

FOUNDATION FOR COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES

Facilitator: Keith Curry, President/CEO CCCD
Date: April 8, 2021

Recorder: Paula VanBrown
Location: Zoom

AGENDA:

1. Welcome

Paul Simpson, Foundation President

2. Roll Call - Members Present:

Paul Simpson, President
Daniel Chenault
Keith Curry
Paul Flor
Sonia Lopez
Vanessa Madrid
Elizabeth Martinez
Don Mason
Abdul Nasser
Heather Parnock
Rochelle Webb

Members Absent:

Edward Magee
Rodney Murray

3. Public Comments:

No requests

4. Review and Approval of Minutes from March 11, 2021

Motion to accept minutes of March 11, 2021, made by Don Mason; seconded by Rochelle Webb. Motion carried.

5. Compton College and Compton Community College District Update

Dr. Keith Curry reported the District is now meeting with faculty and staff to look at the Safe Return to Campus process. The Child Development Center is scheduled to open on April 19; managers/supervisors will come on campus twice per week beginning on April 19, and Enrollment Services will be opening on May 2, 2021. Courses will continue online for the summer. The plan for fall is for 70% of our courses to be online and up to 30% to be held on campus. We will return to campus gradually. We want to make sure we're safe for students and faculty. Dr. Curry reported that most of our faculty and staff had the opportunity to be

vaccinated. On April 19, we will start the vaccination program for students through our health center.

Paul Simpson asked if vaccinations are available to anyone on this call that might need a vaccine. Dr. Curry replied that shots are open on our campus through our partnership with St. John's Health Center. Two thousand shots are being administered per week, and once our students start, there will be 2500 available. Dr. Curry reported that there is a possibility for that as well, but also, they have to deal with employees who have spouses, and he is trying to organize that, as well. He reported that we have a plan in place with St. John's and our employees, our nursing students, student workers, and now our students can take advantage of that. Dr. Curry reported that an email was sent on Tuesday in which Heather Parnock provided the information to the students.

Dr. Curry stated he is trying to figure out the safe return to campus and how classrooms will look for some programs. Dr. Curry said we are starting to have conversations and figure out how to make all this work. He said his goal is to have about 50% of the campus occupied because he knows he can keep people safe with 50% at the beginning of fall, and then we will continue to increase that number.

Dr. Curry reported that he received information from the California Community College Chancellor's Office on our Visual and Performing Arts project and the potential funding year changing.

6. Update on Foundation for Compton Community College District Fiscal Review

Heather McGee provided an update on the CCCD Fiscal Review. She reported the Foundation is not currently on any record-keeping system, but there are records, and she is working with the accountant that helps with the tax preparation. She said she has made a lot of progress and has met with Dr. Curry and Dr. Nasser and the accountant several times. They have also reached out to Student Financial Aid for information.

Heather McGee said they have a pretty good document. The records are in order from 2015 to 2016, and they are almost at the point where they can start looking at where they are. The ultimate objective is to identify what restricted donations are. If a donor gives money for an intended purpose, it must be spent for that purpose. Heather McGee said everybody has a few research assignments, and she is updating the email Dr. Curry sent her.

Paul Simpson asked Heather McGee when they can expect a report, as well as what is the current financial status. Heather McGee replied she could provide information at the next scheduled meeting. Paul Simpson stated that he would like to get a timeline and identify any roadblocks and remove them. He said he would like to have the report by June 2021, which is the end of the fiscal year.

Heather McGee commented the focus of the reconciliation she is working on only goes through June 30, 2020. She said she has been meeting weekly with Dr. Curry and Dr. Nasser and will discuss this at their next meeting. Paul Simpson asked her to identify where they are

and make sure to set a timeline. Paul Simpson stated that he needs the financial statements by the end of this fiscal year and thanked Heather McGee for her work.

7. Review Draft of Foundation for Compton Community College District Bylaws

Dr. Curry said he worked with the District's legal counsel to review the bylaws, and they also reviewed the policies and procedures and provided their edits. The Foundation has a subcommittee working on editing policies and procedures, and those edits will be done before the next meeting. Dr. Curry reviewed and discussed the changes to the bylaws that were suggested at the last meeting. Dr. Curry stated that if the committee is okay with the changes, they can talk about the next steps regarding the next meeting and approve the amended and restated bylaws.

Dr. Curry stated he would make the changes in section one, then basically the secretary needs to sign off on it, and we have to have a secretary. Dr. Curry said he recommends that once all the changes have been made, this item be brought to the board at the May meeting for approval and election of officers.

Paul Simpson commented that the committee should have time to review the bylaws and provide comments, concerns, or edits to him. If there are no objections or further discussion required at the May meeting, the vote can be taken.

8. Other

A. Update from Policies and Procedures Workgroup.

Don Mason reported his group completed the document, and he has added their edits and rewrites. Don Mason said he would send this 39-page document to Heather to be merged with the edits from the attorneys to have a working document.

Paul Simpson commented that he knows the group has been asked to do a lot of procedural work and how the organization will run versus the actual work. He said he appreciates everyone's patience in this process. He is grateful and humbled that you all have stuck around and supported Dr. Curry and the Foundation is trying to get back to what a semblance of this organization should be. Paul Simpson stated this work is so fundamental in allowing us to get back to supporting Dr. Curry and the District's mission.

Dr. Curry commented that he thinks it is essential that we nail down the policies, procedures, and bylaws, then the focus can be on the financials. By July 1, we will be fully operational with those three significant hurdles completed this year.

Paul Simpson remarked he wants to make sure we give everyone enough time to review the policies. So, if we can get the policies out within the next week to give people three weeks to review them, then it's fine to take a vote on that at our May 6, 2020 meeting. He said if it takes more time to get them out, then we can vote on them at the following meeting.

B. Dr. Curry acknowledged CCCD Board of Trustees member Barbara Calhoun. Trustee Calhoun introduced herself as Clerk of the Board of Trustees. Paul Simpson thanked Trustee Calhoun for attending this meeting.

Paul Simpson stated that he wants to get more participation from the District and the CCCD Board of Trustees on the Foundation.

The next meeting of the Foundation for Compton Community College District Board is scheduled for Thursday, May 6, 2021, via Zoom.