo commented that he does not think it was hidden or anything like that but, obviously that money is not being spent on instructors and salaries. He mentioned that it is going to the reserves is his guess. It would be interesting to know what our costs would be on instruction. How much was spent on part-time faculty and full-time faculty? We were paid approximately 4,000 FTES compared to what we are paying now, and I suppose that would be the number that you know would be interesting to look at and know how it is being allocated, or where it is going.

Dr. Osanyinpeju mentioned that we had a number of requests funded. For example, in the last two years we spent hundreds and hundreds of thousands of dollars to provide resources for the classroom and for students in this current year. We have close to \$500,000 and that my area has received and almost funded everything that we put up. He commented that in previous years we did not spend that much money on an individual division but feels like we are getting a little more substantial funding than in the last two years. Dr. Osanyinpeju mentioned that everything that he requested was funded. So, the first question was, what happens to the unspent funds. Of course, they go to the reserve fund. The reserves are in the general fund balance which we provided to you when we do the budget.

Dr. Nasser stated that the question would be how much are we spending on full time instruction? But the instruction we provide you that information? That uh, that is easily accessible. The question they provided is, what if we had 4,000 students, and then the question becomes, how many students per class, and how many more faculty would we have to hire? So, that is a big what if scenario to produce, but if you just want strictly how much of them are full-time faculty then it is in respect to benefits. We can provide you that information.

Mr. Bernaudo indicated that it is not possible to produce an approximation. How much more part-time faculty would we have to hire if we were at four thousand FTES? Dr. Nasser said that is not possible to produce that estimation? That would be an extremely hard estimate to produce. Also, the State has a calculation, the faculty obligation number which says, based on our enrollment, this is the number of faculty we should have. We are way over that number, and next time I can provide you the figures, so you could see that there are a lot more faculty. Does anyone know what our FTES was for last year?

Mr. Bernaudo commented approximately 2,500. Dr. Nasser stated that he did not have it. He will research it from the website. This is where he would reach out to Dr. Sosenko. He mentioned that Mr. Yu is in the group and referred the question to Mr. Yu. He asked him if he knew the number. He also, apologized for putting him on the spot. Mr. Yu stated that he did not have the number and would have to find out.

Ms. Gillis commented that what we use is Data Mart. She indicated that she just looked at the link on the Chancellor's Office website. She explained that when you go into Data Mart, you can look at enrollment, at your college, and how many faculty members do we have. There are all kinds of information that it will tell you. Dr. Osanyinpeju commented that we are fine for now. The Business Office will provide us that information for our next meeting. He thanked Ms. Gillis for providing us with the link in the chat. He also, mentioned that Ms. Morales has already found numbers for us, so we will spend time on that, and then we can look at what the Business Office will give us for next meeting.

V. Reviews Accreditation Recommendations Relevant to Fiscal (e.g., Planning Agendas)

Dr. Osanyinpeju stated that the fifth item on that agenda was removed because it is not time for this information. It has to do with the accreditation. So, he has removed the unmodified default item from this agenda.

VI. Adjournment

The meeting adjourned at 1:40 pm.