



ACADEMIC SENATE MINUTES

Thursday, February 4th, 2016 1:00 p.m. Board Room

<u>Senators</u>	<u>ATTENDANCE</u> <u>Visitors</u>
Eyob Wallano	Ruth Roach
Jerome Evans	Celia Arroyo
Andree Valdry	Roza Ekimyan
Mandeda Uch	Abiodun Osanyinpeju
Thomas Norton	David McPatchell
Nikki Williams	Cassandra Washington
Paul Flor	Debra Arviso
Kent Schwitkis	Silvia Arroyo
Christopher Halligan	Phillip Humphreys
Michael Odanaka	Katherine Marsh
Annaruth Garcia	Amber Gillis
Shirley Thomas	Aurora Cortez-Perez
Vanessa Haynes	Axa Maradiaga
Kendahl Radcliffe	Shemiran Lazar
Holly Schumacher	Rodney Murray
Essie French-Preston	Hoa Pham

I. CALL TO ORDER – 1:04 p.m.

II. APPROVAL OF AGENDA – Halligan/Schwitkis- Approved

III. APPROVAL OF MINUTES – Halligan/Wallano- Approved with correction of the name Tom to Norton.

IV. REPORTS

- Keith Curry's report put at the front of the agenda.
 - Expressed concern over the low enrollment of some courses as well as programs.
 - Discussed the establishment of the Educational Task Force at the college.
 - Asking that the committee be chaired by Paul Flor, Barbara Perez, and Chelvi Subramaniam as well as a couple of faculty to be recommended by Academic Senate.
 - The committee will begin looking at the courses and programs that are offered here at the center to see their enrollment and make decisions on keeping or cutting courses/programs.
 - Curry is serving on an accreditation team and the information that is being given out is that there needs to be justification for keeping programs.
 - Discussed that there are some programs that are not doing program review and we need to in order to be able to help programs grow.

- Wallano- There needs to be consequences for adjuncts that are not willing to participate in SLO process.
- Curry- Is extremely frustrated because the SLOs, PLOs, and Program review have not been completed on time or at all.
- Curry- We need to look at our faculty and how they have been using their time and ensuring that as part of the 33.75 hours faculty are supposed to be working that they include work on assessments.
- Our enrollment drives our revenue and if we are low enrolled then we cannot grow.

President's Report- Paul Flor reporting.

- **Enrollment Management-** Will be presenting.
- **Score Card-** System wide we are doing a better job. We must ask ourselves if we meeting our enrollment goals?
- **Senate Packet-** Included is The Planning and Budget Committee calendar. Minutes from other El Camino committees are also included.

Board Representative – Jerome Evans reporting.

- **Black History Month-** Presented the Black History Month committee members and discussed that they are a diverse group including many different programs. Brochures were handed out that include the calendar of all of the activities. Activities have been staggered between M/W classes and TTh classes. Participation is greatly appreciated in all of the activities.

Accreditation: Amber Gillis reporting.

- **Narratives-** Were due this past Friday and many have not been submitted. Please send in what you have right now so that the editors can see where we are and if you need assistance. The next meeting is on February 19th. We will be having a speaker at the meeting and if you have any questions that you would like him to answer then you should forward any questions to agillis@elcamino.edu to give to the speaker.
 - Halligan- Asked what needs to be finished by the next meeting? Gillis stated that there is nothing due for that meeting just the narratives that were due.
 - Flor- Is sitting on an accreditation visiting team and what he has seen is that there is a major push with distance education. We need to look at what we are doing for our online courses. Do we have the resources and technology to comply what is being asked from us? Do we have the justification for continuing our courses? Expressed concerns as to how we will be able to hold up to the new standards. On February 19th we will be able to get some answers from our speaker from Clovis on what the site visit will look like.

V. ACTION ITEMS-UNFINISHED BUSINESS

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VI. NEW BUSINESS

- **Strategic Planning Report-** Roza Ekimyan and Abiodun Osanyinpeju
 - Both mission and vision statements were accepted by the board at ECC and Compton.
 - The Committee is working on using the strategic plans to develop the Master Plan.
 - They are working on the integrated calendar that shows the sequence for the annual activities and 5 year plan as well as working with IR to develop this and make it available during the spring semester.

- Will be developing a webpage for all of the information from The Strategic Planning Committee to be made available to everyone.
- The next summit is on February 26th from 8-1pm in Lynwood
- **Human Trafficking Outreach Project-** Debra Arviso
 - She is involved with the National Council of Jewish Women (NCJW).
 - Presented a service learning opportunity- Explained what the service learning opportunity is and how it can benefit the students. This group goes into the community to help place human trafficking posters up for businesses so that they can be in compliance with the law. The poster was passed around for all to see.
 - Someone from NCJW can come to your class to speak about sex trafficking and the project. There is a great need for volunteers. They will come directly into your classroom and train your students.

VII. Information- Discussion Items

- **Enrollment Management Plan-** Phillip Humphreys and Richette Bell
 - Humphreys stated that the plan is now complete and ready to go out for feedback.
 - Presented a power point with:
 - Purpose of the enrollment management plan
 - Enrollment Management Plan Layout
 - Areas of Focus- 7 areas
 - Bell presented the new initiatives that are being implemented and expected to be implemented for increase in enrollment.
 - New Initiatives:
 - Compton Early College High School- Fall 2015
 - Fire Technology Program- Fall 2017
 - Cosmetology- Fall 2016
 - Compton Center courses at CEC Partnership Adult Schools- Fall 2016
 - Afternoon College Program- Fall 2016
 - Evening Weekend Programs- Fall 2016
 - Activities Calendar- Shows who the leads are in each activities area and the action plans for the different groups. This was passed out and sent in the Senate Packet.
 - A measure tool was given in the action plans to report on the action that was completed and the result. Previewed the form to get recommendations from the body on the format of the form.
 - Arroyo- Will GED be part of the plan for the partnership with the Adult Schools? Humphries responded that we are trying to create a pathway for students who are getting their GED to streamline into Compton College.
 - Flor- Can we consider this a first reading?
 - Norton- Move to have 2 readings/Schwitkis- 2nd --- Motion passes.
 - Norton- Move for today to be considered the first reading/Schwitkis- 2nd--- Motion passes.
 - Senate will report back with feedback on the plan at the next meeting and Schwitkis stated that Humphreys and Bell should be present at the next meeting for the second reading.

- **Education Task Force-** How do we select the people on the committee?
 - Flor made suggestions on who should serve on the committee--- Jose Villalobos, Kendahl Radcliff, and Essie French Preston- taking into consideration their current roles on campus.

VIII. Events/Meetings

- **Dr. Lyles- Black History Month-** Presented on the annual Black History Month book fair. She is retiring after 40 years. She would like a good going away present of a donation for the book fair. Donations were solicited. The deadline for the donations is February 18th.
- **Basic Skills and Student Outcomes Transformation Program-** Feb 16th.

MOTION TO ADJOURN – Evans/Norton-Approved –2:04p.m.