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| **Agenda** | FCRC Agenda  | **Time** | 12-1 pm  |
| **Facilitator** | Susan Johnson (Chair)  | **Location** | Zoom |
| **Date** | May 25, 2020 | **Recorder** | Alister/Recording via Zoom |

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| **Vision** |
| Compton College will be the leading institution of student learning and success in higher education.  |
| **Mission** |
| Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.  |

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| **ATTENDEES** |
| Susan Johnson  |  | \*Kent Schwitkis |  | Alister Caddy  |  |  |
| \*Jasmine Phillips |  | \*Gayathri Manikandan |  |  |  |  |
| \*Brad Conn |  | \*Nikki Williams |  |  |  |  |
| \*Kendahl Radcliffe |  | \*Judy Crozier  |  |  |  |  |

\*denotes voting members.

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| AGENDA:1. CALL TO ORDER **12:30**
2. APPROVAL OF AGENDA **1st Nikki 2nd Gayathri**
3. REVIEW AND APPROVAL OF [PREVIOUS MINUTES](https://comptoncollege-my.sharepoint.com/%3Aw%3A/g/personal/sjohnson_compton_edu/ERv7xF41qptNqHvkT7rAVnkBf7AC91pM4UPXtghSuIO7dA) **1st Nikki 2nd Gayathri**
	1. Motion to amend agenda (Second read & vote: Adding Mentor/Reviewer signature to remote demo checklist) **1st Nikki 2nd Gayathri**
4. REPORTS
	1. Jasmine Local POCR updates

Re: Cheryl POCR update: We need to transcribe our POCR reports to the official rubric for the approval process. Due by June 1st.Brad, Nikki, and Jasmine are working on making changes to meet POCR alignment * 1. Demo reports

**Jasmine:** is working with her people**Susan:** Working on Ekimyan’s demo, working with S. Wolfe (no deadline), Finished J Georges. **Brad:** Finishing Miguel Ornelas, still working with Mohammad Tavakkoli (he is working with Villalobos)**Gayathri:** Sent feedback to Alassal, Nicole Bib is no longer teaching online but wants to demo on a different course (no deadline), working with Evan Skorka **Kendahl:** Completed second demo for E Walker, Vigil completed, Striepe in progress (no deadline), Moshrefi no response to feedback, Van Benschoten completed**Nikki:** M Phillips (waiting on updates), Scott Wolf (sent changes), Kler (waiting on changes), Magabo (new addition), West (finished and sent to second) **Judy:** would like to have a conversation about accessibility. Shaheen (Jasmine already reported), M Phillips (reached out and have not heard back). Judy asked for her list. Some shells are still on dashboards (they are removed at the end of the semester) **Jasmine:** We have pushed some people to the fall because of the backlog. **Judy motioned to amend the agenda to discuss accessibility (Nikki 2nds)**1. UNFINISHED BUSINESS
	1. Discussion & First Read: [Recertification Process](https://docs.google.com/document/d/15doXiZA_7YknDzBqETOX9zspkzMdc_ps88HS8sqq01A/edit?usp=sharing)
* Deadline for recert process is December (to decide what it will be). People have 3 years until re-certification.
* Jasmine presented Glendale’s process (include a mandatory update meeting, yearly + 3 hours for part-time and 6 hours for full-time)
* Jasmine solicited suggested from Basecamp
* Pierce 5 year re-cert (offers refresher course, design in process)
* ElCo in discussion
* Clarification: master sheet is still listing the date of demos (and we could use Badgr date moving forward)
* Gayathri: are we going to badge people who completed training before we had a demo badge?
* Jasmine: will pull the names of unbadged faculty and retro-actively assign the badges.
* Susan: Mt.SAC’s process is similar to Glendale. Clear list of acceptable professional development. M Can we give faculty options. But DE is not part of the mandatory Flex day. Possibly create a mandatory flex day option.
* Jasmine: Options: requiring a series of workshops? Other schools’ training. Might encourage more @ONE training.
* Judy: Supports Online Teaching Conference as an option. Suggested more requirements for Conference (i.e. attend X# of workshops)
* Jasmine: We can adopt and adapt many of the @ONE courses. We could modify the self-paced trainings to include facilitation
* Jasmine: How many hours should we request (faculty member already certified, already demo’ed, and actively teaching):
* Judy: wants to create a “step-system” based on experience (years teaching) –
* Susan: Could lead to the appearance of favoritism. More levels also requires more tracking.
* Jasmine Vote: Should Full-time hours and Part-time hours be the same:

Gayathri: same Susan: less for adjunctsNikki: sameBrad: same Kendahl: abstained* How many hours: Gayathri (6-10), Kendahl (10 hours), Susan (Mt.SAC requires 3 hours + a mandatory 1-hour meeting yearly)

 Jasmine: we cannot mandate trainings. It is not in the contract.When are the hours due and demo due? Nikki: cannot be at the end of the semester. Semester faculty completed demo is the semester their hours and new demo are due. By week 8 of semester submit shell to be demo’ed (and evidence of hours). Where will the notation for completed hours be noted: Masterspread sheet? Possible second list. Our [DE] workshops are automatically added to the spreadsheet of hours. Judy: use this requirement to promote the DE Extravaganza * 1. Discussion & First Read: [POCR cohort & Demo cohort](https://docs.google.com/document/d/1OtFFMawkJ1aUFqjOUs2yWha_xytNtzfMXBpow7J1_JM/edit?usp=sharing) **(amended to be discussion & first read: 1st Nikki 2nd Gayathri)**

FCRC mentors: 1-1.5 hours of training. Volunteers to share a “dummy” course for new mentors to practice on **Vote 1st Judy 2nd Gayathri*** 1. Discussion: Certification via experience **No support for certification based on experience**
1. ACTIONABLE AND DISCUSSION ITEMS
	1. Vote on the demonstration process: one course vs. each course

**Gayathri:** does not support (classes can be very different) **Jasmine:** this should be unanimous - we may need more discussion**Nikki:** we need to discuss more (tabled until Fall) * 1. Second read & vote: Adding Mentor/Reviewer signature to remote demo checklist

**Motion to Vote: 1st Judy 2nd Gayathri****Vote: unanimous support** * 1. Discuss accessibility for demos **(amended item added by Judy 2nd Nikki) –**

**Judy:** how much of a fix is needed for a faculty member to be approved? We are trusting the teachers to continue to improve **tabled until Fall** 1. INFORMATIONAL ITEMS
	1. None
2. ANNOUNCEMENTS
3. FUTURE AGENDA ITEMS
4. ADJOURNMENT Motion: 1st Nikki 2nd Judy 12:55pm
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| Next Meeting: Fall 2021 |