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| **Agenda** | Faculty Course Review Committee | **Time** | 12-12:55pm |
| **Facilitator** | Nikki Williams | **Location** | ZOOM: <https://cccconfer.zoom.us/j/498385619> |
| **Date** | 04-28-20 | **Recorder** | Alister Caddy |

| **Vision** |
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| Compton College will be the leading institution of student learning and success in higher education.  |
| **Mission** |
| Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.  |

| **ATTENDEES** |
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| Nikki Williams |  | Gayathri Manikandan |  | Susan Johnson |  | Judith Crozier |
| Jasmine Phillips |  | Kent Schwitkis |  | Corina Diaz |  |  |
| Kendahl Radcliffe |  | Brad Conn |  | Alister Caddy |  |  |

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| AGENDA:1. CALL TO ORDER 2:12 PM
2. APPROVAL OF AGENDA
	1. First:
	2. Second:
	3. Unanimous approval
3. REVIEW AND APPROVAL OF PREVIOUS MINUTES
	1. [Previous minutes 3-24-20](https://docs.google.com/document/d/1aKOviRYCvV6QBq1PkCvWV-eztBn9Ypzlne0_Qc-zQDU/edit?usp=sharing)
4. REPORTS
	1. Checkin
	2. How are reviews going?
5. UNFINISHED BUSINESS
	1. None
6. ACTIONABLE AND DISCUSSION ITEMS
	1. Qualifications for teaching Canvas Certification Courses
		1. Have a masters degree and extensive online teaching experience in Canvas
		2. Have the 3 CC certifications completed to teach online at CC
		3. Have completed the POCR course through @ONE
		4. Have a position on the Faculty Course Review Committee
		5. Have aligned a class through the @ONE Course Design Academy via the OEI Rubric
		6. We would like to have all trainers have an Instructional Design certificate as well, but this is not in place yet
		7. Mini interview with FCRC
			1. Jasmine moves to approve, Kent Seconds, motion passed unanimously
	2. Discuss influx of faculty canvas demos for the fall semester for new faculty
		1. Designate “Demo Day” on one Friday a month
		2. Each month there is one day where we have 6 demos scheduled back to back (potentially complete 20 in a semester if we do it once a month-per division=100 people)
7. INFORMATIONAL ITEMS
	1. [OTC is canceled](http://onlineteachingconference.org/)
8. ANNOUNCEMENTS
9. FUTURE AGENDA ITEMS
10. ADJOURNMENT-12:51 pm
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| Next Meeting: May 26, 2020 12-12:55pm |