



## ACADEMIC SENATE MINUTES

Thursday, September 6<sup>th</sup>, 2018 1:00 p.m. Board Room

### Attendance

#### Senators

Harvey Estrada  
Jerome Evans  
Roza Ekimyan  
Paul Flor  
Amber Gillis  
Hoa Pham  
Vanessa Haynes  
Mahbub Khan  
Brent Kooiman  
Jesse Mills  
Minodora Moldoveanu  
Kent Schwitkis  
Pamela Richardson  
Holly Schumacher  
Rajinder Sidhu  
Shirley Thomas  
Andree Valdry  
Nikki Williams  
Stephanie Atkinson-Alston

#### Visitors

Aurora Cortez-Perez  
Kendahl Radcliff  
Shemiran Lazar  
Gayathri Manikeandan  
David McPatchell  
Vanessa Madrid  
Jasmine Philips  
Judy Crozier

**I. CALL TO ORDER** – Amber Gillis 1:07 p.m.

**II. APPROVAL OF AGENDA** –Approved with changes (table the action items and the 2<sup>nd</sup> reading of BP and AP until further notice. Add one report from Vanessa Haynes and remove the future agenda item of forming goals since it is in new business) Evans/Schwitkis

**III. APPROVAL OF MINUTES** –Approved- Schwitkis/Mills

#### **IV. REPORTS**

**President's Report-** Amber Gillis reporting.

- Consultative Council- Gillis had conversations with Dr. Curry and expressed faculty concerns about moving board policies and administrative procedures through senate too fast which was the same concern brought up to Senate last semester. We need to be aware that we are being asked to go through a lot because we are transition. There is a handout available to us which outlines the process that we use for passing board policies and administrative procedures. We have not been using this handout. Gillis has the handout and will distribute it to us. Many of us do not have a problem with the BPs but we may need to work on rewording some of them.

Gillis spoke with Dr. Curry and he has stated that he will support us in slowing down so that we can be more prepared when we are reading through the policies.

- We will be working on Senate goals. Gillis stated that she will not be setting any goals herself but would rather have us set them. She has some ideas on where we can begin.
- We will table AP 4236- Credit for Military Service. Nursing has everything already laid out and we may want to have them come in and speak on this.
- Dr. Curry stated there is a hospital (St. Johns) that is interested in signing a contract to come in and run the health center. They would only charge \$11 per student and offered to have extended hours one day a week. We are looking for additional information about them and would like to get some feedback from students at Trade Tech and Dominguez High School that currently uses their services. Radcliff asked for clarification on who the company is. We need to get further information on this.

**Vice President-** Jesse Mills reporting.

- College Council at ECC- Irene Graff presented all of the results of the Climate Survey and how to turn the data into actionable plans campus wide. We have our own climate survey and can begin thinking about how we want to approach some of the data as well
- The last of the 2017 Program Reviews was just turned in. Those that are on the IEC will be finishing up on these at the next meeting. We have completed our 2017 Program review. Kudos!

**Board Representative** – Jerome Evans reporting.

- Latino Heritage Month- It will begin in the middle of September and run until the middle of October. He will be coming around with his brown envelope and will have it at the next senate meeting. He will be collecting for the Latino Heritage Book Fair and thanks us for our past contributions. He is also accepting donations for books by Latino authors or about the Latino culture and should be dropped off at Student Life.
- On September 10, 2018 from 6-8pm we will have a speaker from California Institute of Technology who will be speaking about Afro-Mexican culture.

**Accreditation:** Amber Gillis reporting.

- No report

**Educational Task Force-** Dr. A reporting.

- The group discussed projects that were implemented and how it helped their courses. A new matrix was created for reporting action plans. The wording of the way departments were asked for information was awkward and difficult to understand in the old matrix. Physics submitted its report. Business did not submit their report. Music submitted theirs and it will be reviewed in the next few weeks. Gillis asked who will be replacing C. Subramanian on the Educational Task Force. There is probably no need to replace her since the make-up of the team is basically the same.
- Over the summer, Gillis asked Dr. A about the Task Force and the fact that a program such as Film does not have a full timer attached to them and it is unfair to ask an adjunct to be the head of building the program that may be on the chopping block. It may be prudent to ask an English faculty such as Chris Halligan and/or Judy Crozier to take the lead in this matter. Dr. A stated that we should not use the wording chopping block. That is not the function of the Educational Task Force. Their job is to make recommendations on staffing. Remember that programs

being looked at by the task force have an additional year to make changes before any actions are taken. We really are trying to enhance the programs. Gillis stated that we went through a difficult time when programs were right sized. Schumacher stated that Film has been low enrolled because it is not a complete program and asked if someone has been assigned to develop a guided pathways for film.

- H. Pham asked Dr. A about the 2016-2017 programs that were being looked at and wanted to know if Child Development is still being considered by the task force and would like an updated report in writing. Dr. A stated that she does not know since this was before she got here and asked who was on the committee at the time. B. Perez, Dr. French-Preston, K. Radcliff, P. Flor and C. Subramanian were on the committee at the time. B. Perez is the only one remaining who may know. H. Pham expressed her concern that programs are not looked at as a whole and instead are looking at specific people who will be cut and the way the cuts are happening are not done fairly. Dr. A stated that she will ask B. Perez to put it in writing.
- Dr. A stated that the Educational Task Force only makes 3 recommendations: staffing, facilities and scheduling. The new rubrics are very holistic. A. Gillis asked if the rubrics have been sent out to faculty. Dr. A stated that this is something that was sent to the affected faculty and can be sent out to the entire faculty.
- Senate may want to make a formal request to reach out to J. Crozier or C. Halligan to help spearhead the guided pathway for film. We can make a request to the Educational Task Force chair.
- Motion to make a formal request to the Educational Task Force to ask the English faculty with a background in film to meet with the adjunct faculty to work together to develop a guided pathway for film. Schwitkis/Evans
- Haynes stated that right sizing is based on seniority. Ekimyan asked if the Educational Task Force is only for academic programs or for student services as well. Dr. A responded that it is only for academic programs. Ekimyan mentioned the need to have checks for student programs the same as for academic programs.
- Gillis asked if you have been asked to evaluate someone please do so. Rios spoke about being asked to evaluate a Business faculty and declined because she was not comfortable speaking about someone who she has no knowledge of. Dr. A stated that she will bring this up at Cabinet so that the appropriate faculty can be assigned through Union and Senate.
- Dr. A stated that she and Paul had a different working relationship and they would get the BPs and APs, put them through and get them out. There are some board policies that are coming through that we really need to look at for the K-12 allowances. This will come through at our next meeting. There are already other colleges that have allowances for 9<sup>th</sup> and 10<sup>th</sup> graders to be able to take college course. We have to really think about how we proceed. We must have the conversation about how will be proceed. Dr. A stated that she spoke with Dr. Curry that we need to have counselors as part of this conversation so that they can make recommendations for classes that these students need to take. Philips stated that we need representation on the A and R (Admissions and Records) side. Gillis stated that what she learned is that our school district does not speak to the high schools very well. The students who we enrolled in Early College were inadvertently enrolled into El Camino and not into Compton. For now we are fine but when we transition all of those students will be El Camino's. H. Pham asked for the protocol to recruit more students from the high school. Dr. A stated that we reach out to the high schools with a request for courses, they let us know what they need and then we offer classes for them based on the requests. H. Pham asked about being able to recruit and how we can communicate with the students to get them interested in our programs. Haynes stated that this should be something that we can do to get the students here and talk to them about their needs.
- Dr. A stated that we should be getting a copy of an email the students will receive about the transition and a consent for records. We need to remind our students to fill out the form in a timely manner.

**V. ACTION ITEMS-UNFINISHED BUSINESS**

- Curriculum- Gillis thanked us for working hard on curriculum. Gillis asked that we take a vote on the proposed curriculum. The wording needs to be that we are accepting the content of the curriculum and that we leave room for typographical error corrections. Ekimyan stated that after summer 2019, we are on our own and that is when we can write new curriculum. What we are reviewing is coming over from El Camino, so we will be simply rolling over theirs. Madrid stated that some of the changes that were made are not reflected in the new version. Schumacher asked why the faculty load is on the curriculum as this is a contractual issue. This is directly taken from Curricunet Meta but will not be on the actual curriculum. Discussion followed. Motion to adopt the curriculum as is with room to make typographical error corrections. Williams/Estrada. Motion carries.

**VI. NEW BUSINESS**

- Goals for senate- Review the old goals and on the back side of the paper I just handed out, suggest some goals. Our homework is for every senator to have 2 goals and we will go through these at the next meeting. We will get a presentation on our institutional set standards to help align with state ideas.

**VII. Information- Discussion Items**

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**VIII. Events/Meetings**

- Tenure Reception- September 26<sup>th</sup> at 6pm. More details will come out soon.

**MOTION TO ADJOURN – Approved – 2:12 p.m.**