



ACADEMIC SENATE MINUTES

Thursday, April 18th, 2019 12:30 p.m. Board Room

ATTENDANCE

Senators

Visitors

- Jerome Evans
- Paul Flor
- Amber Gillis
- Harvey Estrada
- Kent Schwitkis
- Rajinder Sidhu
- Holly Schumacher
- Andree Valdry
- Nikki Williams
- Mahbub Khan
- Vanessa Haynes
- Jesse Mills
- Pamela Richardson
- Malinni Roeun
- Jasmine Phillips

- Aurora Cortez- Perez
- Axa Maradiaga
- David McPatchell
- Valerie Woodward
- Judy Crozier
- David Turcotte

I. CALL TO ORDER – Amber Gillis 12:37 p.m.

II. APPROVAL OF AGENDA –Evans/Mills – vote taken and approved
Amendment to agenda to include a 1st and 2nd read with a vote of the Guided Pathways division descriptors.

III. APPROVAL OF MINUTES –Schwitkis/Roeun - vote taken and approved

IV. REPORTS

President’s Report- Amber Gillis reporting.

- Tabled

Vice President- Jesse Mills reporting.

- SLOs- We have all of the fall 2018 timelines sorted out. The facilitators should have this to their divisions so we should be working towards 100% completion. We should have spring 2019 out in the next couple of weeks.

Board Representative – Jerome Evans reporting.

- At the Board meeting this Tuesday, we had 4-5 presentations and I have detailed information if anyone is interested. One was Local Goals and Vision for Success Alignment done by Lauren Sosenko. Then we had the Projects Labor Agreements presentation. The most interesting feature is the “no strike clause” that many of them have. Then we discussed the food drive. Liza Rios is a certified food handler so we can start serving fresh fruits and vegetables. They still need volunteers to bring in dry goods and such. Then we had a presentation by Christine Aldrich and Christopher Perez dealing with the Tartar Support Network. And finally a report from the ASB on clubs and how to form clubs.

Curriculum: Roza Ekimyan reporting.

- We passed two Certificate of Achievements: Engineering Technology and Engineering Technician. At our next meeting we have 7 lined up. I will have more to bring at our next meeting. The next meeting is on May 7th. I will be discussing these at the senate meeting on the 16th. A. Gillis- When you say bringing over, does this mean that it is El Camino's. R. Ekimyan- This is one from El Camino, but it did not get brought over the first time. I finished the last of the curriculum and COR workshops. We have so many faculty members that came.

Guided Pathways- Vanessa Haynes reporting.

- No report

Distance Education- Jasmine Phillips reporting.

- No report

Academic Affairs- Stephanie Atkinson- Alston reporting.

- No report

V. ACTION ITEMS-UNFINISHED BUSINESS

- A. Gillis- We have our 2nd read of BP 1200. I verified with L. Sosenko if there were any additional changes or feedback that she received and she said no. Does anyone have any feedback or comments? Would you like to have further discussion on this? Motion to approve BP 1200
Schwitkis/Mills- vote taken and the motion carries.

VI. NEW BUSINESS

- J. Mills- It is election season for senate and there are a number of positions that are up for re-election: Health and Human Services, Mathematics, Science, Counseling, At-Large, and 2 Adjunct representatives. These elections need to happen at your next division meeting in May and the results need to be sent back to me so they can be finalized and into the Senate records. P. Flor- At these division meetings if the department only has one nominee then there is no need for an election but if there is a contest between 2 or more, then there needs to be an election within the department. V. Haynes- Are there any rules as to who can be a senator? J. Mills- Yes, for full time they must be tenured or in their third year contract. P. Flor- If M. Khan would like to continue in his role as adjunct representative he can do so. Mills/Valdry- Move to have Mahbub Khan continue as adjunct senate representative. Vote taken and the motion carries.
- J. Mills- There is an At-large position open we will accept nominations for At-large positions. If you have someone in mind you can make nominations. P. Flor- At-large means any faculty from any department or division. I would suggest that if you have someone in mind that they are willing to serve and that at the next meeting they would come forward. This is announcement to encourage you to recruit anyone who would like to be an addition to senate. H. Schumacher- We will do nominations at our next meeting in May. P. Flor- Calendar wise our next meeting is May 2nd, but most divisions do not meet until May 6th. A. Gillis- We will take the senate elections for the last meeting and we potentially have one last one on the books as needed.
- Cesar Jimenez- new Dean of Counseling. I was the Associate Dean of Counseling at El Camino and before that I was in Chicago. I was born and raised there. I have experienced several community colleges in Chicago. I am happy to be here. A. Gillis- Welcome to the college.

- A. Gillis- We had an Accreditation Steering Committee Meeting yesterday. We are just starting our midterm report which is due in March 15, 2021 and that may seem like a long way off but it really isn't. We are taking all of our action items and our self-evaluation report which is basically our "to-do list" and we want to make sure that we are working on these and completing these tasks. The Accreditation commission asks us to write in narrative format and provide with evidence our actions. This is a timeline that was put together by Dr. A and a number of us. I built an Office 365 site which contains reference material that all of the committees need in order to complete the report. We will be working closely with Institutional Research. You will probably be hearing a lot on this especially in the fall since that is when we will be getting together and start writing again. If you would like to join an accreditation writing team please let me know and we are happy to have you serve.
- We are moving into our first and second read of our Guided Pathways descriptors. V. Haynes- I appreciate everyone that participated in this process. We have been at it for a while. I am excited about getting a description that will be placed on the mapper that will be placed on the website. Dr. Curry stated in the Guided Pathways meeting that we will be revisiting this so this is not something that cannot be changed. We can make adjustments. This started as an assignment for one of the committee members and we have sent this out and gotten a lot of feedback on this. The copy that you have is the final document that was supported by the Guided Pathways Committee approved yesterday. This is what we ended up with which is passed out today. A. Gillis- Why don't we spend a few minutes reading these? V. Woodward- I just have one small grammar correction on the Fine Arts descriptor- the last line should remove "such as" and have an oxford comma. K. Schwitkis- I have a request for the sake of the minutes can you summarize how we came up with the descriptors. D. Turcotte- A sub-committee looked at 7 or 8 institutions that instituted Guided Pathways and looked at their descriptions and came up with 2 different models. Once we came up with these, we sent them back to Ms. Haynes who then disseminated these to faculty and Academic Senate and it has been edited out to the point that it is now. P. Flor- There was one point where faculty were able to give feedback at Flex. V. Haynes- We presented it over and over again until we got to this point. The first paragraph is what the student sees. Discussion followed on the naming of one of the Guided Pathways Division. A. Gillis- I have this from H. Pham. It looks like their division took a vote and they want to change it back to Health and Human Services. We can accommodate the change and take a vote or vote on how they are represented here. K. Schwitkis- I would like to move to have their choice for the title. P. Flor- Who is bringing this motion? A. Gillis- Essentially this is H. Pham. They took a vote. V. Haynes- I cannot tell you what to do, but I can tell you how this went in Guided Pathways. That was brought up and it was discussed and it was recommended that the names be different. N. Williams- It is not our place to override what Guided Pathways voted on as a committee. They are bringing their recommendation to us to vote on their recommendation not a change that is asked to be made. That change needs to go to Guided Pathways and not to us. V. Haynes- It was brought to us and we made a decision. Motion to approve the amended Guided Pathways document for fall 2019 Schwitkis/ Mills- vote taken and approved.
- P. Flor- Where are we with the maps? A. Gillis- My understanding is that the descriptors are important but more critical is the program mappers. When students go to click on the descriptors, there needs to be a map for them to see so they know which classes they are going to take. There is a lot of work that needs to be done. V. Haynes- These maps are not cut in stone. There is a note at the bottom that states that you can meet with your counselor to make your own map. The major courses are clear, but for the GEs you have choices. Every programs core courses will be in that map. Every program is a 2 year program and if you follow the map, you should complete English and Math in 1 year. You will not see any extra units that students take. We can revisit this so that I can show you

the map. I will be reaching out to programs that need recommendations. This is for programs such as Psychology or Sociology where students do not get 60 transferable units. I will be reaching out to you to get recommendations from you. If your program has more than 60 transferable units, then I will not be asking you for any recommendations. A. Gillis- What can we do for you as a senate, and do you have a timeline in place. V. Haynes- The time for me to complete the review was the 26th of April. What you can do for me is to encourage the programs to allow me to talk with faculty to get feedback on recommendations for extra units that students may need. A. Gillis- When is your deadline? V. Haynes- It was supposed to be April 26th but it is in May. I will get that date to you. It has to go live. A. Gillis- This is going onto our website when? V. Haynes- I would like you to ask Dr. A. Can we talk with Dr. A about the timeline? P. Flor- Have you identified the areas that need feedback so that this can go from the senators to the next division meetings on May 6th? Would it be reasonable to request that at our May 2nd senate meeting you will have a list of all the programs that need recommendations so that senators at their May 6th meeting they can take it to their departments? A. Gillis- Can you send those to me as soon as possible. Dr. A was hoping that we would be working on these program mappers before spring break. I will send you an email to get the information from you and Dr. A and I will send it out and CC the division chairs to keep them in loop as well as the deans. This can be worked on ahead of the division meeting.

VII. Information- Discussion Items

- A. Gillis- We have been meeting and have changed the title of the Making Decisions document to Collaborative Governance. This is the new term that we adopted. A subcommittee worked on this and that includes Dr. Curry, H. Schumacher, K. Radcliffe, N. Williams, A. Gillis, S. Haigler, T. Norton, and L. Sosenko. This is the running definition that we have. Once we complete a rough draft of the entire document, it will go out to all constituent groups. We realized that we need to meet again. The subcommittees are writing their narratives and I will be compiling them and bringing this to Consultative Council. We will have one final meeting on May 24th.

Events/Meetings

- Transition Celebration- Make sure that you RSVP- May 30, 2019. RSVP to Christine Aldrich.
- We will be recognizing faculty for tenure and retirees at our May 16th meeting.

MOTION TO ADJOURN –Approved – 1:47 p.m.