



Academic Senate Minutes

Facilitator: Amber Gillis, President

Recorder: Nikki Williams, Secretary

Date: November 21, 2019

Time: 12:30-2:00 p.m.

Location: Staff Lounge

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES:

- | | | |
|--|--|--|
| <input type="checkbox"/> Estrada, Harvey | <input checked="" type="checkbox"/> Mills, Jesse | <input checked="" type="checkbox"/> Schwitkis, Kent |
| <input checked="" type="checkbox"/> Evans, Jerome | <input checked="" type="checkbox"/> Moldoveanu, Minodora | <input type="checkbox"/> Sidhu, Rajinder |
| <input checked="" type="checkbox"/> Gillis, Amber | <input checked="" type="checkbox"/> Pham, Hoa | <input type="checkbox"/> Thomas, Shirley |
| <input type="checkbox"/> Khan, Mahbub | <input type="checkbox"/> Richardson, Pamela | <input checked="" type="checkbox"/> Valdry, Andree |
| <input type="checkbox"/> Kooiman, Brent | <input checked="" type="checkbox"/> Roemun, Malinni | <input checked="" type="checkbox"/> Villalobos, Jose |
| <input checked="" type="checkbox"/> Maruri, Carlos | <input checked="" type="checkbox"/> Schumacher, Holly | <input checked="" type="checkbox"/> Williams, Nikki |

AGENDA:

- 1) **Call to Order-** 12:59pm Amber Gillis
- 2) **Approval of Agenda-** Mills/Evans

Amend the agenda to include first read for CWEE Plan and amend the curriculum handout to add APHY 135, CIS 174 and 182, minor revisions to AS in Cosmetology and the Certificate of Achievement and Accomplishment.

Review and Approval of Minutes from November 7, 2019 Meeting- Moldoveanu/Roemun

3) **Reports**

- a) **President’s Report-** Amber Gillis
I attended the final half of Plenary for the voting. A listing just came out of all of the motions that were approved. Some of the bigger ones were those that have to do with AB705 and support services. The state does not currently have any data and will not have any for another couple of years. Many campuses have rolled out their implementation without funding support or direction. This is a problem for campuses statewide. I will send these out to everyone. There were quite a few.
Academic Senate will be starting a budget. I have a meeting with Lauren Sosenko today to develop an Annual Plan. We need to write this so that we can start requesting dollars. They can be linked to goals that we set earlier this year. This is a way to institutionalize some of the good ideas that we have.
- b) **Vice President’s Report-** Jesse Mills
Program Review- We had a training last Tuesday and I updated the program review website. All accepted program reviews are now posted. Any changes are reflected in the handouts on the website.
- c) **Faculty Board Representative Report-** Jerome Evans
As a member of the Health Safety and Parking Committee we brought forward the need for additional parking spots in parking lot A and Dr. Curry granted us 5 additional parking spots and that has already been done.
- d) **Academic Affairs Report-** S. Atkinson-Alston
We are trying to finalize Banner and answer the question-how do we record attendance in Banner if we teach hybrid and online. I have come up with some instructions and just need to proof them to see if it works. On December 10, 2019 at 3pm there is the groundbreaking for Instructional Building 2. Curriculum is coming along

and I think we will meet our deadline. I suggested that we bring it here since we have a lot of English faculty who can take a look at this. We have rolled out the Early Alert and 25 faculty signed up to participate and 17 used it. Over 1,000 messages were sent out to students. We need to work out the kinks for how the outreach will work. Discussion followed.

e) Accreditation Report- Amber Gillis

There was an Accreditation Steering Committee meeting yesterday. This is the last one for the semester. We are updating all of our tasks and to-dos that came as a result of our last Accreditation visit. Our deadline is February 10, 2020. We will have a working draft by this time. We do not have a Board Policy for Accreditation. We need to have this conversation in Senate and start this process. Dr. Curry is discussing aligning accreditation standards with Institutional Standing Committee.

f) Curriculum Report- Sean Moore

We are making good progress in curriculum. Thank you for the staff and faculty and the work that they are doing.

g) Distance Education Report- Jasmine Phillips

Digital Summit- We had a great turnout. Dr. Curry is impressed with what we are doing so is the CVC-OEI. They like that we are willing to do everything that we need to do. From that meeting, as we had the partition open in VT 212A and 212B, Dr. Curry thought it would be good to have the entire two rooms revamped. He would like to look at other school's innovation centers to get ideas.

Accessibility training is going on right now and we are in the 2nd week of the course. It is needed and necessary so we are giving faculty more time to complete the training, but after Spring, if you do not have the accessibility certification, you will not be able to be on Canvas. Discussion followed. For your on-ground classes what you need to have is the Canvas training class and then the accessibility class by the end of the spring. We are looking to see what the best plan of action for the spring 2020.

Faculty Course Review Committee is chaired by Nikki Williams. We are reviewing course shells for first time instructors teaching online or hybrid.

We need to start structuring a subcommittee under curriculum of DE for DE addendums. We are looking at faculty that are interested. Stephanie in SRC has asked that someone who is Accessibility trained be a faculty co-chair to the 504/508 committee that they are starting. Dr. A- I want Compton College to be the best institute that it can be. We want to make sure that we are in compliance.

h) Faculty Development Report- Judy Crozier

Book Club Spring 2020- We are reading *Thinking Fast and Slow*. It is the 4th Thursday of the month- March 26, April 23, and May 28 from 12-2pm. I sent an email to Dr. Curry and Amber about getting 20 books. We now have faculty representatives from each area. We have a spring event planned- Flex Fun for Faculty, it is on the final Tuesday of the month- March 31, April 28, and May 26 from 1-2. We voted unanimously to make sure that faculty flex credit is approved by faculty and we need to bring that to Senate for a discussion. This is for faculty to share strategies and conference information. CPR and AED certification- We are out of compliance. K. Schwitkis is now a trainer but we need some equipment. Faculty Development defined what quorum would be. A. Gillis- You need to follow the same rules that we do here in Senate and that is a 50% quorum.

5. Unfinished Business

Second Read and Vote on AR 3715 Intellectual Property. Motion to open discussion- Moldoveanu/Evans. Recommendations are noted in highlights. Recommendations were made to include some language from the contract. Discussion followed. Motion to close discussion- Schwitkis/Roeun. Motion to approve- Schwitkis/Moldoveanu. Vote taken and the motion carries.

Second Read and Vote: Current Curriculum Approvals November 5, 2019. Motion to open discussion- Evans/Schwitkis. Motion to close discussion- Schwitkis/Evans. Motion to approve- Schwitkis/Roeun. Vote taken and the motion carries.

6. Actionable and Discussion Items

a) First read: BP 4245 Academic Rank. Motion to open discussion- Mills/Schwitkis. This is here for first read. I have not made any changes to this. As a faculty Senate we have the opportunity to change these titles and how we classify ourselves. Discussion followed. Motion to close discussion- Evans/Roeun.

b) First Read: Current Curriculum Approvals from November 19, 2019. Motion to open discussion- Evans/Roeun. S. Moore- There were some last minute revisions to 3 courses that were required for a unit increase. They are on the list but the unit changes were not noted. Physics 152 went from 3 units to 4, Chemistry 120 and 122 went from 4 to 5 units. Discussion followed. Motion to close discussion- Evans/Roeun.

c) First Read: CWEE Plan- Motion to open discussion- Moldoveanu/Evans. I am going to email this to all of

you since we do not have a hard copy. Motion to close discussion- Evans/Moldoveanu. Motion to conduct an electronic first read- Pham/Moldoveanu. Vote taken and the motion carries.

- d) First Read: SOAA Guided Pathways Plan. Motion to open discussion- Moldoveanu/ Roemun. This is the second part of the self-assessment. We have to continually submit to the Chancellor's Office so that we continue to receive our funding. Motion to close discussion- Evans/Roemun
- e) First Read: Compton College Statement of Civility and Mutual Respect. Motion to open discussion- Moldoveanu/Evans. This came through from Consultative Council. Heather Parnock is the primary writer but several of us have worked on this. There is additional talk about what the consequences should be if someone does not adhere to this statement. Motion to close discussion- Roemun/Evans
- f) First Read: Syllabus Statements. Motion to open discussion- Evans/Roemun. I put these together myself. This is not required syllabus statements but a tool for faculty to use. This is a place to start. Discussion followed. Motion to close discussion- Evans/Roemun.
- g) Compton College Spring 2020 Course Offerings (Discussion)- We did not get to this. Please send me an email if you would like to discuss this.

7. Information Items

8. Announcements

- a) Collaborative Governance Meeting- Monday, December 2, 2019 at 2:00pm
- b) Committee Vacancies- Faculty needed by December 9, 2019
- c) 2020 Commencement- Friday, June 12, 2020 at 11am

9. Future Agenda Items

- a) Curriculum Handbook Revisions
- b) Academic Senate Mace
- c) Compton College "Committee" Rush
- d) Flex Credit Process

10. Adjournment- 2:07pm

Next Scheduled Meeting: December 5, 2019 at 12:30pm
Boardroom